

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, May 11, 2021

I. Call to Order President Kane called the meeting to order at 11:00 a.m.

II. Roll Call and Establishment of a Meeting Quorum

Present were: Mark Achenbach, Madison County
 Jerry Kane, Madison County
 Frank Bergman, St. Clair County
 Paul Evans, St. Clair County

 Bryan Werner, Executive Director
 Cole Preston, Grant Coordinator
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

III. Public Discussion and/or Comment No public discussion or comments.

IV. Approval of Minutes

Director Achenbach made a motion, seconded by Director Evans to approve the minutes from the April 13, 2021 regular meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye
Frank Bergman	Aye	Paul Evans	Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Evans made a motion, seconded by Director Bergman to approve the consent agenda items A-E as presented on pages 3-26.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye
Frank Bergman	Aye	Paul Evans	Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Evans made a motion, seconded by Director Achenbach to approve the MEPRD payments and claims for April 2021 as presented on pages 27-31.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

b) Director Achenbach made a motion, seconded by Director Evans to approve the MMMP payments and claims for April 2021 as presented on pages 32-33.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VIII. Old Business

- a) FY22 Grant Programs: Review and Discussion**
- b) Gateway Center of Metropolitan St. Louis Funding Request: Update**

Executive Director Werner mentioned that no significant changes had been made since the April board meeting review and discussion. He also provided an overview of the letter received from Gateway Center of Metropolitan St. Louis regarding MEPRD's recent funding request.

IX. New Business

- a) MEPRD RFP submittals for Auditing Services: Review and Discussion**
- b) FY22 Budgets for MEPRD and MMMP: Review and Discussion**
- c) Resolution 21-04: Amending Signatories for Negotiable and Financial Instruments**

Executive Director Werner provided an overview of the process used for the RFP for auditing services. Three proposals were received, two of which were deemed the most responsive, i.e. Scheffel Boyle and KEB. All members of the board agreed to prepare an engagement letter with KEB. Executive Director Werner then provided an overview of the FY22 budgets, followed by a general summary of Resolution 12-04.

Director Evans made a motion, seconded by Director Achenbach to approve Resolution 21-04 as presented.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

d) Resolution 21-05: Contract with EMS for Consulting services

Executive Director Werner provided an overview of the proposed contract with EMS, in addition to the specific services provided to MEPRD.

Director Evans made a motion, seconded by Director Bergman to approve Resolution 21-05 as presented.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

Grant Coordinator Cole Preston provided an overview of New Business items E, F and G.

e) Resolution 21-06: FY21 Community Planning Grant Request from the Village of Smithton totaling \$6,770.00 for their project titled: Smithton Shared Use Path Master Plan.

Director Bergman made a motion, seconded by Director Evans to approve Resolution 21-06 as presented.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

f) FY21 Grant Reimbursement Request from Tri-Township Park District in the amount of \$1,435.98 for their completed project titled: Baseball Backstop #4.

Director Achenbach made a motion, seconded by Director Evans to approve the grant reimbursement request from Tri-Township Park District in the amount of \$1,435.98.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye
Frank Bergman Aye Paul Evans Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- g) **FY20 Grant Reimbursement Request from the Village of Bethalto in the amount of \$158,976.47 for their completed project titled: Erwin Plegge Multi-Use Path, Phase II.**

Director Achenbach made a motion, seconded by Director Evans to approve the grant reimbursement request from the Village of Bethalto in the amount of \$158,976.47.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye
Frank Bergman	Aye	Paul Evans	Aye

4 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- h) **Report from the District Attorney.** No report.

X. Adjournment

At 12:28 p.m. President Kane asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**