

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, April 8, 2014

I. Call to Order President Greg Yank called the meeting to order at 11:00 a.m.

II Attendance Roll call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County entered the meeting at 11:24 a.m.
Barbara Hohlt, St. Clair County
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Absent were: John Papa, Attorney
Earl McDowell, St. Clair County

III. Public Discussion and/or Comment

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Hohlt to approve the minutes from the March 11, 2014 meeting as corrected; with a comma instead of a period on page 3, 2nd paragraph.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Kane to approve the consent agenda items a through e as presented on pages 5-26.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

VI. Finance

a) Director Kane made a motion, seconded by Director Hohlt to approve the payments and claims for MEPRD for March 2014 excluding the two checks payable to Madison County Transit. (check numbers 6446 in the amount of \$11,628.24 and number 6449 in the amount of \$10,712.66)

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

Director Byers made a motion, seconded by Director Hohlt to approve the payments of checks 6446 in the amount of \$11,628.24 and number 6449 in the amount of \$10,712.66 payable to Madison County Transit.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Absent	Gregory Yank	Aye

3 Ayes No Nays 2 Absent 1 Abstained Motion Carried

b) Director Byers made a motion, seconded by Director Hohlt to approve the payments and claims for March 2014 MMMP as presented on pages 34-35.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent Motion Carried

b) No transfers to be made.

Director Peters entered the meeting at 11:24 a.m.

VII. Executive Director's / Staff Report

Funding: Executive Director Buehlhorn stated that the Christmas sales tax numbers are down from last year. The ITEP grant should be announced at the end of the month. The OSLAD Grants have also been awarded for FY 2013.

Malcolm W. Martin Memorial Park: Executive Director noted that he has sent a request to the Gateway Center for a donation of \$500,000.00. He is not expecting any problems and believes payment would be here before the end of this fiscal year. There has been no mention of a July 4 celebration of any type. The camera project at MMMP is also funded by the Gateway Center.

Office Repairs: Executive Director discussed the broken water fountain at the office. For a temporary solution, he had Wells Plumbing install, in both outside restrooms a water bottle filler to the sinks. Wells Plumbing will be coming to fix the water fountain issue soon. He did not receive replies from two other vendors on repairs.

Camera: Planner Bryan Werner explained that 9 new cameras have been installed at the park at various locations. The cameras on the overlook have been delayed because of weather issues and should be completed shortly.

Budget: Executive Director Buehlhorn stated that the FY15 budget numbers are being assembled and he will present a draft budget to the Board during the May meeting.

A draft of MEPRD's grant application will also be presented in May. Director Kane asked if school district property could be used for eligible projects, and Director Buehlhorn said it could and that it would be better clarified in the FY15 grant.

Autism Night: Autism Night will be held again this year at the Malcolm W. Martin Memorial Park on April 30, 2014 at 7:30 p.m.

SCCTD / Troy Scott Trail: Executive Director Buehlhorn explained that the agreement with St. Clair County Transit District should be signed after approval by the Board. The agreement will give MEPRD \$500,000 for the next four (4) years, for a total of \$2,000,000 for the construction of the Troy O' Fallon Trail.

SAFB-SWIC Trail: Executive Director Buehlhorn reminded the Board that the grant application to IDNR was officially denied. The District learned of a mine subsidence problem and withdrew the application. St. Clair County Transit District has offered to extend the trail from SWIC to the Shiloh-Scott Metro Station, instead of Englemann Farms. The Executive Director reminded the Board of past discussions regarding this issue. It was recommended SCCTD apply for assistance from the District in the next grant cycle, as this was a priority project for MEPRD.

Illinois River Link Funding: Executive Director Buehlhorn stated that St. Clair County would be responsible for getting all right-of-way and maintaining the project. He recommended that the Board adopt Resolution 14-12.

VIII. Old Business No old business to discuss.

IX. New Business

Director Kane made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A, B, C, D, E and G.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent Motion Carried

a) Resolution 14-10: Re: Camera Installation Ratification

Executive Director Buehlhorn stated that the firm of Brewster Alexander LLC, was the only quotation received for the installation of additional security camera at MEPRD at a cost of \$2,855.00 and MMMP at a cost of \$14,152.51. The costs for the cameras at the park will be paid for by donation from the Gateway Center of Metropolitan St. Louis, Inc.

b) Resolution 14-11: Re: MOU MERPD/SCCTD Scott Troy Trail

Resolution 14-11 specifies that MEPRD will receive \$2,000,000.00 in \$500,000 installments each, over four fiscal years beginning July 1, 2015 from St. Clair County Transit District (SCCTD) to go towards the construction of the St. Clair County portion of the Troy to O'Fallon Trail. In addition, SCCTD will release 7.62 acres of mitigation credits to MEPRD for the Troy/O'Fallon project. At the end of the project MEPRD will pay \$5,000 per acre for the 7.62 acres for the purpose of future maintenance costs incurred by St. Clair County Transit District for the wetlands, a onetime cost not to exceed \$31,800.

c) Resolution 14-12: Re: MOU Illinois River Link / St. Clair County

Resolution 14-12 specifies that MEPRD will grant St. Clair County \$500,000 upon successful completion of a shared use trail from Malcolm W. Martin Memorial Park to a point just south of Bunge Corporation along Front Street.

d) Reimbursement request from the City of Highland – Sportsman Trail

A reimbursement request from the City of Highland in the amount of \$7,152.50 for their completed project titled: Sportsman Trail has been received and after thorough review it has been determined that all documents have been received and that the request complies with MEPRD's respective Grant program and it is recommended that the Board approve payment to the City of Highland in the amount of \$7,152.50.

e) Reimbursement request from SIUE – Delyte Morris Trail Extension

A reimbursement request from the Southern Illinois University Edwardsville (SIUE) in the amount of \$55,000.00 for their completed project titled: Delyte Morris Trail Extension has been received and after thorough review it has been determined that all documents have been received and that the request complies with MEPRD's respective Grant program and it is recommended that the Board approve payment to the SIUE in the amount of \$55,000.00.

f) Reimbursement request from the Village of St. Libory – Bike Rack Grant Program

A reimbursement request from the Village of St. Libory in the amount of \$268.12 for their completion of their installation of one Bike Rack, has been received and after thorough review it has been determined that all documents have been received and that the request complies with MEPRD's respective Grant program and it is recommended that the Board approve payment to the Village of St. Libory in the amount of \$268.12.

g) Event Sponsorship Request – Highlands Lion Club Run -

A sponsorship request from the Highland Lions Club in the amount of \$900.00 to assist with their event titled: Highland Lions Club Memorial Day Biathlon and 5k Run, to be held on May 26, 2014. Review of the sponsorship request has determined that all documents have been received and the request complies with the current sponsorship program and it is recommend that the Board approve payment to the Highland Lions Club in the amount of \$900.00.

h) Report of the Engineers / Attorney

No discussion was held.

X. Adjournment

At 11:55 a.m. President Yank asked to adjourn the meeting. A motion was made by Director Hohlt seconded by Director Byers to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on May 13, 2014 at 11:00 a.m.