

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, November 10, 2015**

**I. Call to Order** President Barbara Hohlt called the meeting to order at 11:00 a.m.

**II. Attendance / Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Earl McDowell, St. Clair County

**III. Public Discussion and/or Comment** No Public Discussion and/or Comment was heard

**IV. Approval of Minutes**

**Director Peters made a motion, seconded by Director Byers to approve the minutes from the October 13, 2015 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Absent	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Yank to approve the consent agenda items a thru e as presented on pages 6-33.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Absent	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**VI. Finance**

**a) Director Peters made a motion, seconded by Director Byers to approve the payments and claims for October 2015 MEPRD as presented on pages 34-40.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Absent	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**b) Director Peters made a motion, seconded by Director Yank to approve the payments and claims for October 2015 MMMP as presented on pages 41-43.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Absent	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**Director Jerry Kane entered the meeting at 11:09 a.m.**

**VII. Executive Director's Staff Report**

Executive Director Buehlhorn mentioned that we received our verification today of the sales tax with an increase of \$ 8,392. For the reporting months in our new budget year, we are \$18,155 over the same period last year.

The Illinois American easement request was sent to the Board under separate cover. All signatures have been acquired. If the Board were to adopt Resolution 14-50, staff will send in the signed documents and should receive our \$38,000 fee within five days of receipt of the paperwork at Illinois American. Boring work under the tracks on the north side of the property will begin late November, and then the project will proceed from there.

The Executive Director noted that we have received our Health Insurance quotation from the Lowery Group, our broker. The costs went up 4% in the Coventry plan, or about \$128 per month and had no changes in the benefits offered. Two comparative plans with less benefits actually were at higher rates.

We have received a notice to proceed letter from St. Clair County Grants Commission on the LED project. The lights have been ordered and the project should start in November.

DCEO has indicated that our application for additional lighting (LED) is on hold because of the State budget issue. If the budget is completed, it will then be seen if there is any funding that has been allotted for the current year.

The hole at the park on the east side of the geyser has been repaired. Munie Excavating of Highland advised that the flow-able fill was not used, but rather a clay fill. The reasoning was that the area that was affected was over the 6" line that feeds the four fountains as well as the electrical portion. Flow-able fill would make repairs to that in the future very costly. The 6" line was tested for leaks by Hydrodramatics, as was the electric. No issues were found.

The October 24 event for the 20th Anniversary of the Gateway Geyser was well attended by over 100 people, and there were people also at the front of the park for the fireworks display. The lighting of the geyser was seen on the Missouri side and comments of thanks were received from CityArchRiver and GRG. The Gateway Geyser is closed and winterized for the season.

Also the information and exhibits for Resolution 14-51, regarding an additional request from the Front Street Project for a temporary easement was presented. Several months ago, it was mentioned that either St. Clair County or MEPRD take possession of the Pratt Street entrance. It was determined if SCC took possession, we would need another easement. The East St. Louis City Council vacated the property to MEPRD and it has been recorded in the recorder of deeds office in Belleville.

**VIII. Old Business** No old business to discuss

**IX. New Business**

**Director Peters made a motion, seconded by Director Byers to approve by omnibus vote Section IX, Items A and B.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstained Motion Carried

- a) **Resolution 14-50 Re: Easement and MOU request by Illinois American Water Company for water main through MMMP property.**
- b) **Resolution 14-51 Re: Construction easement for the Front Street Trail along vacated Pratt Avenue.**
- c) **Review and release of Executive Session minutes. (This item was held for discussion discussed after Executive Session)**
- d) **Report of Engineers/Attorney** No report was given

**X. Executive Session**

**Executive Session to discuss Property Acquisition pursuant to 5 ILCS 120/2(c)(5) and Review of Executive Session minutes pursuant to 5 ILCS 120/2(c)(21).**

**At 11:26 a.m. Director Yank made a motion, seconded by Director Kane to leave regular session and enter executive session to discuss Property Acquisition pursuant to 5 ILCS 120/2(c)(5) and Review of Executive Session minutes pursuant to 5 ILCS 120/2(c)(21).**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

**At 11:43 a.m. the Board returned to regular session**

**At 11:44 a.m. Item C of New Business was revisited, and Director Peters made a motion, seconded by Director Kane to approve the recommended Executive Session minutes for release.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

**XI. Adjournment**

**At 11:47 a.m. President Hohlt asked to adjourn the meeting. A motion was made by Director Peters seconded by Director Kane to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on December 8, 2015 at 11:00 a.m.**