

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday March 12, 2013**

**I. Call to Order** President Gene Peters called the meeting to order at 11:02 a.m.

**II Attendance** Roll call

Present were: Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Earl McDowell, St. Clair County entered the meeting at 11:08 a.m.  
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grants Coordinator  
John Papa, Attorney  
Bill Baudendistel, Juneau Associates

Absent were: Harold Byers, Madison County

**III. Establishment of Quorum**

**IV. Public Discussion and/or Comment**

**V. Approval of Minutes**

**a) Director Hohlt made a motion, seconded by Director Kane to approve the minutes from the February 12, 2013 regular meeting with changes as presented.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

**VI. Consent Agenda**

**Director Kane made a motion, seconded by Director Yank to approve the consent agenda items a through d as presented on pages 5-28.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

Director McDowell entered the meeting at 11:08 a.m.

**VII. Finance**

**a) Director Yank made a motion, seconded by Director McDowell to approve the payments and claims for February 2013, excluding check numbers 6033 and 6035 to Madison County Transit in the amounts totaling \$52,782.82.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**Director Yank made a motion, seconded by Director Hohlt to approve the payments and claims for check numbers 6033 and 6035 to Madison County Transit in the amounts totaling \$52,782.82.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

**b) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for February 2013 MMMP as presented on pages 37-39.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**c) No transfers to be made.**

### **VIII. Executive Director's Staff Report**

IDNR Bike Path Grant Application – Executive Director Mike Buehlhorn notified the board that he is working on an agreement with an interested party to help with funding for the Scott Troy Trail Project.

Eagles Point Trail Audit – Grants Coordinator Jacob Volkmar explained that Larry Rose, CPA with Allison Knapp and Siekmann, LTD performed the audit for our reimbursement for the completed project titled Eagle Points Trail. No issues were found with the audit and it has been forwarded to IDNR and waiting for reimbursement.

July 4<sup>th</sup> Update – Executive Director Mike Buehlhorn has spoken with Marshall Hier with the Gateway Center of St. Louis and they have agreed to help fund a portion of the July 4<sup>th</sup> 2013 event which will be held at the Malcolm Martin Memorial Park.

MMMP Updates – Executive Director Mike Buehlhorn stated that the staff has started preparations for the July 4<sup>th</sup> event. To be held July 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> this year.

IPRA Executive Director Visit – Planner Bryan Werner along with Executive Director Mike Buehlhorn and Grants Coordinator Jacob Volkmar met with Debbie Trueblood, Executive Director of IPRA. She traveled to the area to introduce herself and explained IPRA’s future plans. She also mentioned that the IPRA is going to start increasing their presence in our area.

Greater East St. Louis Community Fund – Art at the Park Event –Pamela Coaxum has asked that the MEPRD help with their event Art in the Park. This will be a two day event June 12-13, 2013. It will start at the Arch grounds with a tour and then a Metro ride over to Malcolm Martin Memorial Park for another tour which will end with a watercolor painting event where the participants will paint their impressions of the Arch and Park tours. Pamela has also stated interest in having some of the drawings/paintings from this event on display at the July 4th event this year.

**IX. Old Business**

No old business to discuss.

**X. New Business**

**a) Resolution 13-08: Authorizing MEPRD to approve the FY2013 Bike Rack and Fix Station Grant Program by allocating \$35,000 toward the grant program.**

**Director Yank made a motion, seconded by Director Kane to approve Resolution 13-08 as amended with the changes to the sign regulations in the application, (Exhibit A)**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**b) Sponsorship request from the Metro East Cycling Club in the amount of \$2,500 for their 6th Annual O’Fallon Grand Prix Bike Ride scheduled June 14-16, 2013.**

**Director Hohlt made a motion, seconded by Director Yank to approve the request for sponsorship to the Metro East Cycling Club in the amount of \$2,500 for their 6th Annual O’Fallon Grand Prix Bike Ride scheduled for June 14-16, 2013.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**c) Sponsorship request from the Illinois Center for Autism in the amount of \$1,725.00 for their 5th Annual Bike-at-Dawn Event scheduled for August 24, 2013.**

**Director Kane made a motion, seconded by Director McDowell to approve the request for sponsorship to the Illinois Center for Autism in the amount of \$1,725.00 for their 5th Annual Bike-at-Dawn Event scheduled for August 24, 2013.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays 1 Absent Motion Carried

**d) Review and Release of Executive Session Minutes** Agenda item discussed after executive session.

**e) Report of Engineers** – Nothing was added by engineers

**XI. Executive Session for the purpose of Executive Session Minutes Review pursuant to 5 ILCS 120/2 (c)(21) and the Sale or Lease of Property pursuant to 5 ILCS 120/2 (c)(6)**

**At 12:10 p.m. Director Kane made a motion, seconded by Director Hohlt to leave regular session and enter into Executive Session to discuss Executive Session Minutes Review pursuant to 5 ILCS 120/2 (c)(21) and the Sale or Lease of Property pursuant to 5 ILCS 120/2 (c)(6).**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

The Board returned to regular session at 12:38 p.m.

**Section X – D Review and Release of Executive Session Minutes**

**Director Kane made a motion, seconded by Director McDowell to release the executive session minutes as presented by Planner Bryan Werner which included the acquisition section of March 13, 2012, the review of executive session minutes section of March 13, 2012 and the review of executive session minutes section September 11, 2012.**

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

**XI. Adjournment**

**At 12:39 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Yank to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on April 9, 2013 at 11:00 a.m.**