

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, December 12, 2023**

**I. Call to Order** President Randolph called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present: Mark Achenbach, Madison County  
Jerry Kane, Madison County  
Linda Wheaton, Madison County  
Jon Greenstreet, St. Clair County  
George Markezich, St. Clair County  
Randy Randolph, St. Clair County

Bryan Werner, Executive Director  
Cole Preston, Grant Coordinator  
Edward J. Szewczyk, Attorney

Guests: Gina Cochran, KEB

**III. Public Discussion and/or Comment** No public discussion or comments were heard.

**IV. Approval of Minutes**

**Director Achenbach made a motion, seconded by Director Markezich, to approve the minutes from the November 14, 2023, meeting as presented.**

Voice Vote All ayes, no nays, motion carried.

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Achenbach, to approve the consent agenda items A-E as presented on pages 4-25.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Wheaton made a motion, seconded by Director Achenbach to approve MEPRD's payments and claims for November 2023 as presented on pages 26-30 and MMMP's payments and claims for November 2023 on page 31.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business No old business was discussed.**

**IX. New Business**

a) Presentation of FY23 Financial Statements and Motion to Accept

Gina Cochran, CPA with KEB presented the FY23 audited financial statements for MEPRD and MMMP.

**Director Achenbach made a motion, seconded by Director Kane, to accept the FY23 audited financial statements as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

Grant Coordinator Cole Preston presented the New Business items B through F.

- b) FY23 Community Planning Grant Reimbursement Request from the City of Madison in the amount of \$19,794.90 for their completed project titled: "Bicycle / Pedestrian Master Plan."
- c) FY23 Grant Reimbursement from St. Clair Township in the amount of \$67,310.57 for their completed project titled;" Centennial Park Improvements".
- d) Resolution 23-47: FY24 Park and Trail Grant Request from Caseyville Township in the amount of \$25,600.00 for their proposed project titled: "Picnic Shelter/Pavilions and Tables".
- e) Resolution 23-48: FY24 Park and Trail Grant Request from the Village of Millstadt in the amount of \$27,300.80 for their proposed project titled: "Millstadt Municipal Pool Restoration".
- f) Resolution 23-49: FY24 Park and Trail Grant Request from the City of Alton in the amount of \$81,233.00 for their proposed project titled: "Killion Park Restoration".

**Director Wheaton made an omnibus motion, seconded by Director Markezich, to approve New Business items B through F as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

g) Resolution 23-50: Focal Pointe 2024 Yearly Contract

Executive Director Bryan Werner provided an overview of Resolution 23-50. He said the resolution pertained to a 2024 Landscape and Grounds Contract with Focal Pointe Outdoor Solutions for an amount not to exceed \$12,326.00 for MEPRD and \$26,300.00 for MMMP.

**Director Kane made a motion, seconded by Director Achenbach, to approve Resolution 23-50 as presented.**

Roll Call Vote

Mark Achenbach Aye  
Jon Greenstreet Aye

Jerry Kane Aye  
George Markezich Aye

Linda Wheaton Aye  
Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

h) Report from Edward J. Szewczyk, Attorney

Mr. Szewczyk provided a brief overview of MEPRD's current legal matters.

**X. Adjournment**

**At 12:05 p.m. President Randolph asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**