



Metro East Park and Recreation District

Proudly Serving Madison and St. Clair Counties in Illinois

FY18 Park and Trail Grant Program

- Information and Application -

Project Sponsor Name: _____
(List only one entity)

Project Name: _____

This application represents a: Standard Applicant Rural or Economically Distressed Applicant

And this application represents a: Non-Contingent Request Contingent Request

(Note: the terms referenced above are defined on page 4 of the application.)

Submit two (2) originals and (1) electronic copy of this application to:

Metro East Park and Recreation District
Attention: Grant Program Administrator
104 United Drive
Collinsville, IL 62234

Applications are accepted on an ongoing basis between July 1, 2017 and May 31, 2018
or until 100% of the FY18 Grant Program funds are pledged, whichever date is sooner.

For Internal Use Only

Date and Time Received: _____

Submittal includes 2 Originals and 1 High-Resolution Electronic Copy Yes No

Metro East Park and Recreation District
FY18 Park and Trail Grant Program

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Metro East Park and Recreation District
FY18 Park and Trail Grant Program
Application Information

Organizational Information: Metro East Park and Recreation District (MEPRD) was formed by voters in November 2000, and is responsible for the development of parks, trails and recreational facilities in Madison and St. Clair Counties in Illinois. The District often supplements the efforts of local governments, special districts, and other jurisdictions already engaged in these efforts.

MEPRD Mission Statement: The Metro East Park and Recreation District (MEPRD) shall have as its primary duty the development of a public system of interconnecting parks and trails throughout Madison and St. Clair Counties in Illinois.

Grant Process: Applications for the MEPRD FY18 Park and Trail Grant Program are accepted on an ongoing basis between July 1, 2017 and 3 p.m., May 31, 2018 or until 100% of the FY18 Program Funds are pledged, whichever is sooner. Check MEPRD's website for the current status and balance of the program funds: www.meprd.org. Applications must be delivered to MEPRD by UPS, USPS, FedEx or hand delivery. Applications received past this time will not be considered for FY18 funding by MEPRD. No facsimile copies will be accepted.

Grant Applicants must submit two (2) originals and one (1) high-resolution electronic copy of the complete Grant Application to:

Metro East Park and Recreation District
Attn: Grant Program Administrator
104 United Drive
Collinsville, IL 62234

MEPRD will review each application, followed by notification via USPS of MEPRD's decision to approve or deny requested funding. Please note, unsuccessful grant applications will not carry over from one MEPRD grant cycle to the next.

Program Highlights

- Projects must be physically located within Madison and/or St. Clair Counties in Illinois.
- Eligible projects are eligible for MEPRD grant funding of up to 40% of the total project cost, an amount not to exceed \$300,000 (see Project Revenue Breakdown section for more detail).
- Project Sponsors are limited to one (1) grant award per the MEPRD FY18 Grant Program.
- Individual project grant awards shall not exceed \$300,000 each.
- Development and acquisition projects must be completed within three (3) years from the date the Project Sponsor receives the notice to proceed from MEPRD. Extensions are at MEPRD's discretion.
- Project Sponsor must sign a project agreement with MEPRD upon notice of grant award. Costs incurred by grantees prior to the receipt of a fully executed Project Agreement will not be reimbursed by Metro East Park and Recreation District.
- MEPRD grant funds are paid out only after the project is 100% complete, the Project Sponsor has submitted a reimbursement request packet, and MEPRD verifies project completion.

Metro East Park and Recreation District
FY18 Park and Trail Grant Program
Eligibility and Funding Requirements

MEPRD Total Program Funding: MEPRD has committed \$2,000,000 for the FY18 Grant Program.

Minimum and Maximum Grant Awards: There is no minimum grant request or award. MEPRD FY18 Grants shall not exceed 40% of the Total Project Cost, \$300,000 maximum, and no project applicant shall receive more than one FY18 Grant Park and Trail Grant award.

