

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, October 8, 2013**

**I. Call to Order** President Greg Yank called the meeting to order at 11:00 a.m.

**II Attendance** Roll call / Establishment of Quorum

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Earl McDowell, St. Clair County  
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grants Coordinator  
John Papa, Attorney  
Bill Baudendistel, Engineer

**III. Public Discussion and/or Comment**

No public comment or discussion.

**IV. Approval of Minutes**

**a) Director Peters made a motion, seconded by Director Hohlt to approve the minutes from the September 10, 2013 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a through e as presented on pages 4-25.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent Motion Carried

## VI. Finance

a) **Director Peters made a motion, seconded by Director Hohlt to approve the payments and claims for September 2013 MEPRD as presented on pages 26-31.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

b) **Director Byers made a motion, seconded by Director Peters to approve the payments and claims for September 2013 MMMP as presented on page 32-33.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

c) **No transfers to be made.**

## VII. Executive Director's / Staff Report

Funding: Executive Director Mike Buehlhorn reported that he has discovered the difference in the tax reports. A large company that was located in Madison County has moved, which has resulted in a drop in tax revenues. He also reported state wide there is a rebate for certain types of gas that is sold which also reduces the tax revenues collected.

Malcolm W. Martin Memorial Park: Executive Director Mike Buehlhorn reported that because the St. Louis Cardinals making it to the division finals he had red lights put on the overlook and a had spot lights on top of Cargill that when showed on the park grounds read "Go Cards!"

Illinois River Link Funding/Agreement: Executive Director Mike Buehlhorn that construction of Rt 3 from Riverpark to Missouri Avenue is now being cleaned and should be completed by this time next year.

Confluence Dissolution: Executive Director Mike Buehlhorn reported that the Confluence has decided to dissolve by the end of the year.

Sponsorship applications and grant reimbursement: Grants Coordinator Jacob Volkmar reported that this month there were a few reimbursement requests to be considered for payment.

\* The City of O'Fallon has submitted a request for reimbursement for their completed project titled "Hesse Park Pickle Ball Courts" for \$16,500.00 It has been determined that all documents have been received, and the request complies with the current Sponsorship program. He recommends payment be made in the amount of \$16,500.00.

\* The Meeting of the Rivers Foundation in coordination with the U.S. Army Corp of Engineers has submitted an event sponsorship request for \$2,500.00, but due to the government shutting down federal parks this is being approved only if they can host the event within the next 60 days. If the event is held within the next 60 days payment should be issued but if not then their request will be denied.

\* The Village of Shiloh has submitted their completed documents for their installation of two (2) fix stations and four (4) bicycle racks. It has been determined that all documents have been

received, and the request complies with current FY13 Bike rack and fix station grant program. He recommends payment be made in the amount of \$2,800.00.

Charter Internet installation update: Planner Bryan Werner reported that we have now switched over to Charter Communications for our internet provider. Wisper has been cancelled.

Website makeover to make it mobile, tablet and pc friendly: Planner Bryan Werner reported that he has made our website now a responsive website. Which will allow all types of devices utility our website.

Executive Director Mike Buehlhorn discussed Resolution 13-24 which is allowing the district to sell unused equipment by utilizing the IBID program or any other reasonable manner that has been previously approved.

**VIII. Old Business** No old business was discussed.

**IX. New Business**

**Director Hohlt made a motion, seconded by Director Peters to approve by omnibus vote Section IXa thru IXd.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

- a) **Event Sponsorship – Meeting of the Rivers Foundation: event request amount of \$2,500.00.**
- b) **City of O’Fallon – Grant reimbursement request for completed project titled “Hesse Park Pickle Ball Courts” in the amount of \$16, 500.00.**
- c) **Village of Shiloh – Grant reimbursement request for FY 13 Fix Station and Bicycle Rack Grant program in the amount of \$2,800.00.**
- d) **Resolution 13-24: Resolution authorizing the sale of equipment no longer useful to or in the best interest of MEPRD.**
- e) **Report of engineers.**  
Engineer Bill Baudendistel reported that the Scott Troy Trail is in the preliminary planning stage.

**X. Executive Session**

**Executive Session to discuss Personnel Issues pursuant to 5 ILCS 120/2(c)(1).**

**At 11:45 a.m. Director Hohlt made a motion, seconded by Director Peters to enter into executive session to discuss Personnel Issues pursuant to 5 ILCS 120/2(c)(1).**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

**At 12:45 p.m. Director Kane made a motion, seconded by Director Byers to enter back into regular session.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

**XI Adjournment**

**At 12:46 p.m. President Yank asked to adjourn the meeting. A motion was made by Director Peters seconded by Director Hohlt to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on November 12, 2013 at 11:00 a.m.**