

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Monday, January 14, 2008**

**I. Call to Order** President Earl McDowell called the meeting to order at 7:05 p.m.

**II Attendance** Roll call

Present were: Jerry Kane, Madison County  
Gene Peters, Madison County  
Paul Evans, St. Clair County  
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director  
Rene' St. Peters, Administrative Assistant  
Bryan Werner, Planner  
Bill Baudendistel, Juneau Associates  
Paul Homann, TWM, Inc.  
Ed Szewczyk, Attorney

Absent were: Harold Byers, Madison County  
Pamela Hogan, St. Clair County

Guests were: Bill Reichert, EWR Associates

**III. Approval of Minutes**

**Director Peters made a motion, seconded by Director Kane to approve the amended minutes from the December 10, 2007 regular meeting.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**IV. Consent Agenda**

**Director Kane made a motion, seconded by Director Evans to approve the consent agenda items A thru D as presented.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**V. Finance**

**a) Director Evans made a motion, seconded by Director Peters to approve the payments and claims as presented for December 2007 MEPRD finance section.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**c) Director Evans made a motion, seconded by Director Kane to approve the payments and claims as presented for December 2007 MMMP.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**d) Director Peters made a motion, seconded by Director Evans to approve the Executive Director's recommendation to transfer \$250,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**Director Peters made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$50,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**Director Evans made a motion, seconded by Director Kane to authorize the Executive Director to compile a list of local banking institutions in order to obtain information as to the investment and secured collateralizations up to \$500,000.00 in the form of a one year CD and report back to the board these findings.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**VI. Executive Director's Report**

Report accepted as presented.

**VII. Old Business**

No old business was discussed.

**VIII. New Business**

**a) Resolution 08-01 Juneau/OSLAD I**

**Director Kane made a motion, seconded by Director Evans to approve Resolution 08-01 as presented.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**b) Request from SCCTD**

**Director Evans made a motion, seconded by Director Peters to authorize the Executive Director to develop a policy and resolution establishing a program where MEPRD provides contributory local matches for successful recipients of federal grants for bikeway projects.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**c) Bikeway Grants - IDNR**

**Director Peters made a motion, seconded by Director Evans to authorize the allocation of \$500,000 to be awarded to the successful applicants of the 2008 IDNR Bikeway Grants Program.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**d) Presentation TWM/EWR Re: OSLAD II**

Bill Riechert from EWR Associates and Paul Homann from TWM have been working on OSLAD II which covers the area North of the Mississippi River Overlook, which is located on top of the old concrete docking area. A slide show presentation showing several conceptual plans for a visitor’s center/security station/restroom facility was made.

**e) Grants Coordinator Position**

Item to be discussed in Executive Session.

**f) Report of District Engineers on Projects**

Nothing added by Bill Baudendistel or Paul Homan.

**IX. Public Discussion and/or Comment**

No public discussion and/or comment

**X. Executive Session to discuss Personnel Issues pursuant to 5 ILCS 20 120/2 (c) (1).**

**At 9:07 p.m. Director Evans made a motion, seconded by Director Peters to go into Executive Session to discuss Personnel Issues pursuant to 5 ILCS 20 120/2 (c) (1).**

**Director Peters made a motion, seconded by Director Evans to move back into regular session.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

Executive Director Buehlhorn made a recommendation to hire Anna Heavner as a regular employee with benefits, including health, dental and IMRF. At the wage of \$33,000 per year an hourly wage employee at \$15.86 per hour.

**Director Evans made a motion, seconded by Director Kane that the Executive Director recommendation to hire Anna Heavner at stated rate.**

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes 0 Nays 2 Absent Motion Carried

**XI. Adjournment**

**At 9:30 p.m. President McDowell asked to adjourn the meeting. A motion was made by Director Peters, second by Director Evans to adjourn. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on Monday February 12, 2008 at 7:00 p.m.**