

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, January 12, 2016

I. Call to Order Vice President Peters called the meeting to order at 11:00 a.m.

II Attendance / Establishment of Quorum

Present were: Harold Byers, Madison County entered the meeting at 11:11 a.m.
Gene Peters, Madison County
Jerry Kane, Madison County
Earl McDowell, St. Clair County
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Barbara Hohlt, St. Clair County

Guests were: Scott Weber, CPA Scheffel Boyle
Michelle Loewe, CPA Scheffel Boyle

III. Public Discussion and/or Comment No Public Discussion and/or Comment was heard.

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Yank to approve the minutes from the January 12, 2016 regular meeting as presented.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

V. Consent Agenda

Director Yank made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 4-26.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

VI. Finance

a) Director McDowell made a motion, seconded by Director Yank to approve the payments and claims for December 2015 - MEPRD as presented on pages 27-33.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

b) Director Yank made a motion, seconded by Director Kane to approve the payments and claims for December 2015 MMMP as presented on pages 34-35.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

Director Byers entered the meeting at 11:11 a.m.

VII. Executive Director's Staff Report

Executive Director Buehlhorn gave his report and stated that:

- The District received verification today that the next installment from the Department of Revenue will be \$369,967.93. This is a \$10,766.00 increase over last year. It brings us to a total increase, since July 1 of \$36,738.00.
- He met with representatives from Dietrich Bank and discussed a laddered CD plan from 12 months to 24 months at varying rates, from .80% to 1.35%. All funding will be collateralized with Federal Home Loan Bank funds, as we have the Bank of Edwardsville.
- He met with the auditors several times to complete the FY2015 audit for presentation at the January 2016 meeting.
- The staff is still reviewing grants with several communities including Belleville, Smithton, Freeburg and Wood River. Questions have arisen about the grants held up with the State budget impasse. Staff recommends that if additional time is requested on a case by case basis on any funds, and extension beyond the three year limit be granted for the length of the impasse. Each case would be brought to the board for review.
- He met with SCCTD on the progress of the Scott-Troy Trail. Also, the District will be working with our engineers to apply for our reimbursement from our IDNR acquisition grant. It is preferable to have this completed and approved for reimbursement by IDNR prior to May 31, 2016. Payout will be when funds become available.

- The lighting at MMMP is now completed with the exception of one parking lot light that needs to be added. Pyramid Electric will complete the project within two weeks after the light is received. Staff will apply for reimbursement from the St. Clair County Grants Commission.
- DCEO has indicated that all applications for energy savings will need to reapply for the next budget year, due to the budget situation.
- He worked with TWM to ascertain a value for the Pratt Avenue site vacated to the District by the City of East St. Louis for the Front Street Project. A value is needed for the financial statements.
- He met with representative for the East St. Louis Race Riot Commission Memorial on a site, other than MMMP. Early indications are the alternative site that is being discussed is viable and they are willing to work with the parties for future requirements such as insurance, maintenance, and upkeep.
- He hosted and attended the One STL Leadership regarding sustainability in the region. Several items, including the Cahokia Mounds Project were presented for review.
- He attended the groundbreaking for the new Edwardsville Spray and Play Park.

Bryan Werner gave an update on the website which included the new “Projects” section outlining all the district’s project, both finished and ongoing. He then gave a review of the New Business agenda items.

VIII. Old Business No old business was discussed.

IX. New Business

Director Kane made a motion, seconded by Director Byers to approve by omnibus vote Section IX, Items A thru D.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Absent
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

a) Resolution 16-01 Re: Grant Request from the Village of Shiloh in the amount of \$20,393.45 for their projected titled: ADA Improvements Yorktown Golf Course Clubhouse/Community Center.

b) Resolution 16-02 Re: Grant Request from the City of O’Fallon in the amount of \$48,750.00 for their project titled: Hesse Park – Sports Field Lighting

c) Reimbursement Request from Village of Swansea in the amount of \$538.00 for the Mel Price Park Fix it Station and Bike Rack competed grant project.

d) Event Sponsorship from the Gateway East Trails for their 19th Annual Tour de Stooges event to held on May 7, 2016 in the sponsorship amount of \$1,000.00.

e) **Report from Attorney/Engineers.**

X. Adjournment

At 11:57 a.m. Vice President Peters asked to adjourn the meeting. A motion was made by Director Byers seconded by Director Kane to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on February 9, 2016 at 11:00 a.m.