

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Wednesday June 10, 2020**  
Held Virtually

**I. Call to Order** President Hohlt called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of a Meeting Quorum via a Zoom Audio/Video Meeting**

Present were: Mark Achenbach, Madison County  
Jerry Kane, Madison County  
Frank Bergman, St. Clair County  
Paul Evans, St. Clair County  
Barbara Hohlt, St. Clair County  
  
Bryan Werner, Executive Director  
Cole Preston, Grant Coordinator  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

**III. Public Discussion and/or Comment** – No public discussion or comments were heard

**IV. Approval of Minutes**

**Director Evans made a motion, seconded by Director Achenbach to approve the minutes from the May 12, 2020 regular meeting as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Bergman to approve the consent agenda item A through E as presented on pages 4-26.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Bergman made a motion, seconded by Director Evans to approve the MEPRD payments and claims for May 2020 as presented on pages 27-30.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
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Frank Bergman Aye Paul Evans Aye Barbara Hohlt Aye  
5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**b) Director Kane made a motion, seconded by Director Evans to approve the MMMP payments and claims for May 2020 as presented on page 31.**

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye  
Frank Bergman Aye Paul Evans Aye Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business** – No old business was discussed.

**IX. New Business**

**a) FY21 MEPRD Board meeting schedule**

**Director Bergman made a motion, seconded by Director Achenbach to approve the FY21 board meeting schedule as presented.**

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye  
Frank Bergman Aye Paul Evans Aye Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**b) Resolution 20-07: FY21 Operating and Capital Budgets MEPRD and MMMP**

Executive Director Werner provided an overview of the FY21 budgets for MEPRD and MMMP.

**Director Achenbach made a motion, seconded by Director Evans to approve the FY21 Operational and Capital Budgets for MEPRD and MMMP as presented.**

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye  
Frank Bergman Aye Paul Evans Aye Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**c) Resolution 20-08: FY21 Event Sponsorship Grant Program**

Executive Director Werner provided a summary of the FY21 Event Sponsorship Grant Program, pointing out the program allocation amount of \$30,000, as presented in the resolution, should read \$20,000.00.

**Director Kane made a motion, seconded by Director Achenbach to amend Resolution 20-08 item number 2 to reflect a program allocation of \$20,000.00.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**Director Kane made a motion, seconded by Director Achenbach to approve Resolution 20-08 Event Sponsorship Program as amended.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**d) Resolution 20-09: FY21 Community Planning Grant Program**

Executive Director Werner provided a summary of the FY21 Community Planning Grant Program.

**Director Achenbach made a motion, seconded by Director Bergman to approve Resolution 20-09 FY21 Community Planning Grant Program as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**e) Resolution 20-10: FY21 Park and Trail Grant Program**

Executive Director Werner provided a summary of the FY21 Park and Trail Grant Program – options A, B, and C.

**Director Evans made a motion, seconded by Director Kane to approve Resolution 20-10, program option C, with a modified start date for Round 1 being August 12, 2020 and Round 2 being October 14, 2020.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

Grant Coordinator Cole Preston gave a brief overview and presentation for the following items.

**f) FY20 Event Sponsorship Application from Saint Jacob Park District in the amount of \$2,137.50 for their upcoming event, titled: Military Appreciation Day 5K, that will be held on Saturday, July 25, 2020.**

- g) **FY20 Grant Reimbursement Request from Saint Jacob Park District in the amount of \$24,547.57 for their completed project, titled: Inclusion for All Project.**
- h) **FY15 Grant Reimbursement Request from the City of Belleville in the amount of \$149,397.00 for their completed project, titled: Bicentennial Park Improvements, Phase II.**
- i) **FY14 Grant Reimbursement Request from Venice Park District in the amount of \$61,417.88 for their completed project, titled: Lee Park Improvements, Phase I.**
- j) **FY18 Grant Reimbursement Request from Venice Park District in the amount of \$74,050.10 for their completed project, titled: Lee Park Improvements, Phase II.**

**Director Achenbach made a motion, seconded by Director Evans to approve Section IX items F through J as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

k) **Report of Attorney** No report was given

**X. Adjournment**

**At 12:30 p.m.. President Hohlt asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**