

METRO EAST PARK AND RECREATION DISTRICT

104 United Drive, Collinsville, Illinois

Tuesday, December 9, 2008

I. Call to Order President Gene Peters called the meeting to order at 7:00 p.m.

II Attendance Roll call

Present were: Jerry Kane, Madison County
Gene Peters, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
Ed Szewczyk, Attorney in at 7:08 p.m.

Absent were: Harold Byers, Madison County

Guest were: Scott Lively, Ganim Meder
Larry Rose, Allison, Knapp & Siekmann

III. Approval of Minutes

a) Director Kane made a motion, seconded by Director Evans to approve the minutes from the November 11, 2008 regular meeting as presented.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

IV. Consent Agenda

Director Kane made a motion, seconded by Director Evans to approve the consent agenda items a thru d as presented.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

V. **Finance**

a) Director Kane made a motion, seconded by Director Evans to approve the payments and claims for November 2008 MEPRD as set forth on pages 24-28.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

b) Director Hogan made a motion, seconded by Director Evans to approve the payments and claims for November 2008 MMMP as set forth on pages 29-30.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) Director Evans made a motion, seconded by Director McDowell to approve the transfer of \$200,000.00 from the Illinois Money Market account to the Bank of Edwardsville money market checking account for District operational purposes.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Hogan made a motion, seconded by Director Evans to approve the transfer of \$50,000.00 from the Illinois Funds prime interest account to the Bank of Edwardsville money market checking account for MMMP operational purposes.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Evans made a motion, seconded by Director McDowell to authorize the Executive Director to take \$1,000,000.00 from the Bank of Edwardsville checking account and to solicit banks within the district boundaries for the highest short term CD interest rate and be authorized to distribute the funds to the banks with the highest rates and to also insure the funds are insured by the FDIC. Director Kane made a recommendation to authorize the President and the Executive Director the ability to distribute the funds, which was accepted by Director Evans.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

President Peters moved to agenda item VIII a

a) 2007 Audit – Larry Rose with Allison, Knapp & Siekmann

Larry Rose discussed highlights from the audit report. No issues were found.

Director Kane made a motion, seconded by Director Evans to accept the 2007 audit report as presented.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

VI. Executive Director’s Staff Report

Nothing new added by the Executive Director.

VII. Old Business

Engineer Paul Homann discussed a new corridor alignment contract which will be divided into two phases. Phase I will be from the McKinley Bridge to Malcolm Martin Memorial Park and Phase II will be from Malcolm Martin Memorial Park to Cahokia Levee Bikeway. This is for information only and will be presented at next month’s meeting in resolution form.

VIII. New Business

a) 2007 Audit – Larry Rose (moved to beginning of meeting)

b) Lewis and Clark Community College Reimbursement Request

Director Evans made a motion, seconded by Director Kane to approve the Planner Bryan Werner’s recommendation to reimburse Lewis and Clark Community College a total of \$77,136.07 for completion of their project titled: Monticello Bike Trail as prescribed in the Regional Project Grant Program.

Roll Call Vote

Harold Byers	Absent	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) Resolution 08-19 Re: Cahokia Mounds Heritage Trail

Director Kane suggested that the board not pass the resolution but authorize the Executive Director Buehlhorn to send a letter of support indicating that their project is consistent with MEPRD Long Range Plan.

Resolution 08-19 was tabled

d) Report from District Engineers

Engineer Bill Baudendistel added that in regards to the McKinley BridgeTrail Connector Project that he had received a bill from Halverson, and that the project is finishing up. He is planning a walk thru in the near future to make sure all is up to standards. Bill continued by saying the Corp of Engineers is working on the Eagle Points Trail easements and also that he had been working with Attorney Ed Szewczyk on the Ameren final contract.

Paul Homann added that he is still working with Guarantee Electric on the Geyser bowl lighting structure.

IX. Public Discussion and/or Comment

No public discussion and or comment

X. Adjournment

At 8:16 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Evans. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on January 13, 2009 at 7:00 p.m.