

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday December 13, 2011

I. Call to Order President Pamela Hogan called the meeting to order at 11:00 a.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Jacob Volkmar, Grant Coordinator

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
John Papa, Attorney

Guest Were: Mark Steyer, MCT
Georgia Steward, Century 21 Prestige of Swansea
Jaynie Wells, Century 21 Prestige of Swansea

III. Approval of Minutes

a) Director Peters made a motion, seconded by Director McDowell to approve the minutes from the November 11, 2011 regular meeting as presented.

Voice Vote All Ayes Motion Carried

IV. Consent Agenda

a) Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru d as presented on pages 5-33.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

V. Finance

Director Kane made a motion, seconded by Director Peters to separate the payments for MCT for approval in the payments and claims for November 2011 MEPRD.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

a) Director Kane made a motion, seconded by Director Byers to approve the MEPRD payments and claims for November 2011 (minus the MCT payments) as presented on pages 34-41.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Greg Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

Director Byers made a motion, seconded by Director Peters to approve the payments and claims for MCT for November 2011.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Greg Yank	Aye

5 Ayes No Nays No Absent 1 Abstained Motion Carried

b) Director Peters made a motion, seconded by Director Kane to approve the MMMP payments and claims for November 2011 as presented on pages 42-44.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

c) No transfer to be made.

VI. Executive Director's Staff Report

Report accepted as presented.

VII. Old Business

No old business to discuss.

VIII. New Business

a) Resolution 11-19: Fairview Heights Grant Request / Rec Center

Director Byers made a motion, seconded by Director Peters to approve Resolution 11-19 a grant to the City of Fairview Heights for their Recreation Center project for an amount not to exceed \$67,314.00.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

b) Resolution 11-20: Glen Carbon Grant Request

Director Kane made a motion, seconded by Director Yank to approve Resolution 11-20 a grant to the Village of Glen Carbon for their project titled Ray M. Schon Memorial Park, Phase I for an amount to exceed \$110,000.00.

Roll Call Vote

Harold Byers	Nay	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes 1 Nay No Absent No Abstained Motion Carried

c) Resolution 11-21: St. Clair County Transit District / SWIC Green Campus Initiative

Director Kane made a motion, seconded by Director Peters to approve Resolution 11-21 a grant to the St. Clair County Transit District for their SWIC Green Campus Initiative Project for an amount not to exceed \$300,000.00.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

d) Resolution 11-22: Village of Hamel Grant Request

Director Peters made a motion, seconded by Director Byers to approve Resolution 11-22 a grant request from the Village of Hamel project titled: Bike Trail Connector for an amount not to exceed \$49,536.00.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

e) Resolution 11-23: Intergovernmental Agreement with City of Madison

Director Peters made a motion, seconded by Director Kane to approve Resolution 11-23 to enter into an agreement with the City of Madison concerning the Illinois Route 66 National Scenic Byway project.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

f) Resolution 11-24: Agreement with Illinois Route 66 Byway Organization

Director Peters made a motion, seconded by Director Yank to approve Resolution 11-24 an agreement with Illinois Route 66 Byway Organization.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

g) Release of retainage to Keller Construction

Director Kane made a motion, seconded by Director Peters to authorize the attorney and engineers to draft a letter to resolve the issue with the retainage, still due to Keller Construction.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

h) Reimbursement Request: Alhambra / Nickel Plate Extension Phase I

Director Peters made a motion, seconded by Director Byers to approve a payment request to Alhambra for their completion of a project titled: Nickel Plate Extension Phase I in the amount of \$100,000.00.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays No Absent 1 Abstained Motion Carried

i) Reimbursement Request: MCT / Nickel Plate Extension Phase II

Director Byers made a motion, seconded by Director Peters to approve a payment request to MCT for their completion of a project titled: MCT / Nickel Plate Extension Phase II in the amount of \$100,000.00

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays No Absent 1 Abstained Motion Carried

j) Reimbursement Request: O'Fallon / Family Sports Park Trail Phase III

Director Kane made a motion, seconded by Director Byers to table this topic until next months meeting.

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent No Abstained Motion Carried

k) Report of District Engineers

Engineer Bill Baudendistel announced that IDNR has given us an extension on the Eagle Points Trail project.

Engineer Paul Holman has sent back the additional information to IDOT for the environmental survey and is waiting to hear from the Railroad about a meeting for the McKinley Bridge Trail.

IX. Public Discussion and/or Comment

No public discussion and/or comment

X. Adjournment

At 12:26 p.m. a motion was made by Director Peters seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters, Administrative Assistant
Next MEPRD meeting will be held on January 10, 2012 at 11:00 a.m.**