

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, January 9, 2018**

**I. Call to Order** President Greg Yank called the meeting to order at 11:00 a.m.

**II. Attendance / Establishment of Quorum**

Present were: Jerry Kane, Madison County  
Frank Bergman, St. Clair County  
Barbara Hohlt, St. Clair County  
Gregory Yank, St. Clair County  
  
Bryan Werner, Executive Director  
Jen Cochran, Grant Coordinator  
Rene' St. Peters, Administrative Assistant

Absent were: Gary Niebur, Madison County  
John Papa, Attorney

Guest were: Mike Wever

**III. Public Discussion and/or Comment**

**IV. Approval of Minutes**

**Director Hohlt made a motion, seconded by Director Kane to approve the minutes from the December 12, 2017 regular meeting as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Hohlt made a motion, seconded by Director Bergman to approve the consent agenda items A - E as presented on pages 4-25.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Bergman to approve by omnibus vote section VI items A-B as presented, Payments and Claims for December 2017 MEPRD and December 2017 MMMP.**

Roll Call Vote

Jerry Kane     Aye                      Barbara Hohlt             Aye                      Gregory Yank     Aye  
Gary Niebur     Absent                      Frank Bergman             Aye

4 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

**VII. Executive Director's Staff Report**

**Executive Director Bryan Werner presented the following:**

- Board Member Vacancy
  - Madison County has not yet appointed a new MEPRD board member. Executive Director Werner will continue communicating with Chairman Prenzler's office about the vacancy.
- MMMP Developments
  - Executive Director Werner provided an update regarding the revised geyser schedule and scaled back July 4<sup>th</sup> event. Also, he reported that the Front Street parking lot curbs have been poured, but the remainder of the parking lot will be finished this spring.
- Amendment to the Donation Agreement
  - The Gateway Center asked that MEPRD draft proposed amendments to the donation agreement, including the \$1.8M over four years and the revised geyser schedule. Executive Director Werner forwarded a draft to John Papa for his review and comments. Once finalized, Director Werner will forward to the Gateway Center for their review and approval.
- Ribbon Cutting

Executive Director Werner and Jen Cochran, MEPRD Grant Coordinator, attended a ribbon cutting ceremony for St. Clair County Transit District's MetroBikeLink extension from SWIC to SAFB.
- Bike Expo
  - Executive Director Werner and Jen Cochran, MEPRD Grant Coordinator, will be representing MEPRD at this year's Bike and Outdoor Expo taking place January 14th from 10 a.m. to 4 p.m. at the Gateway Center in Collinsville.

**VIII. Old Business**    No old business was discussed.

**IX. New Business**

**Director Hohlt made a motion, seconded by Director Bergman to approve by omnibus vote section IX items A-D as presented.**

Roll Call Vote

Jerry Kane     Aye                      Barbara Hohlt             Aye                      Gregory Yank     Aye  
Gary Niebur     Absent                      Frank Bergman             Aye

4 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

- a) **Grant Reimbursement Request from the City of O’Fallon in the amount of \$2,917.68 for their completed project titled: Illini Bike Trail Extension.**
- b) **Grant Reimbursement Request from the City of Belleville in the amount of \$89,975.00 for their completed project titled: Laderman Park Lighting Upgrades.**
- c) **Grant Reimbursement Request from the Tri-Township Park District in the amount of \$2,705.82 for their completed project titled Parking Lot.**
- d) **Grant Reimbursement Request from the Village of Swansea in the amount of \$2,198.00 for their completed project titled: Bike Trail Security Cameras.**
- e) **Resolution 18-01: Travel Expense Control Act**
- f) **Resolution 18-02: Sexual Harassment Policy**

**Director Kane made a motion, seconded by Director Bergman to approve by omnibus vote section IX items E - F as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- g) **Resolution 18-03: Renewal of lease for SW Illinois Flood Prevention District**

**Director Kane made a motion, seconded by Director Hohlt to approve by Resolution 18-03 as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Absent	Frank Bergman	Aye		

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- h) **Report from District Attorney: No report was given.**

**X. Adjournment**

**At 11:37 a.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene’ St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on February 13, 2018 at 11:00 a.m.**