

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, January 10, 2023

I. Call to Order President Achenbach called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present Mark Achenbach, Madison County
 Linda Wheaton, Madison County
 Frank Bergman, St. Clair County (via telephonic means)
 Paul Evans, St. Clair County
 Randy Randolph, St. Clair County

Bryan Werner, Executive Director
Cole Preston, Grant Coordinator
Edward J. Szewczyk, Attorney
Rene' St. Peters, Administrative Assistant

Absent Jerry Kane, Madison County

Director Evans made a motion, seconded by Director Randolph to allow Director Bergman to attend the meeting via telephonic means.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	-	Paul Evans	Aye	Randy Randolph	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

III. Public Discussion and/or Comment No public discussion or comments heard.

IV. Approval of Minutes

Director Evans made a motion, seconded by Director Wheaton to approve the minutes from the December 13, 2022, meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Randolph made a motion, seconded by Director Bergman to approve the consent agenda items A-E as presented on pages 5-27.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Evans made a motion, seconded by Director Wheaton to approve the MEPRD payments and claims December 2022 as presented on pages28-32.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Director Randolph made a motion, seconded by Director Evans to approve the MMMP payments and claims for December 2022 as presented on page 33.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VIII. Old Business

a) Malcolm W. Martin Memorial Park nonprofit.

Executive Director Werner began the discussion by asking if all members present were comfortable utilizing the legal services of James S. Sinclair with Stobbs, Sinclair & Livingstone, Ltd., if MEPRD was to create a nonprofit for MMMP. All members present were comfortable utilizing Mr. Sinclair's services if and when a nonprofit was formed. President Achenbach asked if it was worth asking the Gateway Center of Metropolitan St. Louis if they would be interested in partnering with MEPRD, so a near duplicate nonprofit wasn't created. All members present agreed that concept was worth exploring and tasked Executive Director Werner with asking the Gateway Center how they felt about such a partnership. Executive Director Werner agreed to do so and said he would report back to the board during the February meeting.

Director Bergman left the meeting at 11:58 a.m.

IX. New Business

Grant Coordinator Cole Preston provided an overview of new business items A and B.

a) CP22 Community Planning grant reimbursement request for Stookey Township in the amount of \$15,666.97 for completed project titled: Stookey Township Parks & Greenspaces Master Plan.

b) Resolution 23-01: CP23 Community Planning Grant Request from the City of Collinsville in the amount of \$39,200.00 for the project titled: "City of Collinsville Bicycle and Pedestrian Master Plan."

Director Randolph made a motion, seconded by Director Evans to approve new business items A and B as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

Executive Director Werner provided an overview of new business items C and D. Item C allows MEPRD to pay common and recurring bills via electronic means and Item D authorizes a two-month extension of the existing contract with Professional Security and Guard.

c) Resolution 23-02: A resolution authorizing payment of common and recurring bills via electronic means.

Director Evans made a motion, seconded by Director Wheaton to approve the Resolution 23-02 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

d) Resolution 23-03: Extension of the contract with Professional Security and Guard

Director Randolph made a motion, seconded by Director Evans to approve the Resolution 23-03 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

e) Report from Edward J. Szewczyk, MEPRD Attorney. No report.

X. Executive Session

No executive session was held.

XI. Adjournment

At 12:32 p.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.

**Respectfully Submitted,
Rene' St. Peters, Administrative Assistant**