

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, November 12, 2019**

**I. Call to Order** President Hohlt called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present were:           Mark Achenbach, Madison County  
                              Jerry Kane, Madison County  
                              Gary Niebur, Madison County  
                              Frank Bergman, St. Clair County  
                              Barbara Hohlt, St. Clair County  
  
                              Bryan Werner, Executive Director  
                              Cole Preston, Grant Coordinator  
                              Rene' St. Peters, Administrative Assistant  
                              John Papa, Attorney

Absent were:           Gregory Yank, St. Clair County

Guests were:           Ron Jedda, Madison County Transit Board Chairman

**III. Public Discussion and/or Comment**

Mr. Jedda introduced himself, then read an excerpt from MEPRD's minutes where Director Kane described a section of MEPRD's legislation. Mr. Jedda then encouraged MEPRD to continue partnering with Madison County Transit (MCT) on future bike trails in Madison County. He said he also hopes MCT can continue partnering with IDNR, IDOT, as well as other public and private sources for the same purpose. MEPRD Board President, Barbara Hohlt, thanked Mr. Jedda for his comments and welcomed him to the meeting.

**IV. Approval of Minutes**

**Director Niebur made a motion, seconded by Director Bergman to approve the minutes from the October 8, 2019 regular meeting as presented.**

Roll Call Vote

Mark Achenbach	Abstain	Jerry Kane	Aye	Gary Niebur	Aye
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent

4 Ayes 0 Nays 1 Absent 1 Abstain Motion Carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Achenbach to approve the consent agenda item A-E as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Aye
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

- a) **Director Niebur made a motion, seconded by Director Bergman to approve the MEPRD payments and claims for October 2019 as presented on pages 32-37.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Aye
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- b) **Director Achenbach made a motion, seconded by Director Kane to approve the MMMP payments and claims for October 2019 as presented on pages 38-39.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Aye
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business**

- a) Discussion and approval of a letter related to an Illinois expansion by the National Park Service and related efforts by Gateway Center of Metropolitan St Louis.

President Hohlt opened the discussion by describing the letter as presented. All those present agreed with the contents of the letter as they relate to a potential future transfer of Malcolm W. Martin Memorial Park to the National Park Service, although Director Achenbach expressed displeasure of the letter because it did not contain additional provisions, including continued funding by the Gateway Center until a potential NPS transfer. Director Niebur expressed similar displeasure and thought it might be a good idea to meet with the Gateway Center prior to issuing the letter. President Hohlt said the letter would fulfil the current request by the Gateway Center which accompanied the FY20 donation. She went on to say MEPRD would continue working with the Gateway Center in the future, to include future funding requests by MEPRD. President Hohlt and Executive Director Werner were asked to meet with the Gateway Center. Both agreed to do so.

**Director Bergman made a motion, seconded by Director Kane to accept the letter to be presented to the Gateway Center of Metropolitan St. Louis.**

Roll Call Vote

Mark Achenbach	Nay	Jerry Kane	Aye	Gary Niebur	Aye
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent

4 Ayes 1 Nays 1 Absent 0 Abstain Motion Carried

**IX. New Business**

- a) Update and discussion on a potential new MEPRD grant program to assist with community-wide and county-wide park and bike/ped plans.

Executive Director Werner provided general information about the potential new grant program, along with research and work completed to date. He reminded the board, \$300K was budgeted for the new grant program in the FY20 budget. He said the first draft of the program will be presented and discussed during the December meeting.

- b) **Report of Engineers/Attorney** No report was given.

**X. Adjournment**

**At 12:32 p.m. President Hohlt asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on December 10, 2019 at 11:00 a.m.**