

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, October 10, 2017**

**I. Call to Order** Vice President Gary Niebur called the meeting to order at 11:00 a.m.

**II. Attendance / Establishment of Quorum**

Present were:            Jerry Kane, Madison County  
                                 Gary Niebur, Madison County  
                                 Frank Bergman, St. Clair County  
                                 Barbara Hohlt, St. Clair County  
  
                                 Bryan Werner, Executive Director  
                                 Jen Cochran, Grant Coordinator  
                                 Rene' St. Peters, Administrative Assistant  
                                 John Papa, Attorney

Absent were:            Gregory Yank, St. Clair County

**III. Public Discussion and/or comment** None was heard.

**IV. Approval of Minutes**

**Director Kane made a motion, seconded by Director Hohlt, to approve the minutes from the September 12, 2017 regular meeting as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Aye	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Hohlt made a motion, seconded by Director Bergman, to approve the consent agenda items a thru e as presented on pages 5-27.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Aye	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Bergman, to approve the payments and claims for September 2017 MEPRD as presented on pages 28-34.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Aye	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**b) Director Hohlt made a motion, seconded by Director Kane, to approve the payments and claims for September 2017 MMMP as presented on pages 35-36.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Aye	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

## **VII. Executive Director's Staff Report**

**Executive Director Bryan Werner reported the following:**

- Board Member Vacancy
  - 7 resumes were received by Madison County by the October 6<sup>th</sup> deadline. He is meeting with Chairman Prenzler this Friday to provide an overview of the organization and to answer any questions he may have.
- Highland Sharpshooter's Trail
  - Attended a ribbon cutting ceremony for the Sharpshooter's Trail last week.
- Front Street Project
  - The Front Street project does not look much different around the park compared to last month. The road has been removed and rebuilt south of Casino Queen. The park parking lot, the trail, and the rest of the project is expected to be finished this spring.
- Troy – O'Fallon Trail
  - Brewster continues to work on culverts, drainage, earth excavation and embankment work, while Keller is removing RR ties along the alignment. Also, the concrete trail has been poured at Wilson Heights Road to Mary Mae Drive.
- MMMP
  - Cummins finished rebuilding the generators and we received the final invoice of \$94K. We will be requesting \$82K from the Gateway Center, the difference between their first payment of \$200K.
  - As mentioned at last month's meeting, we have a pump control valve needing to be rebuilt. We received two quotes, of which Hydro Dramatics was notified to proceed for an amount just shy of \$12K.
  - A draft 5 year plan was forwarded to the Gateway Center of Metropolitan St. Louis so both organizations can begin discussing what the next 5 years of expenses and revenue will look like. Additionally, we're looking at the possibility of revising the geyser schedule to cut back on costs.

**VIII. Old Business** No old business was discussed.

**IX. New Business**

**Director Kane made a motion, seconded by Director Hohlt, to approve by omnibus vote Section IX, Items A-I.**

Roll Call Vote

Jerry Kane     Aye                      Barbara Hohlt             Aye     Gregory Yank   Absent  
Gary Niebur     Aye                      Frank Bergman             Aye

4 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

- a) **Event Sponsorship Request totaling \$2,500.00 from the City of Belleville for their event titled: “2017 Gingerbread 5K Run/Walk” to be held Saturday, December 2, 2017.**
- b) **Grant Reimbursement Request – City of Highland in the amount of \$127,500.00 for their completed project titled “Troxler Avenue Shared Use Path.”**
- c) **Grant Reimbursement Request – Village of Millstadt in the amount of \$14,975.83 for their completed project titled “Park Safety Lighting Enhancement.”**
- d) **Resolution 17-25: FY18 Grant Request totaling \$300,000.00 from City of O’Fallon for their project titled: “Family Sports Park – PH 4B Baseball/Softball Fields.”**
- e) **Resolution 17-26: FY18 Grant Request totaling \$150,192.30 from City of Mascoutah for their project titled: “Scheve Park Pool Renovation/Security Cameras.”**
- f) **Resolution 17-27: FY18 Grant Request totaling \$300,000.00 from The Village of Swansea for their project titled: “Boul Avenue Trail & Trailhead Park.”**
- g) **Resolution 17-28: FY18 Grant Request totaling \$160,000.00 from St. Clair County for their project titled: “Falling Springs Park – Phase I Acquisition.”**
- h) **Resolution 17-29: FY18 Grant Request totaling \$94,400.00 from the Venice Park District for their project titled: “Lee Park Phase II Improvements.”**
- i) **Resolution 17-30: FY18 Grant Request totaling \$100,000.00 from the Village of Cahokia for their project titled: “Cahokia Park Splash Pad.”**
- j) **Resolution 17-31: Request from the City of Lebanon to rescind a grant for their project titled “College Road Bike Trail” in the amount of \$101,600.00.**

**Director Bergman made a motion, seconded by Director Hohlt, to approve Resolution 17-31 as presented.**

Roll Call Vote

Jerry Kane     Aye                      Barbara Hohlt             Aye     Gregory Yank   Absent  
Gary Niebur     Aye                      Frank Bergman             Aye

4 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

- k) **Resolution 17-32: Resolution recognizing Gene Peters for his service and dedication to the Metro East Park and Recreation District.**

**Director Kane made a motion, seconded by Director Bergman, to approve Resolution 17-31 as presented.**

Roll Call Vote

Jerry Kane     Aye                      Barbara Hohlt             Aye     Gregory Yank   Absent  
Gary Niebur     Aye                      Frank Bergman             Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

l) **Report from District Attorney** No report was given.

**X. Adjournment**

**At 11:56 a.m. Vice President Niebur asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on November 14, 2017 at 11:00 a.m.**