

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Monday, December 10, 2007

I. Call to Order President Earl McDowell called the meeting to order at 7:00 p.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Rene' St. Peters, Administrative Assistant

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
Ed Szewczyk, Attorney in at 7:05 p.m.

Absent were: Bryan Werner, Planner
Anna Heavner, Intern

Guest were: Larry Rose, Allison Knapp & Siekmann, CPA

III. Approval of Minutes

Director Peters made a motion, seconded by Director Evans to approve the minutes from the November 13, 2007 regular meeting with corrections noted.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

IV. Consent Agenda

Director Evans made a motion, seconded by Director Byers to approve the consent agenda items A thru D as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

V. **Finance**

a) **2007 Annual Financial Report**

Larry Rose with Allison Knapp & Siekmann, CPA presented the Board with the FY 2007 financial report.

Director Evans made a motion, seconded by Director Kane to approve FY 2007 audit as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

b) Director Byers made a motion, seconded by Director Hogan to approve the payments and claims as presented for November 2007 MEPRD finance section.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

c) Director Hogan made a motion, seconded by Director Kane to approve the payments and claims as presented for November 2007 MMMP.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

d) Director Byers made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$250,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

Director Hogan made a motion, seconded by Director Peters to approve the Executive Director's recommendation to transfer \$50,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

Director Peters made a motion, seconded by Director Hogan to approve the Executive Director's recommendation to transfer \$500,000 from the Illinois Money Market account to the Illinois Prime interest account with a modification to the request to state; when funds beyond those anticipated to be needed for the upcoming period are accumulated to achieve a higher interest rate.

VI. Executive Director's Report

Report accepted as presented.

VII. Old Business

No old business was discussed.

VIII. New Business

a) Resolution 07-18: IDNR Bikeway Grants

Director Peters made a motion, seconded by Director Evans to approve Resolution 07-18 as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Abstain	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 0 Nays 0 Absent 1 Abstained Motion Carried

b) Resolution 07-19: Used Equipment Sale

Director Peters made a motion, seconded by Director Evans to approve Resolution 07-19 as presented.

Roll Call Vote

Harold Byers	Nay	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 1 Nays 0 Absent Motion Carried

c) Resolution 07-20: MCT/McKinley Bridge

Director Evans made a motion, seconded by Director Peters to approve Resolution 07-20 as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Abstain	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 0 Nays 0 Absent 1 Abstained Motion Carried

d) Resolution 07-21: OSLAD I

Director Peters made a motion, seconded by Director Kane to approve Resolution 07-21 as written. Director Evans made a motion to amend Resolution 07-21 with the following corrections: Section number 5 should be Section 4 and in Section 3 omit the following; “including the approved alternates”.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

e) Request for Eagle Days

Director Peters made a motion, seconded by Director Kane to approve the Executive Director’s recommendation to participate in Eagle Days for \$5,000.00.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Abstained
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 0 Nays 0 Absent 1 Abstain Motion Carried

f) Grants Coordinator Position

Director Evans made a motion, seconded by Director Byers to authorize the Executive Director to place an advertisement for the position of Grant Coordinator based upon the discussion and language presented in the meeting.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes 0 Nays 0 Absent Motion Carried

g) Report of District Engineers on Projects

Paul Homann with TWM discussed the Gateway Geyser and he has met with the electrical supplier for the lighting.

IX. Public Discussion and/or Comment

No public discussion and/or comment

X. Executive Session to discuss Personnel Issues pursuant to 5 ILCS 20 120/2 (c) (1).

No executive session was required.

XI. Adjournment

At 8:31 p.m. President McDowell asked to adjourn the meeting. A motion was made by Director Peters, second by Director Kane to adjourn. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on Monday January 14, 2008 at 7:00 p.m.