

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday December 9, 2014

I. Call to Order President Harold Byers called the meeting to order at 11:00 a.m.

II Roll Call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Barbara Hohlt, St. Clair County
Earl McDowell, St. Clair County
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Absent were: Gene Peters, Madison County
John Papa, Attorney

Guests were: Larry Rose, Scheffel Boyle CPA

III. Public Discussion and/or comment

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Yank to approve the minutes from November 11, 2014 as presented.

Voice Vote All ayes no nays motion carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-26.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VI. Finance

a) Director Hohlt made a motion, seconded by Director McDowell to approve the payments and claims for MEPRD for November 2014 excluding the two checks payable to Madison County Transit. (check numbers 6684 in the amount of \$3,659.37 and check number 6685 in the amount of \$108,093.42)

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

Director Hohlt made a motion, seconded by Director McDowell to approve the payments and claims for November 2014 payable to Madison County Transit. (check numbers 6684 in the amount of \$3,659.37 and check number 6685 in the amount of \$108,093.42)

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

4 ayes No nays 1 absent 1 abstain Motion Carried

b) Director Yank made a motion, seconded by Director Kane to approve the payments and claims for November 2014 MMMP as presented on pages 33-34.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VII. Executive Director's/Staff Report

Department of Commerce and Economic Opportunity/Signage

The final necessary letter has been sent to IDOT. We are expecting an approval sometime before Christmas.

OCORB (Old Chain of Rocks Bridge)

The Executive Director spoke with Susan Trautman from GRG in an effort to move along the lease to GRG from Madison for the OCORB. It was implied that the funds from MEPRD were only good until the end of this budget year and they would not be included in any future budgets. Members offered information on the makeup and expenditure of the funding to GRG.

Displays in Arch Museum

Ann Honious with the National Park Service called to discuss the placement of Malcolm Martin memorabilia at the "Building of the Arch" portion of the museum when completed in 2017.

eCivis

The Executive Director and Planner attended an online seminar in an attempt to seek out new grants from eCivis. This is a program that searches out grants for areas we focus on, such as energy savings, donations, etc. It is a onetime cost of \$3,000 for a year of service.

Discussion was held and it was suggested we Google for the information and see what can be found as far as foundations.

The Board also discussed the possibility of forming a 501-C (3) not for profit group to support MMMP in the future.

MMMP

Visitors during the month of November were weak, mostly due to the weather.

Events

The Board discussed future events and new policies regarding same at the park. Staff will review and make recommendations over the next few months for the Board to consider.

VIII. Old Business

No old business to discuss

IX. New Business

Director Kane made a motion, seconded by Director Hohlt to approve items A and B as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Absent	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

- a) **Resolution 14-32: Grant Request from the Edwardsville Township for \$13,574.00 for their project titled: All Season Restrooms at Community Park.**
- b) **Reimbursement Request: City of Belleville – \$1,253.31 for 2 Bike Racks and 2 Fix Stations.**
- c) **Report of Engineers/Attorney**

None in attendance no report was given

X. Adjournment

At 12:02 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Kane, seconded by Director Yank to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

Respectfully Submitted,

Rene' St. Peters

Administrative Assistant

Next MEPRD meeting will be held on January 13, 2015 at 11:00 a.m.