

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday July 8, 2014**

**I. Call to Order** President Greg Yank called the meeting to order at 11:00 a.m.

**II Attendance** Roll call

**III. Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Earl McDowell, St. Clair County  
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Gene Peters, Madison County  
Barbara Hohlt, St. Clair County

**IV. Public Discussion and/or comment** None was heard.

**V. Election of Officers**

**Director Kane made a motion, seconded by Director McDowell to elect Director Byers as President.**

Roll Call Vote

Harold Byers	Present	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**Director Kane made a motion, seconded by Director Byers to elect Director McDowell as Vice President.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**Director Byers made a motion, seconded by Director Kane to elect Director Hohlt as Treasurer.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**Director Kane made a motion, seconded by Director Byers to elect Director Peters as Secretary.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

President Byers took over the meeting at 11:05 a.m.

**VI. Approval of Minutes**

**Director Yank made a motion, seconded by Director Kane to approve the minutes from the June 10, 2014 regular meeting as presented.**

Voice Vote All Ayes motion carried

**VII. Consent Agenda**

**Director Kane made a motion, seconded by Director Yank to approve the consent agenda items a thru e as presented on pages 5-29.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**VIII. Finance**

**a) Director Kane made a motion, seconded by Director McDowell to approve the payments and claims for June 2014 for MEPRD as presented on pages 30-35.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**b) Director Kane made a motion, seconded by Director McDowell to approve the payments and claims for June 2014 MMMP as presented on pages 36-38.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

**c) No transfer to be made.**

**IX. Executive Director's Staff Report**

Park and Trail Grant Program FY15 - Executive Director Buehlhorn explained that the FY15 grant round application information was published in various newspapers.

Department of Commerce and Economic Opportunity - Executive Director Buehlhorn is currently working with the Department of Commerce and Economic Opportunity for the highway signage, and has a meeting in late July early August with the Department.

Mounds – America's First City - Executive Director Buehlhorn explained that Heartlands Conservancy is in the process of getting the Cahokia Mounds to be recognized at a national site.

Corps meeting on wetlands delineation - Executive Director Buehlhorn has met with the Corps and Bill Baudendistel on the Troy Scott site. They have walked the site making suggestions to avoid IPA issues. Approved use of the ground and ratios still need to be determined.

IPARKS - Executive Director Buehlhorn explained that we have received the new IPARKS renewal and there was an increase of \$809.00.

Malcolm W. Martin Memorial Park - Executive Director Buehlhorn mentioned that there seems to be increased visitor traffic, in the form of events, weddings and family reunions being held at the park this summer.

Events / July 4<sup>th</sup> Activities - Executive Director Buehlhorn stated that this year's event was small with approximately 324 visitors on the 4<sup>th</sup>. It was a great turn out and people enjoyed the event activities.

Alton - Executive Director Buehlhorn explained that Senator Haine has asked the district to assist the City of Alton in formatting a successful OSLAD grant. The Executive Director indicated that staff would review the application and make recommendations as they would with anyone else, but there is no promise of success in funds from IDNR. In addition, there was no guarantee MEPRD would fund the project unless it met all funding guidelines.

**X. Old Business**

No old business to discuss

**XI. New Business**

**Director Yank made a motion, seconded by Director Kane to approve by omnibus vote Section XI, Items A, B, and C.**

- a) **Event Sponsorship Request: Wood River Parks & Recreation Department for \$2,500.00 for their event - The Wood River Triathlon to be held on August 9, 2014**
- b) **Event Sponsorship Request: Village of Caseyville for \$689.17 for their event - The Freaky Halloween 5K Run/Walk to be held on October 18, 2014.**
- c) **Event Sponsorship Request: Fairview Heights Parks & Recreation Department for \$550.00 for their event – Keeping Fairview Heights Beautiful 5K Run/Walk.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

- d) **Grant Reimbursement Request: St. Clair County Transit District for \$300,000.00 for their completed project – SWIC Green Campus Initiative.**

All the proper paper work has been completed and turned in and Planner Bryan Werner recommends payment to St. Clair County Transit District for their completed project titled SWIC Green Campus Initiative in the amount of \$300,000.00.

**Director Kane made a motion, seconded by Director Yank to approve the grant reimbursement request from the St. Clair County Transit District for \$300,000 for their completed project – SWIC Green Campus Initiative.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 Ayes No Nays 2 Absent No Abstain Motion Carried

- e) **Report of Engineers/Attorney**

No report was given.

**XII. Adjournment**

**At 11:52 a.m. President Byers asked to adjourn the meeting. A motion was made by Director Kane seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on August 12, 2014 at 11:00 a.m.**