

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, December 10, 2019

I. Call to Order President Hohlt called the meeting to order at 11:00 a.m.

II. Roll Call and Establishment of a Quorum

Present were: Mark Achenbach, Madison County
 Jerry Kane, Madison County
 Frank Bergman, St. Clair County
 Barbara Hohlt, St. Clair County
 Gregory Yank, St. Clair County

 Bryan Werner, Executive Director
 Cole Preston, Grant Coordinator
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

Absent were: Gary Niebur, Madison County

Guests were: Scott Weber and Andrew Patterson, Scheffel Boyle

III. Public Discussion and/or Comment

President Hohlt thanked Director Yank for his many years of public service as a long-standing member of the MEPRD Board of Directors. Director Yank thanked everyone for the opportunity and praised the work of MEPRD.

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Achenbach to approve the minutes from the November 12, 2019 regular meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Achenbach made a motion, seconded by Director Bergman to approve the consent agenda item A-E as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VI. Finance

- a) **Director Yank made a motion, seconded by Director Kane, to approve the MEPRD payments and claims for November 2019 with the exception of checks #8117 in the amount of \$65,895.34 and # 8118 in the amount of \$13,295.25, both payable to MCT, as presented on pages 30-34.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- Director Bergman made a motion, seconded by Director Achenbach to approve checks #8117 in the amount of \$65,895.34 and check # 8118 in the amount of \$13,295.25 both payable to MCT as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Abstain	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

4 Ayes 0 Nays 1 Absent 1 Abstain Motion Carried

- b) **Director Yank made a motion, seconded by Director Bergman, to approve the MMMP payments and claims for November 2019 as presented on page 35.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- c) **Presentation and approval of the FY19 Audit by Scheffel Boyle.**

Scott Weber with Scheffel Boyle presented an overview of the FY19 audit.

- Director Kane made a motion, seconded by Director Yank, to approve the FY19 audit as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VIII. Old Business

- a) Update and discussion on a potential new MEPRD grant program to assist with community-wide and county-wide park and bike/ped plans.

Director Werner provided an overview of the program. Director Hohlt asked the Board to review the program and forward suggested changes to Director Werner so the program could be potentially approved at the January meeting.

IX. New Business

- a) **Grant Reimbursement Request from the Village of Glen Carbon totaling \$300,000.00 for their completed project titled: Schon Park Phase 2.**
- b) **Grant Reimbursement Request from the Village of Godfrey totaling \$177,203.61 for their completed project titled: Glazebrook Park Ball Fields B, C, and D Lighting.**
- c) **Grant Reimbursement Request from the Village of Godfrey totaling \$110,124.00 for their completed project titled: Glazebrook Park Ball Field A Lighting.**

Cole provided an overview of the completed projects and corresponding reimbursement requests.

Director Kane made a motion, seconded by Director Achenbach, to approve section IX items A-C as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Gary Niebur	Absent
Frank Bergman	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- d) **Report of Engineers/Attorney** No report.

X. Adjournment

At 12:18 p.m. President Hohlt asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on January 14, 2020 at 11:00 a.m.