

METRO EAST PARK AND RECREATION DISTRICT

104 United Drive, Collinsville, Illinois

Tuesday, January 14, 2014

I. Call to Order Vice President Harold Byers called the meeting to order at 11:00 a.m.

II Attendance Roll call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County entered meeting at 11:10 a.m.
Earl McDowell, St. Clair County
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

III. Public Discussion and/or Comment

No public comment or discussion.

IV. Approval of Minutes

a) Director Yank made a motion, seconded by Director Peters to approve the minutes from the December November 12, 2013 regular meeting as presented.

Voice Vote All Ayes Motion carried

V. Consent Agenda

Director Peters made a motion, seconded by Director McDowell to approve the consent agenda items a through e as presented on pages 6-51.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

VI. Finance

a) Director Peters made a motion, seconded by Director Hohlt to approve the payments and claims for MEPRD in the November and December billing excluding check numbers 6367 in the amount of \$30,015.79, number 6368 in the amount of \$43,463.72, 6392 in the amount of \$21,116.65 and 6393 in the amount of \$47,124.25, totaling \$141,720.41 to Madison County Transit.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye

Gene Peters Aye Gregory Yank Aye

6 Ayes No Nays None Absent Motion Carried

Director Hohlt made a motion, seconded by Director Peters to approve the payments of checks #6367, 6368, 6392 and 6393 totaling \$141,720.41 to Madison County Transit in the MEPRD November and December Billing.

Roll Call Vote

Harold Byers Aye Barbara Hohlt Aye
Jerry Kane Abstained Earl McDowell Aye
Gene Peters Aye Gregory Yank Aye

5 Ayes No Nays None Absent 1 Abstained Motion Carried

b) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for November and December 2013 MMMP as presented on page 66-69.

Roll Call Vote

Harold Byers Aye Barbara Hohlt Aye
Jerry Kane Aye Earl McDowell Aye
Gene Peters Aye Gregory Yank Aye

6 Ayes No Nays None Absent Motion Carried

c) No transfers to be made.

VII. Executive Director's / Staff Report

Executive Director Buehlhorn outlined for the Board recent issues regarding sales taxes on internet purchases, both in the Illinois and U.S. Supreme Courts.

He also discussed the parking area on Front Street and potential security issues at Malcolm W. Martin Memorial Park. In addition the Executive Director and the President of Gateway Center were interviewed for a book entitled "The Making of an Icon." It refers to the Gateway Arch and surrounding area and will be released in early April.

Two filming permits were issued to "The Underground BBQ Challenge," to be shown in the summer and the Travel Channel for local Mississippi River shots for an upcoming show.

The District placed 17th out of 231 contestants overall in the STL 250 "Cakeway to the West" awards.

The Executive Director also outlined some repairs that will be receiving attention at the office, including the outside drinking fountain, underground irrigation and a potential freezing problem in the indoor restroom area.

Executive Director Buehlhorn and Planner Bryan Werner outlined potential changes to the camera systems at both Malcolm W. Martin Memorial Park and the United Drive offices. A formal proposal will be brought to the Board for approval.

The Executive Director outlined the current status of the Illinois River Link (IRL) near Malcolm Martin Park and how all parties are moving towards funding the project. It was noted that while MEPRD's commitment to the first part of this project was about half of the budgeted \$1.5 million amount, a memorandum of agreement would need to be signed by the interested parties and then a formal Intergovernmental Agreement document.

It was noted that the Alton Visitor and Convention Center has moved the Great Rivers festival to May 16-18, 2014. The approval and changes to the sponsorship application have been changed and filed.

The Executive Director gave a brief update on the Scott/Troy Trail. The District has applied for an ITEP Grant and has scored close to the required number to qualify. Adjustments are being made to enhance our numbers.

It was noted that the SWIC to Englemann Farms trail segment has been suspended in favor of the SWIC to SAFB Trail. The District is expecting a participation request from a St. Clair County entity which is not expected to exceed \$500,000.

VIII. Old Business No old business was discussed.

IX. New Business

a) FY13 audit report

No report was given

g) Resolution 14-05: Nature Preserve Foundation grant request for \$406.00 for project titled: Restoration of Native Plants.

