

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, October 13, 2015**

**I. Call to Order** President Barbara Hohlt called the meeting to order at 11:00 a.m.

**II Attendance Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Earl McDowell, St. Clair County  
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: None

**III. Public Discussion and/or Comment** No Public Discussion and/or Comment was heard

**IV. Approval of Minutes**

**Director Peters made a motion, seconded by Director McDowell to approve the minutes from the September 8, 2015 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent None Abstain Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 6-34.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent None Abstain Motion Carried

**VI. Finance**

**a) Director Peters made a motion, seconded by Director Yank to approve the payments and claims for September 2015 MEPRD minus check 6913 for \$300,000.00 to MCT as presented on pages 35-38.**

Roll Call Vote

Harold Byers	Present	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent 1 Abstain Motion Carried

**Director Peters made a motion, seconded by Director Byers to approve the payment for September 2015 MEPRD for check 6913 for \$300,000.00 to MCT as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent 1 Abstain Motion Carried

**b) Director Yank made a motion, seconded by Director Peters to approve the payments and claims for September 2015 MMMP as presented on pages 39-40.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent None Abstain Motion Carried

## **VII. Executive Director's Staff Report**

### Funding

We have received our funds and they have shown an increase over the previous year, same month of \$8,312. We also received our verification today of our next installment with an increase of \$1,450. For the first two months in our new budget year, we are \$9,762 over the same two months last year.

The Illinois American easement request was sent to you under separate cover. The Illinois American engineer has indicated that it has passed their legal review and is awaiting the proper signatures. Once those are received, we will place the appropriate resolution on the Board agenda for consideration.

### Grants

All paperwork has been submitted for the \$30,000 grant from St. Clair County for energy efficient lighting at MMMP. We are awaiting the Notice to Proceed. Pyramid Electric indicates the work could be completed within 30 days.

DCEO has indicated that all application awards are on hold because of the State budget issue. It may be several months before we hear anything on the balance of the lighting replacement, if at all in this budget year.

#### MMMP

The hole at the park on the east side of the geyser will be repaired shortly. Dennis Munie will be filling it with a porous type concrete mix that will fill in all the crevices. Based on estimates, it will take between \$1,000 and \$1,500, depending on the depth.

The interview by Mary Delach on the 20th anniversary of geyser, from St. Louis Public Radio, 90.7 KWMU will be released near October 20th. We will send an advance notice or a copy of the program.

Staff is currently working on the programming for the October 24 event for the 20th Anniversary of the Gateway Geyser to coincide with the 50th Anniversary of the Gateway Arch.

Resolution 14-47 is a resolution required by the Economic Development Administration to secure funding as a participant for the Front Street project.

The Geyser will close for the season after the ceremony.

#### Events

Bryan and I attended a meeting with Great Rivers Greenway at their office and visitors from Memphis, Tennessee. The purpose was to outline what each of our districts do respectively with our funding, how we came into existence and what the jurisdictional makeup of the Boards are.

Tom Bradley, Superintendent of the National Park Service at the Jefferson National Expansion Memorial will be retiring at the end of October. He wanted to wish our district well and said it was a pleasure to have dealt with us over the years.

We have two sponsorship events on the agenda. One for the Freaky 5 K Run in Caseyville with a request for \$664.37 and the Gingerbread 5K Run in the City of Belleville for \$2,500.

Planner Bryan Werner outlined the current applications for reimbursement and funding from the following agencies:

City of O'Fallon reimbursement request for the Madison Street/Illini Connector in the amount of \$82,788.19 for the project.

The Village of Millstadt has requested funding for the Asphalt Walking Trail in the Millstadt Community Park in the amount of \$15,000 for the \$60,000 project.

The St. Clair County Transit District has requested funding for the MetroBikeLink – Fairview Heights section in the amount of \$300,000 for the \$1,300,000 project.

The Village of Maryville has requested funding for the Illinois Route 159 –MCT Schoolhouse Trail Connector in the amount of \$11,400 for the \$69,130 project.

**VIII. Old Business**      No old business to discuss

**IX. New Business**

**Director Kane made a motion, seconded by Director Peters to approve by omnibus vote Section IX, Items A thru F.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 Ayes No Nays None Absent None Abstained Motion Carried

- a) **Reimbursement Request from the City of O’Fallon for \$82,788.19 for their completed grant project titled: Madison Street/Illini Bike Trail Connector.**
- b) **Sponsorship Request: Village of Caseyville for \$664.37 for their event titled “Freaky 5K Run” to be held on October 24, 2015.**
- c) **Sponsorship Request: City of Belleville for \$2,500.00 for their event titled “Gingerbread 5K Run: to be held on December 5, 2015.**
- d) **Resolution 14-49 Re: St. Clair County Transit District for FY16 Park & Trail Matching Grant application for \$300,000.00 for their project titled: “MetroBikeLink – Fairview Heights Section”**
- e) **Resolution 14-46 Re: Village of Millstadt for FY16 Park & Trail Matching Grant application for \$15,000.00 for their project titled: “Asphalt Walking/Running Trail.**
- f) **Resolution 14-47 Re: St. Clair County/U.S. Economic Development Administration to help fund the Front Street Project.**
- g) **Resolution 14-48 Re: Village of Maryville for FY16 Park & Trail Matching Grant application for \$11,400.00 for their project titled: “Illinois Route 159 – MCT Schoolhouse Trail Connector.**

**Director Peters made a motion, seconded by Director McDowell to approve Resolution 14-48 as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent 1 Abstain Motion Carried

**h) Employee Compensation**

**President Hohlt read the advisory motion from the September meeting. Director Kane made a motion, seconded by Director to increase the Executive Director’s current salary of \$102,083.67 by 2%, retroactive to July 1, 2015, thereby making his new salary \$104,125.34.**

Roll Call Vote

Harold Byers	Nay	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye

Gene Peters

Aye

Gregory Yank

Aye

5 Ayes 1 Nays None Absent None Abstain Motion Carried

i) **Report of Engineers/Attorney** No report was given

**X. Adjournment**

**At 12:00 p.m. President Hohlt asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Peters to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on November 10, 2015 at 11:00 a.m.**

**None abstain**