Required Local Match: Standard Applicants must contribute $\geq 50\%$ of MEPRD's grant award; and Rural/Economically Distressed Applicants must contribute $\geq 25\%$ of MEPRD's grant award; however non-public grants, non-public donations and non-public funds by others may be used to satisfy these matching requirements. Public funds by others may not be used to satisfy these matching requirements.

Applicant Types: There are three types of applicants, i.e. Economically Distressed, Rural, and Standard. MEPRD defines economically distressed and rural communities/projects as follows:

Economically Distressed Applicant: a city, village, or township with a poverty level of 20% or greater. The project and project sponsor's primary headquarters must be located in the same economically distressed city, village or township.

Rural Applicant: a city, village, or township located outside an urban area or urban cluster as defined by the Census Bureau's 2010 data. The project and project sponsor's primary headquarters must be located in the same rural city, village, or township.

Visit www.meprd.org/funding.html to view MEPRD's official listing of poverty levels by City and Village, in addition to a map depicting urban and rural areas. Eligibility under this section will be verified by MEPRD.

Request Types: There are two types of MEPRD Grant Requests, i.e. Contingent and Non-Contingent. Definitions follow. Applications submitted to MEPRD are either 100% contingent or 100% non-contingent.

Non-Contingent Request/Award: An applicant who submits a MEPRD Grant Request that is not contingent on any other factors. Applicants utilizing this method feel comfortable that their project will be completed within 3-years of MEPRD's Grant Award without any contingencies. Recommended for most applicants.

Contingent Request/Award: An applicant who submits a MEPRD Grant Request, which if awarded by MEPRD, is contingent on the applicant's successful award of another "named grant". The contingency is based on a single named round of a single named grant, e.g. multiple attempts at several years of funding for a single project is not permitted. Additionally, the named grant must be an active local, state or federal grant (not presumed), available to others, be competitive in nature, and be awarded within 12 months of MEPRD's contingent award notification. If the applicant is awarded the contingent grant in whole, the project must be completed as submitted to and approved by MEPRD within 3-years of MEPRD's grant award date. IMPORTANT: If the applicant is not awarded or partially awarded the contingent grant, the applicant has 90 days from such notification to contact MEPRD to either cancel MEPRD's contingent award (without any penalties to the applicant) OR convert the application to a Non-Contingent status and complete the project as submitted to and approved by MEPRD and within 3 years of MEPRD's original award notification date; no other options are permitted. If applicant fails to notify MEPRD within 90 days, MEPRD's contingent award will be rescinded by MEPRD. Regardless of whether the award type is converted, MEPRD's award/contribution will not exceed the originally requested amount. Applicants are limited to one contingent MEPRD award/request at any one time and multiple contingent grants for a single project/application are not permitted. Project scopes may exceed the contingent grant's project scope, but again, the application submitted to MEPRD is either 100% contingent or 100% non-contingent.

Project Revenue Breakdown:

- No More Than 40% of the total project cost should be made up of the following:
 - Requested MEPRD FY18 Park and Trail Grant award (may not exceed \$300,000).
- No Less Than 60% of the total project cost should be made up of the following items:
 - **REQUIRED: Project Sponsor Local Match (for Standard Applicants):** *must be a monetary contribution to the project equal to or greater than 50% of MEPRD's grant award; however non-public grants, non-public funds and non-public monetary donations from others may be used to satisfy the Project Sponsor's required local match.*
 - **REQUIRED: Project Sponsor Local Match (for Rural and Economically Distressed Communities/Projects):** *must be a monetary contribution to the project equal to or greater than 25% of MEPRD's grant award; however non-public grants, non-public funds, and non-public monetary donations from others may be used to satisfy the required local match.*
 - Public grants/funds, e.g. Federal, State, or Local (may not be used for required local match).
 - Non-public grants, funds, monetary contributions (may be used for required local match).
 - The value of donated or owned land is not an eligible item in this section.
 - The value of in-kind and donated labor is not an eligible item in this section.
 - The value of donated services, equipment and goods is not an eligible item in this section.

