

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, May 8, 2018**

**I. Call to Order** Secretary Barbara Hohlt called the meeting to order at 11:10 a.m.

**II. Attendance / Establishment of Quorum**

Present were: Jerry Kane, Madison County  
Frank Bergman, St. Clair County  
Barbara Hohlt, St. Clair County  
  
Bryan Werner, Executive Director  
Jen Cochran, Grant Coordinator  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney entered the meeting at 11:25 a.m.

Absent were: Gary Niebur, Madison County  
Gregory Yank, St. Clair County

**III. Public Discussion and/or Comment**

**IV. Approval of Minutes**

**Director Kane made a motion, seconded by Director Bergman to approve the minutes from the April 10, 2018 regular meeting as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Bergman made a motion, seconded by Director Kane to approve the consent agenda items A - E as presented on pages 5-25.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Bergman made a motion, seconded by Director Kane to approve the payments and claims for April 2018 MEPRD as presented on pages 26-30.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
------------	-----	---------------	-----	--------------	--------

Gary Niebur Absent Frank Bergman Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**b) Director Kane made a motion, seconded by Director Bergman to approve the payments and claims for April 2018 MMMP as presented on page 31-32.**

Roll Call Vote

Jerry Kane Aye Barbara Hohlt Aye Gregory Yank Absent  
Gary Niebur Absent Frank Bergman Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

## VII. Executive Director's Staff Report

**Executive Director Bryan Werner presented the following:**

- MMMP Developments

The amendment to the donation agreement was fully executed by President Yank, after which it was sent to the Gateway Center of Metropolitan St. Louis. As requested, we are finalizing a document detailing all of the donation agreement amendments to date.

The parking lot, trail, and Front Street are finished with the exception of seeding, striping, and clean-up work. Trendley Ave has also been resurfaced. River Park Drive will be closing soon in order to install the roundabout.

Hydro Dramatics and Cummins performed their service inspections of the pumps and generators. Hydro Dramatics also repaired a pump control valve.

The Gateway Geyser began operating May 1<sup>st</sup>. It will erupt at noon every day during the 2018 season.

About a month ago, we received an \$8K water bill from Illinois American Water covering a period of time when the meter was supposed to be removed. 100% of the bill is currently being disputed.

- Update on MEPRD Investments

Rene' should be a notary by the next meeting and she continues to finalize the new signature cards. We'll finalize the closure of the misc. accounts that were approved for closure a few months ago once her stamp arrives.

- Sidewalk Inventory Project

The sidewalk map layers were marketed as part of our spring newsletter. As expected, we have received positive reviews and comments regarding the data.

- Troy O'Fallon Trail

As discussed and requested, a letter was prepared and will be sent out today supporting the all-way stop configuration where Troy O'Fallon Trail will cross the intersections of Wilson Heights Rd. and Troy Roads.

- Metro-East Riverfront Trail Update

IDOT recently released a list of successful ITEP applicants. SCCTD did not receive an ITEP grant for the Metro-East Riverfront Trail.

- MEPRD Updates

Grant Coordinator Jen Cochran and Executive Director Bryan Werner met with Mark Fryer from the Jackie Joyner-Kersey Center.

**Attorney John Papa entered the meeting at 11:25 a.m.**

**VIII. Old Business** No old business was discussed.

**IX. New Business**

**a) Proposed FY19 Grant Program** was discussed and final application will be presented at the June meeting.

**b) Proposed FY19 Budgets** were discussed and final budgets will be presented at the June meeting.

**c) FY19 Schedule of Board Meetings July 2018 through June 2019.**

**Director Bergman made a motion, seconded by Director Kane to approve the FY19 schedule of board meetings July 1, 2018 through June 30, 2019 as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**d) Grant Reimbursement Request from the Granite City Park District in the amount of \$42,885.20 for their completed project Wilson Park Ice Rink Annex.**

**Director Bergman made a motion, seconded by Director Kane to approve the item D as presented.**

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Absent
Gary Niebur	Absent	Frank Bergman	Aye		

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**e) Report from District Attorney.** No report was given.

**X. Adjournment**

**At 12:15 p.m. Secretary Barbara Hohlt asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**The next MEPRD board meeting will be held on June 12, 2018 at 11:00 a.m.**