

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, April 12, 2016

I. Call to Order Vice President Peters called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Harold Byers, Madison County
Gene Peters, Madison County
Jerry Kane, Madison County
Barbara Hohlt, St. Clair County entered meeting at 11:06 a.m.
Earl McDowell, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Gregory Yank, St. Clair County

III. Public Discussion and/or Comment No Public Discussion and/or Comment was heard.

IV. Approval of Minutes

Director Byers made a motion, seconded by Director Kane to approve the minutes from the March 8, 2016 regular meeting as presented.

Voice Vote

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Byers to approve the consent agenda items a thru e as presented on pages 5-33.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

Director Barbara Hohlt entered the meeting at 11:06 a.m.

VI. Finance

a) Director Byers made a motion, seconded by Director McDowell to approve the payments and claims for March 2016 - MEPRD minus checks 7063 for \$3,796.29, check 7065 for \$59,610.51 and check 7066 for \$15,168.19 payable to MCT as presented on pages 34-40.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Director Byers made a motion, seconded by Director Hohlt to approve the payments and claims for March 2016 checks #7063, 7065, and 7066 payable to MCT.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes 0 Nays 1 Absent 1 Abstain Motion Carried

President Hohlt chaired the meeting at 11:09 a.m.

b) Director Kane made a motion, seconded by Director Peters to approve the payments and claims for March 2016 - MMMP as presented on pages 41-42.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VII. Executive Director's Staff Report

Executive Director Buehlhorn gave his report and stated that:

- The District has received the March check, the Christmas month, of \$468,000. This is \$14,000 over the same period last year for the month. The positive changes in our revenue stream are a welcome sight after several years of lower income levels. If we were to stay at the same level for the balance of the year, we would be at almost a 2% increase.
- Last month we had a renewal of a \$500,000 CD in our CDARS account and two \$247,000 CD's renewed, one at FCB Bank in Swansea and one at FCB Bank in Collinsville. Each was for 17 months at a rate of .85%.
- We have applied for and received a \$500.00 grant from IPARKS for participation in the purchase of a new camera near the picnic shelter at the office. The camera is old and outdated. The total cost with installation from Brewster Alexander is about \$1,663.00.
- In relation to the electric aggregation issue at MMMP, I have re-signed an agreement with Liberty Power. While the East St. Louis rate was lower, Homefield Energy would only honor the commitment on one meter, since the other three meters were over the limit of what they would allow for aggregation. The agreement is for one year and we should see a savings of around \$4,000.00.
- We have worked with Attorney John Papa and Mr. Hier to draft an amendment to the Donation Agreement regarding statues, monuments, naming rights, etc. There is a resolution

(16-06) addressing these changes in the packet for your review and approval. Mr. Hier and the Board from Gateway thank the Board for our ongoing efforts to keep the park and the image of Mr. Martin in the forefront of the region.

- The installation of the water main across the park has started and as of this meeting, they are replacing the soil and concrete sidewalks. It was not without incident, as the very first excavation, they tore out all of our electrical lines on the south side of the park. Pyramid was called and it was replaced within two days with no charge to the District. The sod should be in place as well as the new irrigation lines within the month of April.
- The lighting of the geyser project finally has all the components. Ironman Sound will install the LED lights on the roof of the pump house at a cost of \$3,329.81 starting on April 20. They will then be programmed. Our regular daily eruptions, after testing, will be at noon, six and nine, as opposed to the three p.m. eruption. A small opening ceremony will be sometime later in April or early May.
- The water cooler project in the main hallway has been completed.
- Staff met with IDOT regarding our ITEP grants and how the engineering will be handled. We will be required to have a separate agreement with Juneau Associates regarding the construction engineering. We will be discussing this with Mark Steyer at MCT.
- On a related note, staff has met with SCCTD representative Taulby Roach to discuss the Front Street Trail from Bunge north to the McKinley Bridge. There may be a chance that they will agree to a similar type of agreement that we have in place with MCT to handle not only the engineering, but the grant from ITEP, the construction and management, as well as the maintenance of the trail.
- Staff is still receiving grant inquiries from several communities. Questions regarding State grants are affecting almost every community's decisions with their new budgets being discussed as we still have a State budget impasse.
- Met with Bill Baudendistel on the acquisition reimbursement for the Scott-Troy Trail. We are awaiting final documents before submittal.
- Staff has been working on budgets for FY17. It would appear at this time that both budgets at MEPRD and MMMP will be well under our estimates. A rough draft will be sent along with our next packet of information.
- Staff has also been working on suggested changes to the Park and Trail Matching Grant application as well as the Sponsorship Application. Changes have been passed out with our suggestions, and we will await the decision of the Board to proceed for the next fiscal year.

Planner Bryan Werner gave his report and discussed:

- The new business section of the meeting. The two new sponsorship requests, and a grant request from the City of Troy.

VIII. Old Business

Director Hohlt left the meeting at 12:00 p.m. Vice President Peters chaired the meeting in her absence.

IX. New Business

Director Byers made a motion, seconded by Director Kane to approve by omnibus vote Section IX, Items A thru D.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

- a) **Resolution 16-06 Re: Amendment to MMMP Donation Agreement regarding naming, rights and sculptures at MMMP.**
- b) **Resolution 16-07 Re: Grant Request from the City of Troy in the amount of \$42,301.00 for their project titled: Spring Valley Road Shared Use Path – Phase 1.**
- c) **Event Sponsorship Request: Belleville Running Club is requesting \$1,000.00 for their event titled: Belleville Main Street Marathon that will be held on Saturday, September 24, 2016.**
- d) **Event Sponsorship Request: Get Up & Go is requesting \$1,000.00 for their event titled: Get Up & Go Biathlon and 5 Mile Run that will be held on Sunday, August 7, 2016.**
- e) **Report from Attorney/Engineers. No report was given.**

X. Adjournment

At 12:18 p.m. Vice President Peters asked to adjourn the meeting. A motion was made by Director Byers seconded by Director McDowell to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on May 10, 2016 at 11:00 a.m.