Project will consist of removing invasive vegetation along the hiking/walking trail within the Watershed Nature Center in Edwardsville and replace it with native plants. This addition will provide educational opportunities for school children, hikers and the general public.

Director Yank made a motion, seconded by Director Peters to table Section IX-G Resolution 14-05 until February Meeting.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

Director Hohlt made a motion, seconded by Director Yank to approve by omnibus vote Section IX, Items B, C, D, E, F, H, I and J.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

- b) **Sponsorship request from Trailnet for their Berry Bicycle Ride event in the amount of \$2,500.00 which will be held on May 18, 2014.**
- c) **Resolution 14-01: City of Belleville grant request for \$96,250.00 for project titled: Laderman Park Lighting Upgrades.**
Project will consist of the replacing of the existing lighting on two baseball/softball fields and one soccer field at Laderman Park.
- d) **Resolution 14-02: Village of Fairmont City grant request for \$95,300.00 for project titled: Grandby Park Improvements.**
Project will consist of improvements to the Grandby Park, which includes a 2,150 foot walking trail, refurbished ADA complaint restrooms, replacement of wiring and lighting, a new ball field, soccer field, basketball court and volleyball court.
- e) **Resolution 14-03: Village of Freeburg grant request for \$12,854.75 for project titled: Village Park Gazebo and Amenities.**
Project will consist of building a new gazebo, complete with pathways and a sound system for events in the Village Park.
- f) **Resolution 14-04: City of Mascoutah grant request for \$24,973.00 for project titled: Scheve Park Improvements.**
Project will consist of adding an ADA complaint grandstand which will seat 1,200 people at Scheve Park. In addition, a new 9 hole Frisbee Golf Course will be added. Both additions will be accessible for individuals with disabilities.
- g) **Resolution 14-05: Acted upon earlier in meeting.**
- h) **Resolution 14-06: City of O'Fallon grant request for \$91,833.00 for project titled: Madison Street/Illini Drive Connector.**
Project will consist of constructing a 10' wide bridge to span Ogles Creek and the Illini Trail to connect two streets with an asphalt path for bikers/pedestrians. This will also connect to the Illini Trail.
- i) **Resolution 14-07: St. Clair County Transit District grant request for \$300,000.00 for project titled: Metro Bikelink/McKinley Realignment.**
Project will consist of constructing a new bridge crossings along Metro BikeLink at Carlyle and McClintock Avenues, as well as a new trail connecting the two to the existing bikeway. In turn, the project will eliminate the on-road trail segment which utilizes McKinley Street.
- j) **Resolution 14-08: Venice Park District grant request for \$99,755.00 for project titled: Playground and Trails Improvements, Phase 1.**
Project will consist of beginning Phase 1 which will include a new playground and a soft surface design with curbing. Removal of an existing water slide area will be included as well as a new asphalt trail in Lee Park approximately 1,600 feet long and 9 feet wide.
- Director Jerry Kane exited the meeting at 12:23 p.m.
- k) **Resolution 14-09: Madison County Transit grant request for \$162,500.00 for project titled: Nickel Plate Trail, Phase 3.**
Project will consist of Phase 3 of the MCT Nickel Plate Trail, which will construct a 10' wide asphalt trail from Illinois 140 in Alhambra to Dauderman Road and a limestone trail from that point to Leuscher Road.

Director Yank made a motion, seconded by Director Peters to approve the grant request from Madison County Transit District for \$162,500.00 for their project titled: Nickel Plate Trail, Phase 3.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Absent	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Jerry Kane returned to the meeting at 12:27 p.m.

l) Report of Engineers/Attorney

No report was presented.

m) Review of Release of Executive Session Minutes.

Director Peters made a motion, seconded by Director Kane to release a portion of the executive session minutes from the March 12, 2013 meeting; specifically the portion of the minutes pertaining to review and release of executive session minutes.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent Motion Carried

X. Executive Session for the purpose of Executive Session Minutes Review pursuant to 5 ILCS 120/2 (c)(21). – No Executive Session was held.

XI. Adjournment

At 12:35 p.m. Vice President Byers asked to adjourn the meeting. A motion was made by Director Peters seconded by Director McDowell to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on February 11, 2014 at 11:00 a.m.