I. **Call to Order**  President Harold Byers called the meeting to order at 11:00 a.m.

II. **Roll Call / Establishment of Quorum**

   Present were:  
   Harold Byers, Madison County  
   Jerry Kane, Madison County  
   Barbara Hohlt, St. Clair County  
   Earl McDowell, St. Clair County  
   Gregory Yank, St. Clair County  
   
   Michael Buehlhorn, Executive Director  
   Bryan Werner, Planner  
   Rene’ St. Peters, Administrative Assistant  

   Absent were:  
   Gene Peters, Madison County  
   John Papa, Attorney  

   Guests were:  
   Larry Rose, Scheffel Boyle CPA  

III. **Public Discussion and/or comment**

IV. **Approval of Minutes**

   Director Kane made a motion, seconded by Director Yank to approve the minutes from November 11, 2014 as presented.

   Voice Vote   All ayes no nays motion carried

V. **Consent Agenda**

   Director Hohlt made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-26.

   Roll Call Vote  
   
<table>
<thead>
<tr>
<th></th>
<th>Aye</th>
<th></th>
<th>Aye</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harold Byers</td>
<td></td>
<td>Barbara Hohlt</td>
<td></td>
</tr>
<tr>
<td>Jerry Kane</td>
<td></td>
<td>Earl McDowell</td>
<td></td>
</tr>
<tr>
<td>Gene Peters</td>
<td>Absent</td>
<td>Gregory Yank</td>
<td>Aye</td>
</tr>
</tbody>
</table>

   5 ayes   No nays   1 absent   None abstain   Motion Carried

VI. **Finance**

   a)  Director Hohlt made a motion, seconded by Director McDowell to approve the payments and claims for MEPRD for November 2014 excluding the two checks payable to Madison County Transit.  (check numbers 6684 in the amount of $3,659.37 and check number 6685 in the amount of $108,093.42)
Roll Call Vote

Harold Byers  Aye   Barbara Hohlt  Aye
Jerry Kane  Aye   Earl McDowell  Aye
Gene Peters  Absent   Gregory Yank  Aye

5 ayes   No nays   1 absent   None abstain   Motion Carried

Director Hohlt made a motion, seconded by Director McDowell to approve the payments and claims for November 2014 payable to Madison County Transit. (check numbers 6684 in the amount of $3,659.37 and check number 6685 in the amount of $108,093.42)

Roll Call Vote

Harold Byers  Aye   Barbara Hohlt  Aye
Jerry Kane  Abstain   Earl McDowell  Aye
Gene Peters  Absent   Gregory Yank  Aye

4 ayes   No nays   1 absent   1 abstain   Motion Carried

b)  Director Yank made a motion, seconded by Director Kane to approve the payments and claims for November 2014 MMMP as presented on pages 33-34.

Roll Call Vote

Harold Byers  Aye   Barbara Hohlt  Aye
Jerry Kane  Aye   Earl McDowell  Aye
Gene Peters  Absent   Gregory Yank  Aye

5 ayes   No nays   1 absent   None abstain   Motion Carried

VII. Executive Director’s/Staff Report

Department of Commerce and Economic Opportunity/Signage
The final necessary letter has been sent to IDOT. We are expecting an approval sometime before Christmas.

OCORB (Old Chain of Rocks Bridge)
The Executive Director spoke with Susan Trautman from GRG in an effort to move along the lease to GRG from Madison for the OCORB. It was implied that the funds from MEPRD were only good until the end of this budget year and they would not be included in any future budgets. Members offered information on the makeup and expenditure of the funding to GRG.

Displays in Arch Museum
Ann Honious with the National Park Service called to discuss the placement of Malcolm Martin memorabilia at the “Building of the Arch” portion of the museum when completed in 2017.

eCivis
The Executive Director and Planner attended an online seminar in an attempt to seek out new grants from eCivis. This is a program that searches out grants for areas we focus on, such as energy savings, donations, etc. It is a onetime cost of $3,000 for a year of service.
Discussion was held and it was suggested we Google for the information and see what can be found as far as foundations.

The Board also discussed the possibility of forming a 501-C (3) not for profit group to support MMMP in the future.

**MMMP**

Visitors during the month of November were weak, mostly due to the weather.

**Events**

The Board discussed future events and new policies regarding same at the park. Staff will review and make recommendations over the next few months for the Board to consider.

**VIII. Old Business**

No old business to discuss

**IX. New Business**

Director Kane made a motion, seconded by Director Hohlt to approve items A and B as presented.

Roll Call Vote

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harold Byers</td>
<td>Aye</td>
<td>Barbara Hohlt</td>
<td>Aye</td>
</tr>
<tr>
<td>Jerry Kane</td>
<td>Aye</td>
<td>Earl McDowell</td>
<td>Aye</td>
</tr>
<tr>
<td>Gene Peters</td>
<td>Absent</td>
<td>Gregory Yank</td>
<td>Aye</td>
</tr>
</tbody>
</table>

5 ayes    No nays    1 absent    None abstain    Motion Carried

a) **Resolution 14-32**: Grant Request from the Edwardsville Township for $13,574.00 for their project titled: All Season Restrooms at Community Park.

b) **Reimbursement Request**: City of Belleville – $1,253.31 for 2 Bike Racks and 2 Fix Stations.

c) **Report of Engineers/Attorney**

None in attendance no report was given

**X. Adjournment**

At 12:02 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Kane, seconded by Director Yank to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant

Next MEPRD meeting will be held on January 13, 2015 at 11:00 a.m.