

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, June 10, 2014**

**I. Call to Order** President Greg Yank called the meeting to order at 11:00 a.m.

**II. Attendance** Roll call / Establishment of Quorum

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Earl McDowell, St. Clair County  
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Barbara Hohlt, St. Clair County

**III. Public Discussion and/or Comment**

**IV. Approval of Minutes**

**Director Peters made a motion, seconded by Director Kane to approve the minutes from the May 13, 2014 meeting.**

Voice Vote All Ayes no nays motion carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Peters to approve the consent agenda items a through e as presented on pages 4-31.**

Voice Vote All Ayes no nays motion carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Byers to approve the payments and claims for MEPRD for May 2014 excluding the three checks payable to Madison County Transit. (check numbers 6519 in the amount of \$6,699.32, number 6520 in the amount of \$21,193.97 and check number 6521 in the amount of \$14,716.45)**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**b) Director Peters made a motion, seconded by Director Byers to approve the payments of check numbers 6519 in the amount of \$6,699.32, number 6520 in the amount of \$21,193.97 and number 6521 in the amount of \$14,716.45 payable to Madison County Transit District in the total amount of \$42,609.74.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstained Motion Carried

**b) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for May 2014 MMMP as presented on pages 40-41.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**c) No transfers to be made.**

## **VII. Executive Director's / Staff Report**

Funding: Executive Director Buehlhorn stated that the sales tax was up from last month.

Malcolm W. Martin Memorial Park: We had a little over 1,300 visitors at the park in the past month. Visitors were from various destinations in and out of the U.S. In addition there were several wedding parties taking their wedding pictures. The repair to the concrete work near the pavilion has been completed.

July 4<sup>th</sup> Activities: Executive Director Buehlhorn explained that they put back in the budget \$10,000 for a gathering to be held on July 4<sup>th</sup> only, due to the Cardinals hosting a fireworks display after that game only. This amount would cover Circus Kaput, Ironman Sound and extra security that would be needed.

Department of Commerce and Economic Opportunity/Signage: Executive Director Buehlhorn explained that the application has been turned in and now awaiting review.

Truck Traffic at RiverPark Drive: A project being funded by E St. Louis, Bunge, Cargill and Casino Queen at \$110,000 will repair the damaged Front Street and Trendley roadways and has been approved. Phase 2 would be in the near future to add a 10 inch thick, new concrete street on Front Street and repave Trendley Avenue. No date has been set at this time.

Executive Director Buehlhorn and Planner Bryan Werner also outlined details on all items under the New Business section of the meeting.

## **VIII. Old Business No old business to discuss.**

## **IX. New Business**

**Director Kane made a motion, seconded by Director Peters to approve by omnibus vote Section IX, Items A, B, C, D, and E.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**a) Event Sponsorship Request: Swansea Patriots Park Association**

The Swansea Patriots Park Association has submitted an event sponsorship request for their event titled: Growing Our Parks 5k Run/Walk to be held on July 18, 2014 in the amount of \$402.00.

**b) Ordinance 14-01: Prevailing Wage Act**

Each year the Board is required to pass an Ordinance for the Prevailing Wage Act.

**c) Resolution 14-13: FY15 Operations and Capital Budgets**

Outlines the operational and capital budgets for the FY 2015 for MEPRD and the Malcolm W. Martin Memorial Park.

**d) Resolution 14-14: FY 2015 MEPRD Park and Trail Grant Matching Program**

Recommendation from Director Buehlhorn and Planner Werner to set an allocation in the amount of \$2,000,000 for the FY 2015 Park and Trail Grant Matching Program. The program announcement date will be July 1, 2014 and the deadline for applications will be June 30, 2015 or until all funds are awarded, whichever is sooner.

**e) FY 2015 Schedule of meeting dates for the MEPRD Board.**

The MEPRD board will continue to meet the second Tuesday of each month.

**f) Resolution 14-15: Governmental Consulting Services Contract**

A new two year contract with GCS in the amount of \$48,000 which will cover July 2014 thru June 30, 2015.

**Director Peters made a motion, seconded by Director McDowell to approve the contract with GCS to cover July 2014 thru June 30, 2015 in the amount of \$48,000.00 per year.**

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes 1 Nays 1 Absent Motion Carried

**g) Report of the Engineers/Attorney Nothing to report by Attorney John Papa**

**X. Adjournment**

**At 11:56 a.m. President Yank asked to adjourn the meeting. A motion was made by Director Peters seconded by Director McDowell to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on July 8, 2014 at 11:00 a.m.**