

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, February 10, 2015

I. Call to Order Secretary Peters called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present were: Jerry Kane, Madison County
 Gene Peters, Madison County
 Barbara Hohlt, St. Clair County
 Gregory Yank, St. Clair County

 Michael Buehlhorn, Executive Director
 Bryan Werner, Planner
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

Absent were: Harold Byers, Madison County
 Earl McDowell, St. Clair County

III. Public Discussion and/or comment

IV. Approval of Minutes

Director Yank made a motion, seconded by Director Kane to approve the minutes from January 13, 2014 with the addition of the public discussion section.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Yank to approve the consent agenda items a thru e as presented on pages 4-25.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

VI. Finance

a) Director Yank made a motion, seconded by Director Kane to approve the payments and claims for MEPRD for January 2015 as presented on pages 26-31 minus check number 6718 payable to MCT in the amount of \$153,938.50.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

Director Yank made a motion, seconded by Director Hohlt to approve the check number 6718 payable to MCT in the amount of \$153,938.50.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

3 ayes No nays 2 absent 1 abstain Motion Carried

b) Director Yank made a motion, seconded by Director Hohlt to approve the payments and claims for January 2015 MMMP as presented on pages 32-33.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

VII. Executive Director's/Staff Report

Funding

Executive Director Buehlhorn reported that our next sales tax payment was just posted and shows an increase of about \$7,000.00 over the same time last year bringing our total 2015 six reporting months to a positive \$56,300 increase in funds.

OCORB

The agreement between GRG, Trailnet and the City of Madison has been completed. The final document with signatures is on the agenda. The Resolution has been prepared by the attorney and all attachments have been received which include the signed agreement between GRG and Madison, and a copy of the insurance coverage.

EMS

GCS is now EMS Midwest. There will be no changes in representation or contract terms, just a change in the name on the billing and checks. We now have access to several additional staff that are associated with EMS.

MMMP

Staff has continued meeting with Concord Atlantic Electrical Engineers and Pyramid Electric to put together a grant from the Illinois Clean Energy Foundation or similar group with the intention to replace all of the bollard lighting components at the park, exterior parking, walkway lighting and flagpole lighting with LED lighting to obtain additional savings.

One of the costs we considered was the lamp and ballast replacement that could take place at an estimated \$110 per light, as opposed to a simple bulb replacement after LED installation has occurred.

At this point, it is believed that the cost will be approximately \$30,000. The savings calculates to about \$2,000 per year in reduced energy costs.

Staff is still pursuing whether the Gateway Center will help fund the geyser lighting project, which is estimated at less than \$60,000.

We are also pursuing the cost of a replacement handrail light that is more cost efficient for the Overlook. The current bulb replacements are from a sole source contractor and are about \$400 each for a 42" replacement, less installation costs.

We have been in contact with a St. Louis LEGO group that has an interest in making a LEGO model of the park and /or the geyser and overlook. A meeting will take place at the park once the weather is warmer.

The City of Madison has offered to use their new spray truck to clean the sidewalks at the park.

We have received the quotation from Focal Pointe for the lawn and irrigation services at the park and the offices. There are no changes in the agreement and the price is the same as last year at \$24,225.00 at the park and \$12,872.50 at the office. The agreement was also offered for a two year contract at our request.

Events

In reviewing the event policy at the park, the first suggestions were made to the board in order to prepare for future events. A draft policy was sent electronically to the board this month for review. John Papa has reviewed it and made the necessary legal adjustments. It will be presented in resolution format at the March 10 meeting.

New Projects

Staff is working with GRG and the National Geographic and the Mississippi River Connections Collaborative who want to use stories to bring to life the unique attractions found along the shores of the Mississippi River. The information will be compiled into an interactive, National Geographic Society co-branded website of the region to encourage the world to visit and explore.

VIII. Old Business

No old business to discuss

IX. New Business

Director Kane made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A-C.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

- a) **Resolution 14-33: Agreement between MEPRD and Great Rivers Greenway in the amount out \$300,000.00 for the Old Chain of Rocks Bridge Project.**
- b) **Resolution 14-34: Contract for lawn care services from Focal Pointe Outdoor Services for FY2015 for the District Office in the not to exceed amount of \$24,225.00 and for the Malcolm W. Martin Memorial Park in the not to exceed amount of \$12,872.50.**
- c) **Event Sponsorship Request – Swansea Patriots, Village of Swansea in the amount of \$1,100.00 for their event titled: Spring into the Parks 5K Run/Walk to be held on April 24, 2015.**
- d) **Report of district engineers/attorney**

X. Adjournment

At 11:46 a.m. Secretary Peters asked to adjourn the meeting. A motion was made by Director Kane, seconded by Director Yank to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on March 10, 2015 at 11:00 a.m.