

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday July 9, 2013**

**I. Call to Order** President Gene Peters called the meeting to order at 11:00 a.m.

**II Attendance** Roll call

**III. Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Earl McDowell, St. Clair County entered at 11:06 a.m.

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grant Coordinator  
John Papa, Attorney

Absent were: Gregory Yank, St. Clair County

**IV. Public Discussion and/or comment. None was heard.**

**V. Election of Officers**

**Director Kane made a motion, seconded by Director Byers to elect Director Yank as President.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**Director Kane made a motion, seconded by Director McDowell to elect Director Byers as Vice President.**

Roll Call Vote

Harold Byers	Present	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**Director Byers made a motion, seconded by Director Kane to elect Director McDowell as Treasurer.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Present
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**Director Byers made a motion, seconded by Director Peters to elect Director Hohlt as Secretary.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Present
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

Vice President Byers took over the meeting at 11:08 a.m.

**VI. Approval of Minutes**

**Director Peters made a motion, seconded by Director Hohlt to approve the minutes from the June 11, 2013 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**VII. Consent Agenda**

**Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-30.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**VIII. Finance**

**a) Director Peters made a motion, seconded by Director Hohlt to approve the payments and claims for June 2013 for MEPRD as presented on pages 31-38.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**b) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for June 2013 MMMP as presented on pages 39-41.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

**c) No transfer to be made.**

**IX. Executive Director's Staff Report**

IDNR Bike Path Grant Application – Executive Director Buehlhorn reported that the application has been pushed to early August.

ITEP Application – Executive Director Buehlhorn reported that the ITEP application will cover the Scott Troy Trail project.

Illinois River Link Funding – Executive Director Buehlhorn reported that still waiting on additional funding. MEPRD's initial participation could be \$500,000.00.

Eagle Points Trail/Corps – Executive Director Buehlhorn reported that the trail is open but still work to be done on the portion which had flood issues with the recent rain.

Trailnet's Longest Day Ride – Planner Bryan Werner reported that it was a successful turn out. There were over 350 riders that took part in the day's event. Trailnet had estimated 700-800 riders but it was a rainy day in surrounding areas which caused lower participation.

FY2014 Grant Matching Program – Grants Coordinator Jacob Volkmar reported that the announcement was published on line and in various newspapers the first of July.

FY13 Bike Rack and Fix Station Grant Program – Grants Coordinator Jacob Volkmar reported that with the submission of three grants this month, we have used the amount set aside for the FY13 program.

July 4 event review - This year's event was reviewed and presented by staff.

**X. Old Business**

No old business to discuss

**XI. New Business**

Grants coordinator Jacob Volkmar reported that there were 3 requests for the FY13 Bike Rack and Fix Station grant program this month, City of Highland, McKendree University and City of Belleville.

He also reported that the O’Fallon Parks and Recreation has requested reimbursement for their completed project titled “O’Fallon Skate Park” in the amount of \$62,500. All paperwork is correct and payment should be issued.

There were also two requests for sponsorship, one from the Optimist Club for their “Bike Belleville” event for \$850.00 and the American Society for the Prevention of Cruelty to Animals for their “Wag, Walk, and Run for ASPCA” event for \$1,887.50.

Upon discussion it was suggested by Attorney John Papa to table item IX-E regarding the Optimist Club request. He would like to review the liability of the event putting our names on free helmets. It was suggested that we table this topic until further review can be completed.

Several board members also have a few questions about the request from the ASPCA and it was suggested also to table this topic until staff can receive more information.

**Director Kane made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX numbers a, b, c and d.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent Motion Carried

**a) Resolution 13-19: City of Highland**

**Resolution 13-19 to the City of Highland for their request for \$347.70 for the FY13 Bicycle Rack and Fix Station Grant Program.**

**b) Resolution 13-20: McKendree University**

**Resolution 13-20 to McKendree University for their request for \$2,150.00 for the FY13 Bicycle Rack and Fix Station Grant Program.**

**c) Resolution 13-21: City of Belleville**

**Resolution 13-21 to the City of Belleville for their request for \$1,437.00 for the FY13 Bicycle Rack and Fix Station Grant Program.**

**d) O’Fallon Parks and Recreation: Grant reimbursement request of \$62,000**

**Grant reimbursement request from O’Fallon Parks and Recreation Department for their completed project O’Fallon Skate Park, in the amount of \$62,000.**

**Director Kane made a motion, seconded by Director Peters to table items e and f under new business until August meeting.**

e) Optimist Club: Event Sponsorship request

f) American Society for the Prevention of Cruelty to Animals

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

5 Ayes No Nays 1 Absent No Abstain Motion Carried

g) **Report of Engineers**

Engineer Bill Baudendistel did not have anything new to report this month.

**XII. Adjournment**

**At 12:15 p.m. Vice President Byers asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director Hohlt to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on August 13, 2013 at 11:00 a.m.**