IMPORTANT - Utilizing the calculations listed above, the actual grant award amount from MEPRD is dependent upon documentation of final project costs, meaning the actual payout may be less than what was originally requested, but it shall not exceed the amount requested in the grant application. Grant payment will not be made until all obligations are satisfied, the project is complete, and a reimbursement request packet has been submitted to and verified by MEPRD.

Funding Scenarios and Examples:

Below are a few examples of funding scenarios. Please contact MEPRD if you have questions with your particular funding scenario.

Example 1 – Standard Applicant Example

Total Project Cost: \$100,000 [100% of Total Project Cost]

- MEPRD Grant = \$40,000 (MEPRD grant award) [40%]
- Project Sponsor Local Match = \$20,000 (50% of MEPRD's grant award) [20%]
- Local, State or Federal Grant = \$40,000 (remainder of costs) [40%]

Example 2 – Disadvantaged/Rural Applicant Example

Total Project Cost: \$100,000 [100% of Total Project Cost]

- MEPRD Grant = \$40,000 (MEPRD grant award) [40%]
- Project Sponsor Local Match = \$10,000 (25% of MEPRD's grant award) [10%]
- Local, State or Federal Grant = \$50,000 (remainder of costs) [50%]

...proceed to next page.

Eligible Projects: Eligible projects include, but may not be limited to the following:

Eligible Types of Projects include, but are not limited to the following:

Acquisition of land for, development of, or eligible enhancements to:

- Bicycle lanes, paths, trails and routes (preferably meeting AASHTO standards)
- Parks (active and passive) and Recreation Centers
- Public greenways, greenspace, wildlife areas, nature preserves, and wetlands (active and passive)
- Recreation corridors, e.g. abandoned railways or utility corridors for trails
- Trails (walking, hiking, jogging, biking, equestrian, MTB mountain biking, BMX, water)
- Trailheads (for eligible trail types)

Eligible Types of Items within an Eligible Project include, but may not be limited to the following:

Development of or enhancements to:

- Alternative energy projects, e.g. solar lights, wind turbines, geothermal (for eligible projects)l*
- ADA accessibility improvements for public buildings and restrooms within public parks, municipally owned golf courses, municipally owned swimming pools, and public trail facilities.
- Amenities - park/trail/trailhead amenities, excluding those in the ineligible section
- Architectural/design/engineering fees (must be ≤15% of eligible development costs)
- Artificial turf for public sports fields
- Bike racks, bike lockers, and fix/tune stations for parks, trailheads, trails and public facilities
- Boat ramps and docks (for public use on public waters)
- Bridges, box culverts, and bike/ped intersection improvements related to trails
- Demolition (directly related to an eligible project)*
- Drinking fountains for parks, trails and trailheads
- Erosion control (directly related to an eligible project)*
- Fencing within a park or along a trail*
- Fishing piers (for ADA accessibility to public bodies of water)
- Fitness station course
- Frisbee golf course and related amenities
- Hockey/skating rinks (ice or hard surface, indoor and outdoor) for public recreation use
- Landscaping/site beautification (related to an eligible project)*
- Lighting for parks, trails, trailheads and sports fields
- Nature observation towers and overlooks
- Playgrounds
- Pavilions, gazebos and open air shelters
- Parking lots for parks or trailheads
- Pools, water parks, water slides, splash pads/areas, and bath houses for public recreation use
- Recreation Centers (indoor)
- Restrooms for parks, trails and trailheads
- Roadways within a park or trailhead
- Safety/security amenities for parks, trails and trailheads, to include emergency call stations
- Sidewalks within a park or trailhead
- Signage (wayfinding/directional/distance) and kiosks related to an eligible project
- Skate/BMX parks and pump tracks
- Sports fields/courts, e.g. soccer, tennis, baseball, football, etc. (must be open to the public)
- Striping, markings and signage for bicycle trails and bike lanes (*for new applications only*)
- Surveillance systems
- Utility/sanitation systems*
- Water trails and related amenities, for public use on public waters

* Note the asterisks behind some of the items above. Items with an asterisk are defined as “Support Items” by MEPRD. See the following page for more information about these “Support Items”.

