

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, November 9, 2021

I. Call to Order President Bergman called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present were Mark Achenbach, Madison County
 Jerry Kane, Madison County
 Frank Bergman, St. Clair County
 Paul Evans, St. Clair County (via telephonic means at 11:12 a.m.)
 Randy Randolph, St. Clair County

 Bryan Werner, Executive Director
 Cole Preston, Grant Coordinator
 Rene' St. Peters, Administrative Assistant

Absent were John Papa, Attorney

III. Public Discussion and/or Comment No public discussion or comments.

IV. Approval of Minutes

Director Achenbach made a motion, seconded by Director Kane to approve the minutes from the October 12, 2021 regular meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Absent	Randy Randolph	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Randolph to approve the consent agenda items A-E as presented on pages 4-27.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Absent	Randy Randolph	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Director Evans entered the meeting via telephonic means at 11:12 a.m.

VI. Finance

a) Director Achenbach made a motion, seconded by Director Kane to approve the MEPRD payments and claims for October 2021 as presented on pages 28-31.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

b) Director Randolph made a motion, seconded by Director Achenbach to approve the MMMP payments and claims for October 2021 as presented on page 32.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VIII. Old Business No old business was discussed.

IX. New Business

a) Compensation Survey Update

Executive Director Werner provided an update on completed work related to the upcoming compensation survey. Director Werner said job duties and responsibilities had been prepared for each position, in addition to a list of employee benefits which will be used by the third-party firm when preparing the proposal and survey. Director Werner said the next step was to contact firms which specialize in such services.

b) Malcolm W. Martin Memorial Park - Nonprofit Update

Executive Director Werner provided an update on completed research related to the creation of 501(c)3 nonprofits in Illinois. Director Werner said additional research would be conducted in the weeks to come. Director Achenbach asked if research could be conducted specifically related to the costs associated with running such a nonprofit. Director Werner agreed to do so.

c) Resolution 21-30: Resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings.

Executive Director Werner provided an overview of a recent audit conducted by IMRF, to include IMRF's requirement for a MEPRD resolution to be on file if MEPRD elects to include

earnings reportable to IMRF compensation paid under an I.R.C. Section 125 Plan as MEPRD has been doing so since the inception of MEPRD's Section 125 Plan. All members agreed that such compensation should be reportable to IMRF and therefore Resolution 21-30 should be approved.

Director Randolph made a motion, seconded by Director Achenbach to approve Resolution 21-30 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

X. Executive Session to discuss matters pertaining to legal counsel pursuant to 5 ILCS 120/2(c)(1).

At 12:06 p.m. Director Achenbach made a motion, seconded by Director Randolph to enter Executive Session to discuss matters pertaining to legal counsel pursuant to 5 ILCS 120/2 (c)(1).

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

At 12:17 p.m. Director Randolph made a motion, seconded by Director Achenbach to return to the regular meeting.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

XI. Adjournment

At 12:20 p.m. President Bergman asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**