

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday July 12, 2011**

**I. Call to Order** President Harold Byers called the meeting to order at 11:07 a.m.

**II Attendance** Roll call

Present were:

Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grant Coordinator

Bill Baudendistel, Juneau Associates  
Paul Homann, TWM, Inc.  
John Papa, Attorney

Guest were: Tracy O'Bryan, Arcturis

**III. Election of Officers**

**Director Evans made a motion, seconded by Director Kane to elect Director Hogan as President.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

President Hogan took over the meeting at 11:10 a.m.

**Director Kane made a motion, seconded by Director Byers to elect Director Peters as Vice President.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**Director Kane made a motion, seconded by Director McDowell to elect Director Byers as Treasurer.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**Director Byers made a motion, seconded by Director Kane to elect Director Evans as Secretary.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**IV. Approval of Minutes**

**a) Director Peters made a motion, seconded by Director McDowell to approve the minutes from the June 14, 2011 regular meeting as presented.**

Voice Vote All Ayes Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Evans to approve the consent agenda items a thru d as presented on pages 5-30.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Evans to remove the MCT payment from payments and claims for June 2011.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**b) Director Evans made a motion, seconded by Director Peters to approve the payments and claims for June 2011 MEPRD as presented on pages 31-37.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**Director Peters made a motion, seconded by Director McDowell to approve the payment to MCT as presented.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Abstained	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays No Absent 1 Abstain Motion Carried

**Director Peters made a motion, seconded by Director Evans to approve the payments and claims for June 2011 MMMP as presented on pages 38-41.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**c) No transfer to be made.**

**VII. Executive Director's Staff Report**

Report accepted as given.

**VIII. Old Business** No old business to discuss.

**IX. New Business**

**a) Ordinance 12-01 Re: Prevailing Wage**

**Director Kane made a motion, seconded by Director Peters to approve Ordinance 12-01 as presented.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Nay	Earl McDowell	Aye

5 Ayes 1 Nays No Absent No Abstain Motion Carried

**b) Request for donation/criterion/Edwardsville**

**Director Kane made a motion, seconded by Director Peters to approve the request from the Rotary Club of Edwardsville for a contribution of \$2,500 for their 2011 Edwardsville Rotary Criterium to be held on August 7, 2011**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

**c) Larson Allen Engagement Letter**

**Director Peters made a motion, seconded by Director Evans to approve the engagement letter from Larson Allen for the FY 2012 accounting services as presented.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstain Motion Carried

Director Kane removed himself from the meeting at 11:45 a.m.

**d) MCT Reimbursement Request**

**Director Peters made a motion, seconded by Director Evans to approve the payment to MCT for the MEPRD's portion of the Confluence Bikeway Extension as presented.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Excused	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays No Absent 1 Excused Motion Carried

Director Kane returned to the meeting at 11:51 a.m.

**e) Employee Compensations**

**Topic discussed after executive session.**

**f) Report of Engineers/LRP Team**

Engineer Bill Baudendistel informed the board that the Eagle Points project has been approved for an extension from IDNR.

Engineer Paul Homann is working on the acquisition details relating to the arch ground's expansion project.

Tracy O'Brian stated that the final reports on the Long Range Plan Projects should be done and presented at the next August board meeting.

**X. Executive Session to discuss Personnel Issues pursuant to 5 ILCS 20/120 (c)(1).**

**At 12:15 p.m. Director Kane made a motion, seconded by Director Peters to leave regular session and enter into executive session to discuss personnel issues pursuant to 5 ILCS 20/120 (c)(1).**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

Meeting was held back into regular session at 12:58 p.m.

**XI. Public Discussion and/or Comment**

No public discussion and/or comment

**e) Employee Compensation**

**Director Kane made a motion, seconded by Director Evans to extend an increase of 5.8% to Bryan Werner and a 3% increase to Rene' St. Peters. Both to be retro back to July 1, 2011**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent Motion Carried

**XIII. Adjournment**

**At 1:00 p.m. President Hogan asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on August 9, 2011 at 11:00 a.m.**