I. **Call to Order** President Yank called the meeting to order at 11:00 a.m.

II. **Roll Call / Establishment of Quorum**

Present were: Jerry Kane, Madison County  
Meg Miller, Madison County  
Gary Niebur, Madison County  
Barbara Hohlt, St. Clair County  
Gregory Yank, St. Clair County  
Bryan Werner, Executive Director  
Jen Cochran, Grant Coordinator  
Rene’ St. Peters, Administrative Assistant

Absent were: Frank Bergman, St. Clair County  
John Papa, Attorney

Guests were: Scott Weber, Scheffel Boyle  
Patrick Stowe, Scheffel Boyle

III. **Public Discussion and/or comment** none was heard.

IV. **Approval of Minutes**

Director Hohlt made a motion, seconded by Director Kane to approve November 13, 2018 regular meeting as presented.

Roll Call Vote

<table>
<thead>
<tr>
<th></th>
<th>Aye</th>
<th>Meg Miller</th>
<th>Aye</th>
<th>Gary Niebur</th>
<th>Aye</th>
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<tr>
<td>Jerry Kane</td>
<td>Aye</td>
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<tr>
<td>Frank Bergman</td>
<td>Absent</td>
<td>Barbara Hohlt</td>
<td>Aye</td>
<td>Gregory Yank</td>
<td>Aye</td>
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</tbody>
</table>

5 Ayes  0 Nays  1 Absent  0 Abstain  Motion Carried

V. **Consent Agenda**

Director Niebur made a motion, seconded by Director Hohlt to approve the consent agenda items A - E as presented on pages 3-25.

Roll Call Vote

<table>
<thead>
<tr>
<th></th>
<th>Aye</th>
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<tr>
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<td>Absent</td>
<td>Barbara Hohlt</td>
<td>Aye</td>
<td>Gregory Yank</td>
<td>Aye</td>
</tr>
</tbody>
</table>

5 Ayes  0 Nays  1 Absent  0 Abstain  Motion Carried

VI. **Finance**

a) Director Niebur a motion, seconded by Director Kane to approve the payments and claims for November 2018 MEPRD minus check #7815 payable to MCT for $53,610.74 as presented on pages 26-30.
Roll Call Vote

Jerry Kane  Aye  Meg Miller  Aye  Gary Niebur  Aye
Frank Bergman  Absent  Barbara Hohlt  Aye  Gregory Yank  Aye

5 Ayes  0 Nays  1 Absent  0 Abstain  Motion Carried

a) Director Hohlt a motion, seconded by Director Miller to approve check #7815 payable to MCT for $53,610.74 as presented.

Roll Call Vote

Jerry Kane  Abstain  Meg Miller  Aye  Gary Niebur  Aye
Frank Bergman  Absent  Barbara Hohlt  Aye  Gregory Yank  Aye

4 Ayes  0 Nays  1 Absent  1 Abstain  Motion Carried

b) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for November 2018 MMMP as presented on page 31.

Roll Call Vote

Jerry Kane  Aye  Meg Miller  Aye  Gary Niebur  Aye
Frank Bergman  Absent  Barbara Hohlt  Aye  Gregory Yank  Aye

5 Ayes  0 Nays  1 Absent  0 Abstain  Motion Carried

c) Presentation and approval of the FY18 Audit by Scheffel Boyle. Director Kane made a motion, seconded by Director Miller to approve FY18 audit as presented.

Roll Call Vote

Jerry Kane  Aye  Meg Miller  Aye  Gary Niebur  Aye
Frank Bergman  Absent  Barbara Hohlt  Aye  Gregory Yank  Aye

5 Ayes  0 Nays  1 Absent  0 Abstain  Motion Carried

VII. Executive Director’s Report

Executive Director Bryan Werner presented the report.

VIII. Old Business

a) MEPRD Long Range Development Plan Update and Submittal Process

An update on the task to-date was distributed and further discussions on the general concept were held. Since the November meeting, staff has incorporated board input into the draft submittal process documentation and have begun compiling existing public plans by others and inputting that info into the MEPRD’s GIS database. Staff will continue searching for and inputting existing plans.

IX. New Business

a) Overview of Current Park and Trail Projects
A handout was distributed that listed the current park and trail projects along with their corresponding project scopes and anticipated completion dates.

b) Report from District Attorney

No report was given.

X. Adjournment

At 12:04 p.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant

The next MEPRD meeting will be held on January 8, 2019 at 11:00 a.m.