

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, January 9, 2024**

**I. Call to Order** President Randolph called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present            Mark Achenbach, Madison County  
                         Jerry Kane, Madison County  
                         Linda Wheaton, Madison County  
                         Jon Greenstreet, St. Clair County  
                         Randy Randolph, St. Clair County

                         Bryan Werner, Executive Director  
                         Cole Preston, Grant Coordinator  
                         Rene' St. Peters, Administrative Assistant  
                         Edward J. Szewczyk, Attorney

Absent             George Markezich, St. Clair County

**III. Public Discussion and/or Comment** No public discussion or comments were heard.

**IV. Approval of Minutes**

**Director Kane made a motion, seconded by Director Achenbach, to approve the minutes from the December 12, 2023, meeting as presented.**

Voice Vote      All ayes, no nays, motion carried.

**Director Kane made a motion, seconded by Director Achenbach, to approve the minutes from the December 12, 2023, Efficiency Committee meeting as presented.**

Voice Vote      All ayes, no nays, motion carried.

**V. Consent Agenda**

**Director Achenbach made a motion, seconded by Director Wheaton, to approve the consent agenda items A-E as presented on pages 6-26.**

Voice Vote      All ayes, no nays, motion carried.

**VI. Finance**

**a) Director Wheaton made a motion, seconded by Director Greenstreet, to approve MEPRD's payments and claims for December 2023 as presented on pages 27-28.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Aye

5 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

**b) Director Achenbach made a motion, seconded by Director Kane, to approve MMMP's payments and claims for December 2023 as presented on page 29.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business No old business was discussed.**

**IX. New Business**

Executive Director Bryan Werner provided an overview of new business item A and B.

a) Resolution 24-01: Lease Agreement with Southwestern Flood Prevention District

**Director Kane made a motion, seconded by Director Achenbach, to approve Resolution 24-01 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Resolution 24-02: 2-month contract extension with Professional Security and Guard

**Director Wheaton made a motion, seconded by Director Kane, to approve Resolution 24-02 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Grant Coordinator Cole Preston provided an overview of new business items C.

c) FY23 Park & Trail grant reimbursement from the Village of Millstadt in the amount of \$25,633.47 for their completed project titled: "Inclusive Playground Equipment".

**Director Achenbach made a motion, seconded by Director Kane, to approve grant payout to the Village of Millstadt as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

d) Report from Edward J. Szewczyk, MEPRD Counsel. Mr. Szewczyk mentioned that he had assisted Executive Director Werner with the draft Professional Security and Guard contract.

**X. Executive Session**

Executive Session to discuss the employment, compensation, and/or performance of an independent contractor in a park setting pursuant to 5ILCS 20/2(c)(1).

No executive session was held.

**XI. Adjournment**

**At 11:42 a.m. President Randolph asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**