Definition of Support Items The asterisk symbols (*) within the "Eligible Projects" section of this application designate a support item as defined by MEPRD. Support items for parks, trails or trailheads include, but may not be limited to: utility/sanitation systems, erosion control, demolition and site beautification/landscaping are eligible *but may not exceed 50%* of the total project costs. Projects may not consist solely of support items.

Ineligible Projects: MEPRD will not provide funding for the following types of projects:

Ineligible projects include, but are not limited to the following:

Acquisition of land for, development of and enhancements to:

- Acquisition of land from another public agency
- Administrative facilities/buildings/offices
- Archaeological/environmental surveys/testing/excavations
- Automated external defibrillators (AED)
- Camp sites and camping amenities
- Clubhouses
- Community Centers/Facilities
- Concession stands, ticket booths, announcer booths
- Decorative water features/fountains not related to a public pool/splash area amenity
- Dog parks
- Educational/safety programs/training/travel
- Environmental mitigation
- Geographic information systems
- Golf courses and golf related amenities/equipment (exception: see ADA section of previous page)
- Grant application preparation/filing and related work
- Historic sites/structures and preservation
- Hunting areas/blinds
- Irrigation systems
- Lakes, ponds and beaches
- Maintenance/repair/upkeep for a building/facility/equipment/vehicle/parcel
- Maintenance and storage buildings/facilities
- Marketing materials, maps/brochures, temporary signs/banners
- Monuments, statues, or plaques
- Mowing and ground keeper related equipment
- Museums and conservatories
- Parking lots not within a park or trailhead
- Plans and planning for pedestrian amenities, parks, trails, sidewalks, and trailheads
- Professional sports facilities
- School District playgrounds, sports fields/courts and related amenities
- Scenic/historic routes, byways, drives and easements
- Shooting ranges
- Sidewalks outside of a park or trailhead
- Sidewalk pedestrian crossings not in a park or not trail related
- Streetscape projects
- Striping and markings for bicycle trails and bike lanes (for repeat applications)
- Traffic counts/studies
- Trails for all terrain vehicles, off highway vehicles and snowmobiles
- Vehicles of any kind, e.g. mowers, service vehicles, golf carts
- Welcome/visitor centers

Eligible Applicants: Any government agency having statutory authority to acquire and develop lands for public parks, public trails, and/or public recreation purposes may apply for MEPRD FY18 grant funding. Such agencies include: municipalities, townships, counties, transportation districts, and park districts. In addition, universities and 501(c)3 organizations are eligible to apply if their project develops lands or improvements for public parks, public trails, and/or public outdoor recreation purposes. Schools and school districts are not eligible applicants.

Multiple Applications: Project Sponsors are limited to one grant award per the MEPRD FY18 Grant Program. Please note multiple submissions of applications within the same fiscal year for continued, adjacent, or contiguous segments of a project are not eligible, even if submitted by multiple Project Sponsors, i.e. no more than one application request may be submitted per site/parcel/location per round. Also, phased projects are eligible for multiple rounds of MEPRD funding, however no two phases of the same project funded by MEPRD may start simultaneously.

Economically Distressed and Rural Communities/Projects: Economically distressed and rural applicants must contribute a monetary contribution towards the project equal to or greater than 25% of MEPRD's grant award. MEPRD's rural and economically distressed classifications can be seen here: www.meprd.org/funding.html. In order for a project to be eligible under this section it must meet the following requirements: (1) it must be located fully within the boundaries of an eligible city, village, or township as defined by MEPRD or a rural location, i.e. not urbanized as defined by the United States Census Bureau 2010 data, (2) the Project Sponsor's primary headquarters must be within the same eligible city, village, or township and (3) the Project Sponsor must own and be responsible for maintaining the finished project.

