

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, December 12, 2017

I. Call to Order President Greg Yank called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Jerry Kane, Madison County
Gary Niebur, Madison County
Barbara Hohlt, St. Clair County
Gregory Yank, St. Clair County

Bryan Werner, Executive Director
Jen Cochran, Grant Coordinator
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Frank Bergman, St. Clair County

Guests were: Scott Weber, Scheffel Boyle
Patrick Stowe, Scheffel Boyle
Mike Weaver

III. Public Discussion and/or comment none was heard.

IV. Approval of Minutes

Director Niebur made a motion, seconded by Director Kane to approve the minutes from the November 14, 2017 regular meeting as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Scott Weber with Scheffel Boyle presented the FY17 audit report.

Director Kane made a motion, seconded by Director Hohlt to approve the FY17 audit report as presented by Scott Weber from Scheffel Boyle.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Niebur made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 4-25.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Hohlt made a motion, seconded by Director Niebur to approve the payments and claims for November 2017 MEPRD as presented on pages 26-32.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Director Hohlt made a motion, seconded by Director Niebur to approve the payments and claims for November 2017 MMMP as presented on pages 33-34.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VII. Executive Director's Staff Report

Executive Director Bryan Werner presented the following:

- Board Member Vacancy
 - I have yet to hear if Madison County will appoint a new board member during their December 20th board meeting. We should know definitively once they post their online meeting agenda.
- New Vehicle
 - MCT is considering donating another van in the coming months. If not, we can revisit the issue when drafting the FY19 budget.
- Gateway Center Future Donations
 - The Gateway Center has tentatively approved a \$450K donation on July 1st of 2018, 2019, 2020 and 2021 for a total of \$1.8M. These amounts are reflected on the most recent 5 year plan.
- Gateway Geyser Schedule
 - The Gateway Center is comfortable revising the geyser schedule in order to cut back on costs. If the board is comfortable with it, I would like to proceed with revising the park signage prior to next spring, stating the geyser will erupt May 1st through September 30th, seven days a week at noon.
- Revised Donation Agreement

- - If the board agrees with the donations and revised geyser schedule, I will formally make the request to the Gateway Center, after which the donation agreement can be revised and MEPRD can officially approve the new donation agreement via a resolution.
- Future July 4th Events
 - The Gateway Center has suggested that we reduce the July 4th event budget whereby we open the park to the public, provide a safe environment and eliminate any costly frills.

III. Old Business No old business to discuss.

IX. New Business

a) Reimbursement request from the Village of Shiloh in the amount of \$83,338.74 for the completed project titled “Three Springs Park Lake Trail.”

Director Hohlt made a motion, seconded by Director Kane to approve the reimbursement request to the Village of Shiloh in the amount of \$83,338.74 for the completed project titled “Three Springs Park Lake Trail” as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Resolution 17-34: Contract with Focal Pointe for mowing and irrigation services for the 2018 season.

Director Niebur made a motion, seconded by Director Hohlt to approve Resolution 17-34 as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Absent		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

c) Report from District Attorney No report was given.

X. Adjournment

At 11:49 a.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on January 9, 2018 at 11:00 a.m.