

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, May 25, 2010**

**I. Call to Order** President Paul Evans called the meeting to order at 5:35 p.m.

Pledge of Allegiance

**II Attendance** Roll call

Present were:           Gene Peters, Madison County  
                              Jerry Kane, Madison County  
                              Paul Evans, St. Clair County  
                              Pamela Hogan, St. Clair County

                              Mike Buehlhorn, Executive Director  
                              Bryan Werner, Planner

Absent were:           Harold Byers, Madison County  
                              Earl McDowell, St. Clair County

**III. Discussion of Long Range Plan Proposals**

Members present reviewed the various proposals and their contents.

A discussion was held and agreed that the District should hire the most qualified firm.

A review letter from the advisory board of Les Sterman, Maggie Hales and David Fischer was presented to the board.

The members present decided that the process should be a consensus of this board meeting with direction to staff, and forwarded to the formal Board meeting on June 8 for approval.

It was noted that many of the proposals focused heavily on public participation, which is good, however, few went into any detail regarding the design work. Some verification of the data base information was also discussed.

It was recommended that the staff advise the Arcturis Group of their selection and begin contract negotiations to forward to the Board. It was noted that the bicycle component needed to be outlined in more detail, as well as the data base materials for useful abandoned property and access ways.

**IV. Adjournment**

**At 7:06 p.m. President Evans asked to adjourn the meeting. A motion was made by Director Hogan, seconded by Director Kane to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Michael Buehlhorn,  
Executive Director**

**Next Regularly scheduled MEPRD meeting will be held on June 15, 2010 at 7:00 p.m.**