

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Monday June 15, 2015

I. Call to Order President Byers called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Absent were: Earl McDowell, St. Clair County
John Papa, Attorney

III. Public Discussion and/or comment No public discussion or comment

IV. Approval of Minutes

Director Yank made a motion, seconded by Director Peters to approve the minutes from May 12, 2015 as presented.

Voice Vote

All Ayes No Nays Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 4-29.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VI. Finance

a) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for MEPRD for May 2015 as presented on pages 30-37 minus checks #6827 and #6834 payable to Madison County Transit.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

Director Hohlt made a motion, seconded by Director Yank to approve the payments and checks #6827 and #6834 payable to Madison County Transit.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstained	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 ayes No nays 1 absent 1 abstain Motion Carried

b) Director Peters made a motion, seconded by Director Yank to approve the payments and claims for May 2015 MMMP as presented on pages 38-41.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VII. Executive Director's/Staff Report

Funding

For the second month in a row, sales tax amount was received and the amount had a slight decrease of about \$3,340 over the same period last year. The total amount to date is approximately 3.1 % over last year, or an increase to date of \$77,500.

Grants

We are in the application process for a \$30,000 grant from St. Clair County for energy efficient lighting at MMMP. The Executive Director has met several times with Springfield officials about a \$2.6 million grant for the bridge over TRRA at Bunge.

Projects

Staff is working on the GIS map of expenditures with both affiliates. We have some information completed, some is slower to arrive. Should be completed by summers end for review.

SCCTD

Staff has sent the invoice for the second installment for the Scott Troy Bike Trail to SCCTD in the amount of \$500,000. We expect payment in early July.

MMMP

There were some additional repairs required at the geyser. Hydrodramatics has installed a new control panel. The 20 year old panel was causing the pumps to shut off randomly during operations.

Luby has cleaned the outside generators from cottonwood clogs that were causing the generators to overheat and shut down.

As previously sent, the movie “The Layover” filmed at the park for the balloon scene with William H. Macy, Kate Upton and Alexandra Daddario. The movie should premiere early in 2016.

We have completed the information requested by Mr. Hier and prepared and mailed packets for our \$500,000 operational request from the Gateway Center. There will be a meeting in July to review the information.

Meetings

The Executive Director met in Springfield with IDNR regarding the potential elimination of OSLAD and PARC grants and the status of our Troy/Scott grant for \$576,600 for acquisition. It is apparent our grant will remain intact, however at this time OSLAD and PARC grants are suspended for 2016.

Staff attended the re-dedication of the Ronald J. Foster Trail in Glen Carbon hosted by Madison County Transit.

Staff met with TWM representative Sheila Kimlinger regarding estimated costs on the TRRA bridge structure for the Front Street trail.

FY16 Budget

The staff and Board reviewed the FY16 draft budgets for MEPRD and MMMP. There were minor changes in funding lines due to previous updates in FY 15 expenditures. In addition the Capital Budget was outlined which includes all current and proposed projects through 2020.

Planner Bryan Werner outlined the suggested changes to the Sponsorship and Matching Park and Trail Grant Programs. All Board suggestions were incorporated within the grants.

VIII. Old Business

No old business to discuss

IX. New Business

Director Peters made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A – K less items B and D, which were removed from new business.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

- a) **Event Sponsorship Request – Belleville Cultural Enrichment Organization for \$1,625.00 for their event titled Memorial Walkway 5K Run/Walk to be held on September 13, 2015.**

- b) **Event Sponsorship Request – Illinois Center for Autism – Item removed from agenda. Discussion only.**
- c) **Event Sponsorship Request – Belleville Parks and Recreation for \$2,500.00 for their event titled Tour ‘de Belleville to be held on July 10, 2015.**
- d) **Event Sponsorship Request – City of Wood River Parks & Recreation Dept. Item removed from agenda. Discussion only.**
- e) **Ordinance 15-01: In reference to the Prevailing Wage Act.**
- f) **Resolution 14-38: Adopting the FY2016 Operations and Capital budgets. Outlines the operational and capital budgets for the FY16 for MEPRD and Malcolm W. Martin Memorial Park.**
- g) **Resolution 14-39: FY 2016 MEPRD Park and Trail Grant Matching Program. Approves the FY16 grant application and \$1,500,000.00 program allocation.**
- h) **Resolution 14-40: FY 2016 MEPRD Sponsorship Program Approves the FY16 rules and regulations and \$34,500.00 program allocation.**
- i) **Engagement Letter: FY2015 Audit with Scheffel Boyle. Requesting authorization and signature, with not to exceed \$6,030.00 for the FY15 audit.**
- j) **Resolution 14-41: Support resolution for Grant Cycle 22 Application to St. Clair County Parks Grant Commission.**

X. Adjournment

At 11:41 a.m. President Byers asked to adjourn the meeting. A motion was made by Director Yank, seconded by Director Peters to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on July 14, 2015 at 11:00 a.m.