

METRO EAST PARK AND RECREATION DISTRICT

320 Regency Centre, Collinsville, Illinois

Minutes of May 8, 2006 Meeting 7:00 p.m.

I. Call to Order- President Pamela Hogan called the meeting to order at 7:00 p.m.

II Attendance - Roll call was taken.

Present were: Pam Hogan, St. Clair County
Earl McDowell, St. Clair County
Gene Peters, Madison County
Harold Byers, Madison County
Jerry Kane, Madison County
Paul Evans, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Ed Szewczyk, Attorney
Bill Baudendistel, Juneau Associates

Guests were: Maggie Carlson, The Telegraph

III. Approval of Minutes

Director Peters made a motion, seconded by Director Kane to approve the minutes from the April 10, 2006 regular meeting.

Voice Vote All Ayes No Nays Motion Carried

IV. Consent Agenda

Director Peters made a motion, seconded by Director McDowell to approve the Consent Agenda as presented.

Voice Vote All Ayes No Nays Motion Carried

V. Finance

a) Director Byers made a motion, seconded by Director McDowell to approve agenda item Finance sub items a, b and c as presented in the packet.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

VI. Executive Director's Report

Nothing more added by the Executive Director than what was reported in the agenda packet.

VII. Old Business

No old business to discuss

VIII. New Business

a) Personnel Policy

Director Kane gave the Board a draft of the proposed Personnel Policy. He pointed out areas that have not been included in other drafts and asked the Board to read it over forward revisions to MEPRD staff and for it to be presented as a June agenda item for action.

b) Presentation of Budgets for MEPRD/Malcolm Martin Memorial Park

Executive Director Buehlhorn presented the Board with the budgets for both MEPRD and Malcolm Martin Memorial Park for the 2006-2007 fiscal year.

Director Kane made a motion, seconded by Director Peters to accept the Executive Directors budget for MEPRD for 2006-2007 fiscal year.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

Director Evans made a motion, seconded by Director Peters to accept the Executive Directors budget for Malcolm Martin Memorial Park for 2006-2007 fiscal year.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

c) Request to Accept Donation – Riverview Platform

Director Evans made a motion, seconded by Director Byers that the Board of Directors indicates their approval and agreement to proceed with the development of an agreement with the Gateway Foundation featuring the acceptance of donated funds into an escrow account that is subject only to their approval of the bid documents and that this motion is an indication of general intent subject to our Boards final approval of all bid documents, contractual relationship approval of council and approval of district engineer.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

d) SIUE Summer Historian Intern

Bryan Werner along with Mike Buehlhorn and Marshall Heir thought it would be beneficial to acquire someone to document the history of the Malcolm W. Martin Memorial Park. This person would gather information regarding the park not only for internal purposes but for marketing and/or interpretative areas of the park. The intern's contract will begin on May 22 and end the week of August 4th for 150 hours in total, 12 hours a week.

Director Kane made a motion, seconded by Director Byers the authorization to secure the intern thru either MEPRD or thru Gate Way.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

e) Report from District Engineer on Projects

Bill Baudendistal with Juneau Associates gave a brief overview of the new facility, stating no problems were occurring at this time.

The MMM Park Riverview Overlook design is almost complete. Gate Way Center has approved the plans in general. HOK is working with our engineer to get bid documents ready. The construction could begin July or August.

The 20th Street to McKinley Bridge Trail will need an intergovernmental agreement. It is being drafted between MEPRD, MCT and Tri City Port District. It is intended mostly to go atop the levee and continue down to the McKinley Bridge.

The engineer is trying to pin down an OSLAD project due to July 1st application deadline.

IX. Public Discussion and/or Comment

It was noted by President Hogan that MCT has issued an invitation to the Board Members to attend the Nickel Trail Dedication on May 18, 2006 at 10:00 a.m.

X. Executive Session to discuss the acquisition of Property under 5ILCS 120/2 (c) (5) and Personnel Issues pursuant to 5 ILCS 20/2 (c) (1).

At 7:23 p.m. Director Byers made a motion, seconded by Director Evans to leave regular session and go into executive session.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

The following portion of Executive Session Minutes was released by the Board of Directors on September 10, 2007.

President Pam Hogan called the Executive Session meeting in order at 7:23 p.m.

Executive Session to discuss the acquisition of Property under 5ILCS 120/2 (c) (5)

Conoco Phillips Park

Director Peters mentioned that he has been working on several issues regarding possible acquisition of the Conoco Phillips Park. He has received a letter from the Conoco Phillips Executive Secretary regarding a meeting June 1st at 2 p.m. Director Peters wanted to know the Board's opinion on the matter and asked if anyone else should go with him. The Board agreed it was worth pursuing. Executive Director Buehlhorn said he would like to attend also.

At this time Director Kane excused himself from the meeting at 8:17 p.m.

At 8:35 Director Byers made a motion, seconded by Director Evans to exit Executive Session and enter into regular session.

Roll Call Vote

Jerry Kane	Absent (left at 8:17 p.m.)	Pam Hogan	Aye
Paul Evans	Aye	Earl McDowell	Aye
Gene Peters	Aye	Harold Byers	Aye

5 Ayes No Nays 1 Absent Motion Carried

XI. Adjournment:

At 8:39 p.m. Director Evans made a motion, seconded by Director Peters to adjourn the meeting. All voted and the meeting was adjourned.

Upcoming Meeting Dates:

Special Meeting will be held on June 12, 2006 at the MEPRD Offices at 6:00 p.m. by the Madison County Park and Recreation Commission. All members are urged to attend.

Next MEPRD meeting will be held on Monday June 12, 2006 at 7:00 p.m., at the MEPRD district office 320 Regency Centre, Collinsville, Illinois.

Respectfully Submitted,

**Rene' St. Peters
Administrative Assistant**