

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, January 13, 2015

I. Call to Order President Harold Byers called the meeting to order at 11:00 a.m.

II Roll Call / Establishment of Quorum

Present were: Harold Byers, Madison County
 Jerry Kane, Madison County
 Gene Peters, Madison County
 Barbara Hohlt, St. Clair County
 Gregory Yank, St. Clair County

 Michael Buehlhorn, Executive Director
 Bryan Werner, Planner
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

Absent were: Earl McDowell, St. Clair County

Guests were: Shawn Mann

III. Public Discussion and/or comment

Shawn Mann expressed his support for the organization and asked about the status of the Troy O'Fallon Trail. He said he is very eager for the trail to be completed. He went on to say that he is an avid cyclist and uses the trails frequently. Director Buehlhorn responded by stating the project was in the acquisition and engineering phase and that it should be completed in a couple of years. He went on to thank Mr. Mann for attending the meeting.

IV. Approval of Minutes

Director Peters made a motion, seconded by Director Yank to approve the minutes from December 9, 2014 with the correction to Director Peters being absent.

Voice Vote All ayes no nays motion carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Peters to approve the consent agenda items a thru e as presented on pages 4-28.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VI. Finance

a) **Director Peters made a motion, seconded by Director Yank to approve the payments and claims for MEPRD for December 2014 as presented on pages 29-34.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

b) **Director Peters made a motion, seconded by Director Hohlt to approve the payments and claims for December 2014 MMMP as presented on pages 35-36.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VII. **Executive Director's/Staff Report**

Funding

Executive Director Buehlhorn reported that we just received our next sales tax payment this morning which will be up \$13,000 over last year bringing our total first five reporting months to a positive \$49,300 increase in funds.

Department of Commerce and Economic Opportunity/Signage

It was reported that the signage for the Gateway Geyser has been approved. They are currently being drafted and prepared for installation in early spring. Two eastbound, two westbound on the interstate.

OCORB

The agreement between GRG, Trailnet and the City of Madison has been reached. The final document with signatures needs to be in place before placing the MEPRD resolution on the agenda for the \$300,000 as discussed. A copy of that draft document was handed out to the board for comments.

MMMP

The District is reviewing a grant application from the Illinois Clean Energy Foundation funded by Commonwealth Edison. There are several categories, one being replacement for energy savings.

It would be our intention to replace all of the bollards at the park and all exterior lighting with LED lighting to secure additional savings. In addition staff has been speaking with Atlantic Lighting engineers on lighting the geyser. The entire cost would be about \$125,000 and would be our application amount.

It appears our insulation project at the pump house was successful. Our energy bill for 12/13/13 was \$2970. For the same period and number of days this year, \$1,667.50. The total cost of the insulation install was about \$3,200. We will continue to review the bills, but at that rate by February we will have saved all installation costs in three months.

Events

In reviewing the event policy at the park, the first suggestions were made to the board in order to prepare for future events. It was noted that a draft policy will be brought to the board next month for review, with an option of passage in March.

Posting officials names with email on website. It was discussed that a mechanism would be placed on the website, although not specifically required by the new law that would have a Board of Directors tag for public contact. Those wanting it forwarded to their personal emails should provide those addresses to Bryan Werner, otherwise all emails received will be sent by staff to the Board once received.

VIII. Old Business

No old business to discuss

IX. New Business

Planner Bryan Werner presented the board with the request from Madison County Transit District. He reported that all the necessary documentation has been received and he recommends that payment be approved for \$153,938.50.

a) Reimbursement Request: Madison County Transit District – \$153,938.50 for the Nickel Plate Trail – Phase 3.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 1 absent 1 abstain Motion Carried

b) Report of Engineers/Attorney

No report was given

X. Adjournment

At 11:45 a.m. President Byers asked to adjourn the meeting. A motion was made by Director Kane, seconded by Director Peters to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on February 10, 2015 at 11:00 a.m.