Project Agreement: FY18 Park and Trail Grant recipients must sign a project agreement with MEPRD. It is the recipient's responsibility to complete and submit all required documents pertaining to the project agreement. Missing or incomplete documents required in the project agreement will delay written notice to proceed from MEPRD.

Use of Project Site: Property acquired or developed with MEPRD assistance from this program must be open to the general public for the approved use specified in the MEPRD grant project agreement without regard to race, color, sex, national origin, age, disability, or residence during a reasonable time period as agreed upon by the project sponsor.

Site Location: Eligible development projects may be located on property that is either owned by the Project Sponsor, or leased or controlled by the Project Sponsor. Property leased or controlled by the Project Sponsor may be publicly or privately owned, as long as the terms of such lease or control meets the minimum timeline requirements specified in the following section, i.e. the "Public Access" section.

Public Access: Property acquired or developed with MEPRD grant assistance shall not be utilized or developed for any use other than public recreation use per the terms specified as follows. Land acquired with MEPRD assistance shall be operated and maintained for a minimum of twenty (20) years for public recreation use. Development projects that receive \$50,000 or less in grant assistance from MEPRD shall be operated and maintained for a minimum of six (6) years, to include 1 additional year added for every \$25,000 in MEPRD grant assistance over \$50,000.

Conversion of a development project receiving MEPRD grant assistance shall result in the project sponsor being held liable for replacing the converted development with new development deemed comparable by MEPRD in terms of current fair market value, recreation value, usefulness, and location.

Conversion of an acquisition project receiving MEPRD grant assistance shall result in the project sponsor being held liable for replacing the converted property with new property deemed comparable by MEPRD in terms of current fair market value, recreation value, usefulness and location or reimburse MEPRD an amount equivalent to 1/20th or 5% of the original grant amount multiplied by the number of years remaining, as defined by this section.

American with Disabilities Act Compliance: Sponsor acknowledges that it has performed due diligence to assure its Project complies with the requirements of the American with Disabilities Act of 1990.

Inspections and Reports: MEPRD staff shall have full access to grant-assisted facilities at all times for inspection purposes to ensure sponsor's continued compliance with program regulations. A MEPRD representative may make periodic inspections of the project as construction progresses and throughout the life of the project and a final inspection and acceptance of the completed project must be made by a representative or agent of MEPRD prior to the final grant payment (reimbursement) to the project sponsor.

Signage: Project Sponsor must post a grant acknowledgement sign at the MEPRD-assisted project site for the life of the project. The required specifications for its construction will be furnished by the applicant but must include no less than MEPRD's logo, Project Sponsor's name, and Project name. The sign shall be posted in an area for public viewing. All signage permits are the responsibility of the project sponsor.

Permits: The project sponsor is responsible for obtaining any and all necessary permits, licenses, and forms of consent regarding projects approved for MEPRD funding in this program prior to the construction, and thereafter subsequent operation and maintenance of the project.

Notice to Proceed: MEPRD will typically send written notice to proceed within thirty (30) days of executing the project agreement. Costs incurred prior to the date of the written notice shall be ineligible for reimbursement by MEPRD.

Reimbursement Grant: The MEPRD FY18 Park and Trail Grant Program is on a reimbursement basis. The project must be 100% complete, as determined by MEPRD, in order for the reimbursement to be issued. No early or partial payments will be made to the Project Sponsor.

Financial Records: All funds expended by the project sponsor in conjunction with the project must comply with all Local, State and Federal laws pertaining to the expenditure of public funds. All project records must be maintained for a period of no less than five (5) years.

