

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday November 11, 2014

I. Call to Order President Harold Byers called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Earl McDowell, St. Clair County
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Barbara Hohlt, St. Clair County

III. Public Discussion and/or comment

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Yank to approve the minutes from October 14, 2014 as presented.

Voice Vote All ayes no nays motion carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Peters to approve the consent agenda items a thru e as presented on pages 5-30

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VI. Finance

a) Director Peters made a motion, seconded by Director McDowell to approve the payments and claims for October 2014 for MEPRD as presented on pages 31-37.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

b) Director Yank made a motion, seconded by Director Kane to approve the payments and claims for October 2014 MMMP as presented on pages 38-39.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VII. Executive Director's/Staff Report

Finance

Sales tax revenues are up about \$9,000 over last October, and a recent fax indicates a \$6,000 raise in revenues for November. Larry Rose will review the audit at the next meeting.

Department of Commerce and Economic Opportunity/Signage

Matt Hughes and the Executive Director have met with IDOT and a letter is forthcoming for directions and specification to complete the process.

Grants

The Executive Director noted that \$13,574 was left in the grant program. The program to date has generated \$13,401,000 in projects.

Discussion was held on any future changes that might be made and the Executive Director implied that since there were no applicants filing for two grants as permitted for the first time in this application that could be eliminated. There was also discussion on reducing the amount of paper required by the applicant it was noted that staff was already in the process of making an electronic filing version similar to IDNR.

Office Repairs

The Executive Director has authorized the sodding of several areas at the office where the Black Eyed Susan's bloom. It was noted that for the short term that the visitors might enjoy the blooming, there was a very tedious process in keeping the area groomed and aesthetically pleasing, and the sod should save us some future maintenance costs. The replacement cost was \$920 from Focal Pointe.

MMMP

The Executive Director outlined changes to the Front Street Project and parking area at the Park. Staff displayed several options under consideration to accommodate the new bike and pedestrian trail. The additional costs to the District could be \$500,000, however that also includes street improvements on Trendley and Front Street as well as drainage, which is nonexistent. A question did arise on the direction the vehicles might face for viewing the arch.

Terminal Railroad has given TWM permission to do borings for the bridge over the tracks on the Bunge end of the Front Street Project. The cost is about \$80,000. At this point negotiations are continuing on if we will share any of the cost with St. Clair County Transit District.

Pyramid Electric has repaired the two electric utility heaters at the pump house and insulated the large fans and ceiling outlets at a cost of about \$2,500. This should keep our energy costs down over the winter seasons.

Focus St. Louis had a tour of about 65 people on site for a tour of the park and geyser.

Met with Maggie Hales of CAR2015 in regards to a plaque to be installed at the Arch Museum when completed identifying the Gateway Center as a contributor to the project. Also met with Ann Honious from the National Park Service about the possibility of a display in the museum for the Park. She will be contacting us on available space in the future.

It was suggested the staff plan a tour of some of the projects funded in the past by MEPRD's Grant program. Such a tour could take place in the spring. Staff will review possibilities and scheduling scenarios.

VIII. Old Business

No old business to discuss

IX. New Business

Director Kane made a motion, seconded by Director Peters to approve by omnibus vote Section IX, Items A-G.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

- a) **Reimbursement Request: City of Belleville - \$35,726.00 for completed project titled Hough Park Improvements.**
- b) **Reimbursement Request: St. Clair County Transit District - \$100,000.00 for completed project titled Metro BikeLink Shiloh/Scott Section Phase 1.**
- c) **Resolution 14-27: Grant Request from the Village of Shiloh for \$28,340.00 for their project titled: Scott Air Force Base Bicycle Commuter Enhancement Phase 1.**
- d) **Resolution 14-28: Grant Request from Collinsville Area Recreation District for \$11,276.00 for their project titled: Glidden Park Hockey Rink Construction.**
- e) **Resolution 14-29: Grant Request from the Freeburg Park District for \$187,500.00 for their project titled: Freeburg Park Expansion – 2014.**
- f) **Resolution 14-30: Grant Request from City of Mascoutah for \$14,248.00 for their project titled: Scheve Park –Skate Park Improvements.**

g) Resolution 14-31: Grant Request from the City of Edwardsville for \$300,000.00 for their project titled: Spray and Play Park

h) Report of Engineers/Attorney

No report was given by District Attorney

X. Adjournment

At 12:12 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on December 9, 2014 at 11:00 a.m.