

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, April 8, 2025

- I. Call to Order** President Wheaton called the meeting to order at 11:00 a.m.

Roll Call / Establishment of Quorum

Present Mark Achenbach, Madison County
 Linda Wheaton, Madison County
 Jon Greenstreet, St. Clair County
 George Markezich, St. Clair County
 Randy Randolph, St. Clair County

 Bryan Werner, Executive Director
 Cole Preston, Grant Coordinator
 Rene' St. Peters, Administrative Assistant
 Edward J. Szewczyk, Attorney

Absent Jerry Kane, Madison County

- II. Public Discussion and/or Comment** No public discussion or comments were heard.

- III. Approval of Minutes**

Director Greenstreet made a motion, seconded by Director Achenbach, to approve the minutes from the March 11, 2025, meeting as presented.

Voice Vote all ayes motion carried

- IV. Consent Agenda**

Director Achenbach made a motion, seconded by Director Randolph, to approve the consent agenda items A-E as presented on pages 3-24.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- V. Finance**

- a) Director Markezich made a motion, seconded by Director Randolph, to approve MEPRD's payments and claims for March 2025, as presented on pages 25-29, and MMMP's payments and claims for March 2025, as presented on page 30.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

VI. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VII. Old Business No old business was discussed.

VIII. New Business

Grant Coordinator Cole Preston provided an overview of new business items A through C and Executive Director Bryan Werner presented an overview of new business items D through F.

- a) FY23 Event Sponsorship Grant Request from HeartLands Conservancy in the amount of \$2,495.50 for their upcoming event series titled: Exploration Garden Volunteer Stewardship Days, taking place on May 09, 2025, June 13, 2025, and July 11, 2025.

Director Achenbach made a motion, seconded by Director Randolph, to approve the Event Sponsorship request from HeartLands Conservancy as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye
5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried					

- b) FY16 Park and Trail Grant Reimbursement and Conditional Closeout Request from the City of Troy in the amount of \$8,990.56 for their completed Spring Valley Road Shared-Use Path, Phase 1 project.
- c) FY24 Park and Trail Grant Reimbursement Request from the Village of Millstadt in the amount of \$25,696.80 for the completed Millstadt Municipal Pool Restoration project.

Director Randolph made a motion, seconded by Director Markezich, to approve both reimbursement requests as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- d) Resolution 25-06: Approval of FY25 Engagement Letter with C.J. Schlosser & Company LLC.

Director Achenbach made a motion, seconded by Director Markezich, to approve Resolution 25-06 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- e) Release of executive session minutes per 5 ILCS 12/2(c)(1)

No minutes were recommended for release per this review.

Director Randolph made a motion, seconded by Director Achenbach, not to release any closed session minutes per this review.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

f) Establishment of MEPRD Employee Compensation for FY2026

Director Achenbach made a motion, seconded by Director Randolph, to increase the Administrative Assistant's and Grant Coordinator's FY26 wages by 3% and the Executive Director's FY26 wages by 4% starting July 1, 2025. Additionally, each employee is to be awarded a \$2,000.00 bonus upon the start of FY26.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

g) Report from Edward J. Szewczyk – No report for the month.

IX. Executive Session

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and to review executive session minutes pursuant to 5 ILCS 120/2(c)(21).

At 11:32 a.m. Director Markezich made a motion, seconded by Director Achenbach, to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1).

Roll Call Vote to enter closed session.

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Upon the conclusion of the executive session meeting, the regular meeting resumed at 12:04 p.m. Agenda item VIII-F was subsequently motioned and approved.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Absent	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

X. Adjournment

At 12:06 p.m. President Wheaton asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

Respectfully Submitted,
Rene' St. Peters, Administrative Assistant