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Metro East Park and Recreation District
FY18 Park and Trail Grant Program

Application Form

Please fill out this form in its entirety. Incomplete applications, as determined by MEPRD will not be considered for funding.

1. Project Sponsor (list only one entity): _____
2. Project Sponsor Address: _____

3. Project Sponsor FEIN: _____
4. Project Title: _____
5. Project Address/Location: _____
6. Project Contact Name and Title: _____
7. Project Contact Address: _____

8. Project Contact Phone: _____ Fax: _____
9. Project Contact Cell: _____ Email: _____
10. Is the project located entirely within a rural community as defined by MEPRD? Yes No
If Yes, which city or village: _____
11. Is project located within an economically distressed area as defined by MEPRD? Yes No
If Yes, which city or village: _____ Poverty Level: _____ %
12. Is the proposed project identified in a municipal, county, regional, state trail or recreation plan or MEPRD's Long Range Development Plan? Yes No
If Yes, what plan(s): _____
13. Will the Project Sponsor own/control and maintain the completed project: Yes (required) No
14. Type of Project: Development Acquisition Combination

15. Type of Project: Park Trail Trailhead Combination

If applicable, what trail surface material will be used: _____

Avg. Width of Trail (≥10' preferred for bike trails): _____ feet Length of Trail: _____ miles

16. Is the project site protected in perpetuity for public outdoor recreation? Yes No

If no, how many years is the site protected (must be ≥ 20 years): _____ years

17. Estimated project completion date (month and year required): _____

18. This application represents a: Non-Contingent Request (skip to 19) Contingent Request
See "Award Types" section on page 4. Thoroughly document Contingent Grant in Attachment G.

Name of Contingent Grant: _____

Contingent Grant was published on this date: _____

Contingent Grant is expected to be awarded on this date: _____

19. Total Project Cost: \$ _____

20. No greater than 40% of the total project cost (line 19) should be made up of the following:

Requested MEPRD Grant amount \$ _____ which is _____ % of line 19.

21. No less than 60% of Line 19 should be made up of a combination of the following:
IMPORTANT: Thoroughly document all items shown below in Attachment G.

REQUIRED LOCAL MATCH: Standard Applicants must contribute ≥ 50% of MEPRD's grant award; and Rural/Economically Distressed Applicants must contribute ≥ 25% of MEPRD's grant award; however non-public monetary grants and non-public monetary donations may be used to satisfy these matching requirements, but must be documented accordingly below.

This application represents a: Standard Applicant Rural or Economically Distressed Applicant

A. Monetary contribution by Project Sponsor (excluding funding by others) \$ _____

B. Non-public monetary grant(s) and/or non-public monetary donation(s) \$ _____

C. Local Match Total (Line A + Line B): \$ _____ which is _____ % of line 20.

D. Total of all federal, state or local government grants (excluding MEPRD) \$ _____

E. Total for Section 21 (Line C + Line D): \$ _____ which is _____ % of line 19.

F. Verify the accuracy of sections 19, 20 and 21. Line 20 plus Line 21E should equal Line 19. _____

24. Indicate to what degree the project will provide assistance to people with disabilities:

25. Describe the need and demand for the project:

26. IMPORTANT – The following attachments are REQUIRED:

Attachment A: Detailed Written Project Scope. Include “What”, “Where”, “How Many”, etc. The detail and components listed/described in this section should coincide with what is illustrated in Attachment B.

Attachment B: Detailed Site Development Plan. This should be a visual of the project, identifying the exact location of every major project component. This could be in the form of a detailed CAD drawing, a detailed conceptual drawing, or detailed aerial photography with labels.

Attachment C: Site Location Map showing municipal boundaries.

Attachment D: List of parks, trails or other areas of interest in the vicinity of project.

Attachment E: Construction/Acquisition Schedule, including the estimated completion date, which should match the date shown on Line Item 17.

Attachment F: General Maintenance and Operational Plan.

