

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, March 10, 2015**

**I. Call to Order** President Byers called the meeting to order at 11:00 a.m.

**II Roll Call / Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County in the meeting at 11:10 a.m.  
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Earl McDowell, St. Clair County

**III. Public Discussion and/or comment**

Ted Horn mentioned that we was interested in the Signal Hill Bike Trail Expansion and expressed his interest in a trail in that area.

**IV. Approval of Minutes**

**Director Peters made a motion, seconded by Director Yank to approve the minutes from February 10, 2015 as presented.**

Voice Vote

All Ayes No Nays Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-26.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 2 absent None abstain Motion Carried

Director Hohlt entered the meeting at 11:10 a.m.

**VI. Finance**

a) **Director Kane made a motion, seconded by Director Peters to approve the payments and claims for MEPRD for February 2015 as presented on pages 27-33 minus checks 6745, 6746 and 6747 payable to MCT in the total amount of \$145,651.52.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

**Director Peters made a motion, seconded by Director Yank to approve the checks 6745, 6746 and 6747 payable to MCT in the amount of \$145,651.52.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 1 absent 1 abstain Motion Carried

b) **Director Yank made a motion, seconded by Director Kane to approve the payments and claims for February 2015 MMMP as presented on pages 34-35.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

## **VII. Executive Director's/Staff Report**

### **Funding**

Executive Director Buehlhorn reported that we have received no sales tax information this month as of yet.

### **Grants**

The District has applied for an IPARKS grant in the amount of \$500 for eye and hearing protection at the pump house as well as some additional safety vests and first aid kits.

### **OCORB**

The Old Chain of Rocks Bridge agreement has been signed, filed and concluded.

### **MMMP**

Staff indicated that testing will begin on the bollard lighting components at the park and exterior parking and walkway lighting with LED lighting as soon as weather permits.

It was also reported that we have received the quotation from Mason's Landscaping for the portion of the park surrounding the pump house and geyser. These areas have no need of irrigation and fertilization services, as are required in the front area. In addition, Mason's had dropped our price by \$50 per cutting to save about \$1,500 per season at the park.

After passage of the rules and regulations at the meeting, if approved, new signs will be posted at the park before opening day on April 15. A meeting will be held with the security staff on the new procedures and policies.

### **Staff Meetings**

Staff has met with the following communities regarding future projects: Alton, Edwardsville, East Alton, Millstadt, Freeburg, and Smithton.

### **IDNR**

The Executive Director has met with the new IDNR Director, Wayne Rosenthal, as well as the Grant Coordinator. MEPRD is planning to host an informal meeting at the District offices in early April for members of the Board, Mayors and park districts in our area to meet the new Director.

### **Resolution Changes**

The Executive Director explained several minor changes in the resolutions in the packet. The Board was furnished with a red line copy of the changes. The changes were incorporated into the signature pages.

### **Pending Legislation**

The Executive Director outlined some changes regarding the sweeping of funds in the OSLAD and other programs. Staff is working with IAPD and Chris Stone on wording that would leave awarded OSALD and other IDNR grants intact. He also reviewed some additional legislation that could impact the District and other districts in the future.

## **VIII. Old Business**

No old business to discuss

## **IX. New Business**

**Director Kane made a motion, seconded by Director Yank to approve by omnibus vote Section IX, Items A-F.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

- a) **Resolution 14-35: Agreement between MEPRD and SW Illinois Flood Prevention District for a two year lease renewal option which will end on December 31, 2017.**
- b) **Resolution 14-36: Rules, Regulations, Permits for use of the Malcolm W. Martin Memorial Park. This resolution will establish the park rules and regulations as well as**

contain the Special Event Application and Permit and a Commercial Filming Application and Permit.

- c) **Resolution 14-37: Operations Facility Lawn Maintenance at Malcolm W. Martin Memorial Park contract with Mason Landscaping Services for \$11,700.00 which will cover the period of March 25, 2015 thru November 15, 2016.**
- d) **Event Sponsorship Request – Ainad Shrine Circus Parade for \$2,500.00 for their event titled “Ainad Shriner’s Circus Parade 1<sup>st</sup> Annual 5k Walk/Run” to be held on May 29, 2015.**
- e) **Event Sponsorship Request –Trailnet for \$2,500.00 for their event titled “Big Bottle Bicycle Ride” to be held on July 12, 2015.**
- f) **Event Sponsorship Request –Highland Lions Club for \$900.00 for their event titled “Memorial Day Biathlon and 5 Mile Run” to be held on May 25, 2015.**
- g) **Event Sponsorship Request –Citizens for Modern Transit for \$1,000.00 for their event titled “Great Race: Relay to the Rails” to be held on May 21, 2015.**

**Director Hohlt made a motion, seconded by Director Peters to approve Citizens for Modern Transit sponsorship request.**

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Nay
Jerry Kane	Nay	Earl McDowell	Absent
Gene Peters	Nay	Gregory Yank	Nay

0 ayes 5 nays 1 absent None abstain Motion did not pass

**h) Report of district engineers/attorney** No report was given

**X. Adjournment**

**At 11:48 a.m. President Byers asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director Yank to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene’ St. Peters  
Administrative Assistant  
Next MEPRD meeting will be held on April 11, 2015 at 11:00 a.m.**