

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday September 11, 2012**

**I. Call to Order** President Gene Peters called the meeting to order at 11:00 a.m.

**II Attendance** Roll call

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Pamela Hogan, St. Clair County  
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grant Coordinator  
Bill Baudendistel, Juneau Associates  
John Papa, Attorney

Absent were: Earl McDowell, St. Clair County  
Paul Homann, TWM, Inc

**III. Establishment of Quorum**

**IV. Public Discussion and/or Comment**

**V. Approval of Minutes**

**Director Yank made a motion, seconded by Director Byers to approve the minutes from the August 14, 2012 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**VI. Consent Agenda**

**Director Hogan made a motion, seconded by Director Byers to approve the consent agenda items a thru d as presented on pages 4-30.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**VII. Finance**

**Director Kane made a motion, seconded by Director Byers to separate the two payments to MCT for consideration in the motion.**

**Voice Vote all ayes no nays motion passed**

**a) Director Hogan made a motion, seconded by Director Yank to approve the payments and claims for August 2012 for MEPRD as presented on pages 31-38.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**Director Byers made a motion, seconded by Director Yank to approve the payments to MCT as presented.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

**b) Director Yank made a motion, seconded by Director Kane to approve the payments and claims for August 2012 MMMP as presented on pages 39-41.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**c) No transfer to be made.**

**VIII. Executive Director's Staff Report**

Report accepted as presented.

**IX. Old Business**

No old business to discuss

**X. New Business**

**a) Request for \$1,350 sponsorship: 3<sup>rd</sup> Annual Prairie Ridge Trail Ride.**

**Director Hogan made a motion, seconded by Director Byers to approve the request from the Ridge Prairie Trailhead Initiative for their 3<sup>rd</sup> annual Fall Festival Ride for an amount not to exceed \$1,350.00.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**b) Request for \$2,500 sponsorship: Trailnet for Eagle Days Event**

**Director Hogan made a motion, seconded by Director Yank to approve the request from Trailnet for sponsorship for their Eagle Days Event 2013 for an amount not to exceed \$2,500.00.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**c) Draft Social Media Policy for MEPRD**

A draft social media policy was presented and will be revised and brought back for board approval at a later date.

**d) Compensation Clarification on Employees**

**Director Kane made a motion, seconded by Director Hogan to make the payroll compensations approved at the August meeting, be retroactive to July 1<sup>st</sup>, 2012.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**e) Executive Session Review/Release**

Moved to after Executive Session

**f) Report of Engineers**

Engineer Bill Baudendistel discussed that the Corp of Engineers will be finished with their clean up soon and work on Eagles Point Trail can be restarted and that Keller Construction has agreed to keep the original pricing that was agreed upon before the hold up from the Corp of Engineers started their work.

**XI. Executive Session to discuss Acquisition of Property pursuant to 5 ILCS 120/2 (c) (5), or Leasing under 5 ILCS 120/2 (c)(6), or Executive Session Review pursuant to 5 ILCS 120/2 (c)(21).**

**At 11:56 a.m. Director Hogan made a motion, seconded by Director Byers to leave regular session and enter into executive session to discuss Acquisition of Property pursuant to 5 ILCS 120/2 (c) (5), or Leasing under 5 ILCS 120/2 (c)(6), or Executive Session Review pursuant to 5 ILCS 120/2 (c)(21).**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

Meeting returned to regular session at 12:19 p.m.

**Director Byers made a motion, seconded by Director Hogan to approve the recommended Executive Session minutes from July 2010 to be released.**

Roll Call Vote

Harold Byers	Aye	Pam Hogan	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**XII. Adjournment**

**At 12:20 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Byers to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on October 9, 2012 at 11:00 a.m.**