Attachment G: Description of all grants and cash donations contained in Line Item 21. Include the source, grant/donor name(s), award date(s), expiration date(s) and a copy of the award letter(s). If you are applying for a contingent award, provide the following information about the contingent grant: the Granting Agency Name, Grant Name, Grant Round, and a copy of the public grant announcement; certain restrictions apply. See page 4 for more information about Contingent Awards.

Attachment H: Provide an electronic or hard-copy of any bike/ped plans for your community or jurisdiction. Also, identify any future parks or recreational facilities planned for your community or jurisdiction. If available, KML or GIS files would also be appreciated.

27. Submitting the MEPRD Grant

Applications for the MEPRD FY18 Park and Trail Grant Program must be received by MEPRD by 3 p.m., May 31, 2018. Applications received past this time will not be considered for FY18 funding by MEPRD. In addition, applications received after MEPRD has committed all FY18 grant funds will not be considered for FY18 funding.

Applicants must submit the following:

- Two (2) original signed applications (not bound or stapled >> use binder clips instead).
- One (1) electronic copy. The electronic copy should be **HIGH-RESOLUTION** and in PDF format, and submitted via compact disk or flash drive. Include all attachments as well in high-resolution. Important note: CD's and flash drives will not be returned to the applicants.

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Metro East Park and Recreation District
FY18 Park and Trail Grant Program

Certification Statement

In WITNESS WHEREOF, the undersigned parties have caused this grant application to be executed by their duly designated and authorized representatives.

I do hereby certify that I have the legal authority to represent the Project Sponsor and submit this grant application on behalf of the Project Sponsor and that the information presented in this grant application and the referenced attachments are true and correct. I do further certify that the project will be completed in accordance with the provisions set forth in this grant application and the MEPRD project agreement and that the Grantee has the financial resources to initially fund one hundred percent (100%) of the proposed project costs within the time frame imposed by MEPRD, prior to receiving MEPRD grant reimbursement.

Name of Grantee: _____

Print Name: _____

Print Title: _____

Signature and Date: _____

Attested by: _____

Signature and Date: _____

Name of Grantor: Metro East Park and Recreation District _____

Print Name: Bryan Werner _____

Print Title: Executive Director _____

Signature and Date: _____

Attested by: Rene' St. Peters, Administrative Assistant _____

Signature and Date: _____

Appendix

Abbreviations, Acronyms and Definitions

Abbreviations and Acronyms

AASHTO	American Association of State Highway and Transportation Officials
ADA	Americans with Disability Act
A/E	Architectural and Engineering
FY18.....	Fiscal Year 2018
MEPRD	Metro East Park and Recreation District

Definitions

Contingent Request/Award – Applicants wishing to submit a MEPRD Grant Request and be approved contingent on the applicant's successful award of another "named grant". See page 4 for more information and restrictions.

Economically Distressed Community – Any city, village, or township located in Madison or St. Clair County, Illinois that was recognized as having a poverty level of greater than 20% by the U.S. Department of Health and Human Services in the 2010 United States Census.

Non-Contingent Request/Award – Applicants wishing to submit a MEPRD Grant Request that is not contingent on any other factors.

Non-Public Grants and Non-Public Monetary Contributions – Monetary grants or monetary contributions towards a project that are from non-governmental funds, meaning not from local, state or federal public dollars or agencies.

Project Agreement – A legally binding contract between MEPRD and Project Sponsor.

Project Eligibility – Project is qualified or eligible to receive MEPRD Funding.

Project Site – Physical location where project will be developed or acquired.

Project Sponsor – Applicant applying for MEPRD Funding. The project sponsor must own and be responsible for maintaining the project. In addition, the project sponsor must own or control the project site.

Rural Community – Any city, village, or township located in Madison or St. Clair County Illinois that is identified as being rural according to the 2010 United States Census - Urban Areas Map. Visit www.meprd.org/funding.html for more information.