

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, March 13, 2018

I. Call to Order President Greg Yank called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Jerry Kane, Madison County
Frank Bergman, St. Clair County
Barbara Hohlt, St. Clair County entered meeting at 11:07 a.m.
Gregory Yank, St. Clair County

Bryan Werner, Executive Director
Jen Cochran, Grant Coordinator
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Gary Niebur, Madison County

III. Public Discussion and/or Comment

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Bergman to approve the minutes from the February 13, 2018 regular meeting as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Absent	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Bergman to approve the consent agenda items A - E as presented on pages 4-24.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Absent	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Kane made a motion, seconded by Director Bergman to approve the payments and claims for February 2018 MEPRD minus checks #7633 and #7636 payable to MCT as presented on pages 25-29.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Absent	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

Director Bergman made a motion, seconded by Director Yank to approve the checks #7633 and #7636 payable to MCT as presented.

Roll Call Vote

Jerry Kane	Abstain	Barbara Hohlt	Absent	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Aye		

3 Ayes 0 Nays 1 Absent 1 Abstain Motion Carried

Director Hohlt entered the meeting at 11:07 a.m.

b) Director Kane made a motion, seconded by Director Bergman to approve the payments and claims for February 2018 MMMP as presented on page 30.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VII. Executive Director's Staff Report

Executive Director Bryan Werner presented the following:

Board Packet Updates

Additional detail has been added to the investments page and inception-to-date information has been added to the grant summary pages.

Update on MEPRD Investments

Maintenance updates to financial accounts continue, as well as the investment portfolio review. Also, Rene' is in the process of becoming a notary. Further discussion and recommendations will occur at future meetings.

MMMP Developments

Gateway Center of Metropolitan St. Louis will use Malcolm W. Martin Memorial Park for their next board meeting on March 27th. The donation agreement amendment will be on the meeting agenda. Also, the new park parking lot should be poured and finished in a few weeks. Revised geyser schedule signs are being installed this week. Lastly, the ArchCam has been down for two weeks. The camera technicians replaced the camera with a new one last Friday and are now working with EarthCam to get it back on their network.

FY18 Grant Program

\$160K was made available to the FY18 grant program. The funds were applied for within about a twenty-four hour period, as reflected by the grant applications being considered today.

FY19 Preparations

Staff began drafting FY19 documents to include the budgets and grant programs. Draft documents will be distributed when ready.

Sidewalk Inventory Project

1500 miles of sidewalk have been mapped to date. As schedules allow, we will continue mapping the remainder of sidewalks within MEPRD's jurisdiction. Once complete, the data will be used for analysis and as a public layer on MEPRD's park and trail maps.

VIII. Old Business No old business was discussed.

IX. New Business

- a) **Grant Reimbursement Request – City of O’Fallon in the amount of \$300,000.00 for their completed project titled: Family Sports Park Phase 4A Turf Fields.**
- b) **Grant Reimbursement Request – Village of Bethalto in the amount of \$91,362.82 for their completed project titled: Erwin Plegge Multi-Use Trail Phase 1.**
- c) **Resolution 18-05: FY18 Grant Request totaling \$60,378.80 from the Village of Bethalto for project titled: Sports Complex Phase II.**
- d) **Resolution 18-06: FY18 Grant Request totaling \$103,052.56 from the City of Collinsville for project titled: Woodland Park Improvements.**

Director Hohlt made a motion, seconded by Director Bergman to approve by omnibus vote section IX items A- D as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- e) **Resolution 18-07 Resolution to amend signatories for negotiable instruments.**

Director Bergman made a motion, seconded by Director Kane to approve Resolution 18-07 as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- f) **Review and release of Executive Session Minutes.**

Director Hohlt made a motion, seconded by Director Bergman that the Executive Session Minutes were reviewed but none were recommended for release.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

g) Report from District Attorney. No report was given.

X. Executive Session: to review executive session minutes pursuant to 5 ILCS 120/2(c)(21)

No executive session was held.

XI. Adjournment

At 11:45 a.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

The next MEPRD board meeting will be held on April 10, 2018 at 11:00 a.m.