

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday June 11, 2013

I. Call to Order President Gene Peters called the meeting to order at 11:00 a.m.

II Attendance Roll call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County
Earl McDowell, St. Clair County entered meeting at 11:08 a.m.
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Jacob Volkmar, Grants Coordinator
John Papa, Attorney
Bill Baudendistel, Juneau Associates

III. Public Discussion and/or Comment

IV. Approval of Minutes

a) Director Hohlt made a motion, seconded by Director Yank to approve the minutes from the May 14, 2013 regular meeting as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

V. Consent Agenda

Director Yank made a motion, seconded by Director Kane to approve the consent agenda items a through e as presented on pages 5-33.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Earl McDowell entered the meeting at 11:08 a.m.

VI. Finance

a) Director Kane made a motion, seconded by Director Hohlt to approve the payments and claims for May, 2013 MEPRD as presented on pages 34-40.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent Motion Carried

b) Director Kane made a motion, seconded by Director Yank to approve the payments and claims for May 2013 MMMP as presented on page 41-43.

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes 1 Nays No Absent Motion Carried

c) No transfers to be made.

VII. Executive Director's Staff Report

IDNR Bike Path Grant Application – Executive Director Mike Buehlhorn reported that the MEPRD is working on the IDNR Bike Path Grant Application.

Illinois River Link Funding – Executive Director Buehlhorn explained that this project would be from the McKinley Bridge to the Malcolm W. Martin Memorial Park.

MMMP Updates: Executive Director Mike Buehlhorn reported that the new contract with Professional Security and Guard will begin on July 1, 2013. He also explained that at this year's Independence Day event the Scott Air Force Band will be performing on July 4th, and that in the next few weeks the staff will be getting the event in order.

Trailnet's Longest Day Ride – Sunday June 23 – Planner Bryan Werner explained that Trailnet will be utilizing the MEPRD's facility for their event. They will be having 4 different routes for riders to participate in on that day. He has asked for maps of the planned routes. There will be a band and BBQ. Bike Surgeon will also be on the site.

FY2014 Grant Matching Program – Planner Bryan Werner presented the grant application that will be issued for the FY14 Park and Trail grant matching program. After a brief discussion it was advised to move the application due date from September 30, 2013 to December 6, 2013.

FY13 Bike Rack and Fix Station grant program – Grants Coordinator Jacob Volkmar explained that the FY13 Bike Rack and Fix Station grant program was well received and with the two new requests this month.

Sponsorship Applications Grants Coordinator Jacob Volkmar explained that the sponsorship applications were very successful and the budget has been exhausted.

FY2014 MEPRD Operating /Capital Budge and MWMMMP Operating Budget – Executive Director Mike Buehlhorn outlined the budget for the FY14.

VIII. Old Business

No old business to discuss.

IX. New Business

Director Kane made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX numbers a,b,c,e,f,g,h,j,k.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays No Absent Motion Carried

- a) **Ordinance 13-01: Prevailing Wage Act**
- b) **Resolution 13-13: Professional Security Contract**
- c) **Resolution 13-14: FY 2014 Operations and Capital Budgets**
- e) **Resolution 13-16: City of Lebanon FY13 Bicycle Rack and Fix Station Grant**
- f) **Resolution 13-17: Village of Libory FY13 Bicycle Rack and Fix Station Grant**
- g) **Watershed Nature Center: FY13 Sponsorship Request**
- h) **Edwardsville Rotary Club: FY13 Sponsorship Request**
- j) **FY2014 Schedule of Meetings**
- k) **Resolution 13-18: Authorizing he MEPRD to participate in the ITEP Grant program for the Scott/Troy Trail Project.**
- d) **Resolution 13-15: FY 2014 MEPRD Park and Trail Grant Matching Program**

Director Kane made a motion, seconded by Director Byers to approve Resolution 13-15 with the recommendation to change the deadline date from September 30 to December 6, 2013.

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes 1 Nays No Absent Motion Carried

- i) **Audit Engagement Letter with Allison, Knapp & Siekmann**

Director Kane made a motion, seconded by Director Yank to approve the audit engagement letter with Allison, Knapp & Siekmann.

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes 1 Nays No Absent Motion Carried

l) **Report of district engineers** No report was given by Engineer Bill Baudendistal.

XI. Adjournment

At 12:15 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Byers to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on July 9, 2013 at 11:00 a.m.