

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, September 12, 2023**

**I. Call to Order** President Evans called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present	Mark Achenbach, Madison County Linda Wheaton, Madison County Paul Evans, St. Clair County Randy Randolph, St. Clair County
	Bryan Werner, Executive Director Cole Preston, Grant Coordinator Rene' St. Peters, Administrative Assistant Edward J. Szewczyk, Attorney
Absent	Jerry Kane, Madison County

**III. Public Discussion and/or Comment** No public discussion or comments heard.

**IV. Approval of Minutes**

**Director Achenbach made a motion, seconded by Director Wheaton, to approve the minutes from the August 8, 2023, meeting as presented.**

Voice Vote All ayes no nays motion carried.

**V. Consent Agenda**

**Director Randolph made a motion, seconded by Director Achenbach, to approve the consent agenda items A-E as presented on pages 4-26.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Paul Evans	Aye	Randy Randolph	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Achenbach made a motion, seconded by Director Wheaton, to approve MEPRD's August 2023 payments and claims as presented on pages 27-31.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Paul Evans	Aye	Randy Randolph	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**b) Director Wheaton made a motion, seconded by Director Randolph, to approve MMMP's August 2023 payments and claims as presented on pages 32-33.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Absent                      Linda Wheaton Aye  
Paul Evans Aye                              Randy Randolph Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business No old business to discuss.**

**IX. New Business**

Grant Coordinator Cole Preston presented the new business items A through H.

- a) FY20 Park & Trail Grant Reimbursement Request from St. Clair County Transit District in the amount of \$300,000.00 for their completed project titled: "SCCTD Old Collinsville Road Trail, Phase 2.
- b) FY22 Community Planning Grant reimbursement request from the Village of Pontoon Beach in the amount of \$20,520.00 for their completed project titled: "Bicycle / Pedestrian Master Plan".
- c) FY24 Event Sponsorship Grant Request from the SIUE Foundation in the amount of \$1,000.00 for their upcoming event titled: SIUE Cougars Unleashed Homecoming Run, scheduled for 10/11/2023 – 10/15/2023.
- d) Resolution 23-31: FY24 Park & Trail Grant Request from the City of Wood River in the amount of \$64,062.00 for their project titled: "Parking Lot & Asphalt Walkway Improvements at Emerson Sports Park."
- e) Resolution 23-32: FY24 Park & Trail Grant Request from Stookey Township in the amount of \$69,597.61 for their project titled: "Stookey Park Pavilion Project."
- f) Resolution 23-33: FY24 Park & Trail Grant Request from the City of Edwardsville in the amount of \$66,604.51 for their project titled: "Schwarz Street Shared-Use Path."
- g) Resolution 23-34: FY24 Park & Trail Grant Request from the Village of Smithton in the amount of \$100,000.00 for their project titled: "Smithton Park Ballfield Lighting."
- h) Resolution 23-35: FY24 Park & Trail Grant Request from the City of Belleville in the amount of \$100,000.00 for their project titled: "Citizens Park Improvements."

**Director Achenbach made an omnibus motion, seconded by Director Randolph, to approve new business items A through H as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Absent                      Linda Wheaton Aye  
Paul Evans Aye                              Randy Randolph Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

i) Resolution 23-36: Authorization to proceed with a U.S. Department of Interior Property Inspection Certificate for Malcolm W. Martin Memorial Park.

Executive Director Werner provided an overview of Resolution 23-36 stating it would authorize the National Park Service (NPS) to conduct a phase I environmental assessment of Malcolm W. Martin Memorial Park as required for the NPS to proceed with their Illinois Expansion of the Gateway Arch National Park.

**Director Wheaton made a motion, seconded by Director Achenbach, to approve Resolution 23-36 as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Absent                      Linda Wheaton Aye  
Paul Evans Aye                              Randy Randolph Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

j) Resolution 23-37: 2-Month contract extension with Professional Security and Guard which will end on November 30, 2023.

Executive Director Werner provided an overview of Resolution 23-37 stating it would extend the contract with Professional Security and Guard by two months, ending November 30, 2023.

**Director Randolph made a motion, seconded by Director Achenbach, to approve Resolution 23-37 as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Absent                      Linda Wheaton Aye  
Paul Evans Aye                              Randy Randolph Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

k) Potential release of executive session minutes per 5 ILCS 120/2(c)(21).

**Director Achenbach made a motion, seconded by Director Randolph, to release a portion of the November 9, 2021, closed session minutes pertaining to Legal Counsel per this semi-annual review of MEPRD's closed session minutes as required by the Illinois Open Meetings Act.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Absent                      Linda Wheaton Aye  
Paul Evans Aye                              Randy Randolph Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

l) Report from Edward J. Szewczyk, Attorney

Mr. Szewczyk provided a brief update on MEPRD's pending lawsuit.

**X. Executive Session**

Executive Session to discuss and review executive session minutes pursuant to 5 ILCS 120/2(c)(21).

No executive session was held.

**XI. Adjournment**

**At 11:58 a.m. President Evans asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**