

METRO EAST PARK AND RECREATION DISTRICT

104 United Drive, Collinsville, Illinois

Tuesday June 14, 2011

I. Call to Order President Byers called the meeting to order at 11:00 a.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Jacob Volkmar, Intern

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
John Papa, Attorney

Guests were: Traci O'Bryan, Arcturis

Absent were: Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.

III. Approval of Minutes

a) Director Kane made a motion, seconded by Director Peters to approve the minutes from the May 10, 2011 regular meeting.

Voice Vote all ayes motion carried

IV. Consent Agenda

Director Kane made a motion, seconded by Director Peters to approve the consent agenda items a through d as presented on pages 5-31.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

V. Finance

a) Director Peters made a motion, seconded by Director McDowell to separate out the payment to the Madison County Mass Transit District from the payments and claims for May 2011 MEPRD.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

3 Ayes No Nays 2 Absent No Abstained Motion Carried

Director Peters made a motion, seconded by Director McDowell to approve the payments and claims for May 2011 MEPRD as presented on pages 32-38.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent No Abstained Motion Carried

Director Peters made a motion, seconded by Director McDowell to approve the payment to Madison County Transit District.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Abstain	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

3 Ayes No Nays 2 Absent 1 Abstained Motion Carried

b) Director McDowell made a motion, seconded by Director Peters to approve the payments and claims for May 2011 MMMP as presented on pages 39-41.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

c) No transfers to be made.

VI. Executive Director's Staff Report

Report accepted as presented.

VII. Old Business

No old business to discuss.

VIII. New Business

a) Resolution 11-08: Professional Guard and Security Contract

Director Kane made a motion, seconded by Director Peters to approve Resolution 11-08 as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

b) Resolution 11-09: FY12 Budget

Director Peters made a motion, seconded by Director Kane to approve Resolution 11-09 as amended.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

c) Schedule of meeting dates for FY 2012

Director Peters made a motion, seconded by Director Kane to approve the FY 12 schedule of meeting dates.

Voice Vote all ayes motion carried

d) Engagement letter – Allison, Knapp and Siekmann Audit

Director Kane made a motion, seconded by Director Peters to execute the engagement letter with Allison, Knapp and Siekmann for the FY 11 audits.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

e) Grant Coordinator Position

Topic to be discussed after executive session.

f) Report of Engineers/LRP Team

No engineers in meeting so no report was given.

IX. Public Discussion and/or Comment

No public discussion.

X. Executive Session to discuss Personnel Issue pursuant to 5 ILCS 20/2 (c)(1)

At 11:49 p.m. Director Kane made motion, seconded by Director McDowell to enter into executive session to discuss Personnel Issue pursuant to 5 ILCS 20/2 (c)(1).

Voice Vote all ayes motion carried

At 12:02 p.m. Director McDowell made motion, seconded by Director Peters to enter into regular session.

Voice Vote all ayes motion carried

e) Grant Coordinator Position

Director Kane made a motion, seconded by Director Peters to offer Jacob Volkmar the position for Grant Coordinator to start as of July 1st at a yearly salary of \$37,500.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

Director McDowell made a motion, seconded by Director Peters to terminate the temporary position with the intern as of June 30th, 2011.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Absent
Jerry Kane	Aye	Pam Hogan	Absent
Gene Peters	Aye	Earl McDowell	Aye

4 Ayes No Nays 2 Absent Motion Carried

XI. Adjournment

At 1:02 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Peters seconded by Director McDowell to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on July 12, 2011 at 11:00 a.m.