

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday March 7, 2017

I. Call to Order President Gene Peters called the meeting to order at 11:06 a.m.

II. Attendance / Establishment of Quorum

Present were: Jerry Kane, Madison County
 Gene Peters, Madison County
 Barbara Hohlt, St. Clair County
 Gregory Yank, St. Clair County

 Michael Buehlhorn, Executive Director
 Bryan Werner, Planner
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

Absent were: Harold Byers, Madison County
 Earl McDowell, St. Clair County

III. Public Discussion and/or comment none was heard.

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Hohlt to approve the minutes from the January 10, 2017 regular meeting as presented.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Kane to approve agenda item a as presented on pages 5-15.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

Director Yank made a motion, seconded by Director Kane to approve agenda item b as presented on pages 6-17

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

Director Hohlt made a motion, seconded by Director Yank to approve the consent agenda items c, d and e as presented on pages 18-46.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

VI. Finance

a) Director Hohlt made a motion, seconded by Director Yank to approve the payments and claims for January/February 2017 MEPRD, minus checks 7325, 7330 and 7332 payable to Madison County Transit, as presented on pages 47-57.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

a) Director Hohlt made a motion, seconded by Director Yank to approve the payments and claims for January/February 2017 MEPRD checks 7325, 7330 and 7332 payable to Madison County Transit as presented on page 55.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

3 Ayes No Nays 2 Absent 1 Abstain Motion Carried

b) Director Kane made a motion, seconded by Director Hohlt to approve the payments and claims for January/February 2017 MMMP as presented on pages 58-60.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

VII. Executive Director's Staff Report

Executive Director Mike Buehlhorn made his report and discussed the following subjects:

State sales tax receipts for November were up \$14,850 over the previous year. Another record, and indications are that the Amazon sales may be having an impact. The December check will verify any increases.

The Front Street Project is under construction. The construction manager has indicated that the parking lot portion of MMMP will be completed in the fall of 2017, a year ahead of schedule. This is due to the fact of rearranging the schedule to accommodate concrete work. We have also asked Baxmeyer to repair a 15' portion of our curbing near the bus drop off area that has deteriorated. They will do so when they are in the parking area phase later this summer.

The Scott-Troy Trail is also underway with clearing and grubbing. There are now distinct outlines of trail in several areas. Actual construction will start in April of 2017. We are receiving weekly reports from the engineer.

The staff has met with Mr. Hier of the Gateway Center and requested \$500,000 for operations and maintenance. A presentation will be made at their March board meeting.

The flagpole issue has been turned over to IPARKS insurance as a claim. There are no easy solutions. The 100' pole may need replacement.

The overlook handrail lighting is being replaced in 26 areas at a cost of about \$14,568. Pyramid contacted the sole source supplier of the lighting and received a fairly large discount on the items. They should be installed by May 1.

In exploring alternative methods to keep down our costs, we have been working with Ameren staff. The figures indicate, at a minimum, it would take approximately 2,000 feet of line extension at a cost of \$481,000. In addition, the transformer and hookup at the pump house could approach \$325,000 according to Pyramid, who has been working with the engineering staff also. The Executive Director and Planner outlined the plan at this point. They are meeting with Chris Stone and Ameren later in the week in Springfield, as well as the Gateway Center Board of Directors later in the month.

Staff is working on the FY 2018 budget.

Staff made a presentation on the amnesty program and on the recommendations for the FY18 grant program. It will be recommended that the camera grants be eliminated and move those funds into the general grant program, where cameras are still eligible.

Bryan Werner made the presentations for all items under New Business.

VIII. Old Business

No old business was discussed.

IX. New Business

Director Kane made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A thru C.

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

- a) **Sponsorship Request: Ainad Shrine - \$1,000.00 for event titled Shriners Circus Parade Annual 5K Run/Walk to be held on Friday June 2, 2017.**
- b) **Sponsorship Request: Gateway East Trails - \$1,000.00 for event titled 20th Annual Tour de Stooges to be held on Saturday May 6, 2017.**
- c) **Reimbursement Request: SCCTD - \$300,000.00 for completed project titled “Metrobikelink-Shiloh-Scott section Phase II”.**
- d) **Reimbursement Request: City of Wood River - \$50,000.00 for completed project titled “Belk Park Walking Path and Bridge”**
- e) **Resolution 17-03: Grant Request- Village of Smithton - \$2,748.96 for project titled “Breckenridge/Stoerger RRFB and Signs”**
- f) **Report of Attorney No report was given.**

X. Executive Session to discuss Personnel Issues pursuant to 5 ILCS 120/2(c) (1)

At 12:20 p.m. Director Yank made a motion, seconded by Director Kane to exit regular session and enter into Executive Session to discuss Personnel Issues pursuant to 5 ILCS 120/2(c) (1).

Roll Call Vote

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

Back into regular session at 12:40 p.m.

Harold Byers	Absent	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 2 Absent None Abstain Motion Carried

Adjournment

At 12:40 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Yank to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on April 11, 2017 at 11:00 a.m.